

# MIT

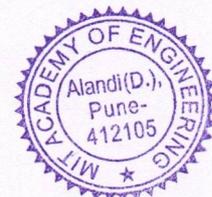
# Academy of Engineering

6.3.3: Average number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the last five years.

Academic Year  
2019-20

Dr. Mahesh Goudar

Director



## Boucher for Creative Blog Writing technique

The image is a screenshot of a Gmail inbox on a web browser. The email is from Rajeshwari Goudar (rimgoudar@comp.maepune.ac.in) to a list of recipients, dated Thursday, February 6, 2020, at 9:50 PM. The subject of the email is "One day hands on workshop on 'Creative blog writing technique' at computer department of MIT Academy of Engineering Alandi on 13 feb 2020".

The email content includes:

- Greeting: "Dear Sir/Madam,"
- Announcement: "It is a great pleasure to announce that School of Computer Engineering & Technology is organizing a one day hands on workshop 'Creative Blog Writing Techniques' on 13 February 2020 at Project Lab, School of Computer Engineering & Technology."
- Registration: "Registration for the workshop is free of cost."
- Content: "Content of Workshop is attached herewith."
- Enrollment: "Google form for enrolling to this workshop is as given below. Participation is limited to the first 35 enrolled faculty members only and enrollment will be made on the basis of first come first served basis. Hurry up for making registration and confirm your participation."
- Details:
  - Date & Time:** 13 Feb 2020, 9.00 am to 4.40 pm
  - Venue:** Project Lab, School of Computer Engineering & Technology
- Registration Link: [https://docs.google.com/forms/d/e/1FAJrQL\\_SewtGNM7K0F-MxO1\\_YC4I2GxWzqW5J2E-](https://docs.google.com/forms/d/e/1FAJrQL_SewtGNM7K0F-MxO1_YC4I2GxWzqW5J2E-)
- Note: "Note: There is no break/lunch for the workshop."
- Closing: "Regards  
Dr. Rajeshwari Goudar  
Associate Professor  
School of Computer Engineering and Technology  
MIT Academy of Engineering, Alandi, Pune"

The browser's taskbar at the bottom shows the time as 9:55 AM on 7/18/2022. A PDF attachment titled "Broucher.pdf" is visible at the bottom left of the email view.

# Hands on workshop "Creative Blog Writing Techniques"

## Faculty Development Program (FDP) Report

1. Name of the Event : Creative Blog Writing Techniques
2. Date and Place: 13 Feb 2020, Venue: Project Lab.
3. Level of the event: Institute Level
4. Name of the organizer: Dr. Rajeshwari. M. Goudar
5. Organized for : Faculty and Staff members of MITAOE
6. Number of the participants: 35
7. Resource person: Praveen Hanchinal, Edupreneur
8. Purpose/Achievement:  
Blog writing is one of the important way by which faculty, staff and students can use to achieve academic as well as career goals. It is having significance in education which connects faculty, staff and students. Faculty and staff can write importance of class topics and articles who can share them with the students on the blog.
9. Photos with captions:



Faculty and staff listening to importance of Blog writing techniques



Faculty and staff actively involved in creating their own blog

Prepared by

Dr.Rajeshwari M Goudar

**MIT Academy of Engineering School of Computer Engineering and  
Technology**

**Attendance Sheet**

Sr. No.	Name
1	Dr. Shital kumar A. Jain
2	Dr. Sunita Barve
3	Dr. Rajeshwari Goudar
4	Mrs. Ranjana Badre
5	Mrs. Mayura Kulkarni
6	Mrs. Vaishali C Wangikar
7	Mr. Amar More
8	Dr. P D Ganjewar
9	Mrs. Minakshi Vharkate
10	Dr. Manish Giri
11	Mrs. Prajakta Ugale
12	Mrs. Neha Hajare
13	Mrs. Diptee Ghusse
14	Ms. Padma Nimbhore
15	Mrs. Kavitha S.
16	Mr. Santosh Warpe
17	Mr. Sanjay Ghodke
18	Mr. Mayur S Patil
19	Mr. Rudragouda G Patil
20	Ms. Shubhangi Kale
21	Ms. Sharmila B Kharat
22	Ms. Bhagyashree R Alhat
23	Mr. Nilesh Bhandare
24	Mandlik Seema Ganesh
25	Mr. Sumit Khandelwal
26	Mrs. Jayashri Kulkarni
27	Mr. Pranav Shriram
28	Mrs. C.H.Nemade
29	Mr. A.S.Sonawane
30	Mr. Sunil Mhamane
31	Mr. J. N. Yadnvar
32	Mr. A.K.Kulkarni
33	Mrs. Jayashree Walunjkar
34	Mr. Tukaram Kendre
35	Mr. Anil Sathe



## Boucher for CATIA V6 MECHANICAL DESIGN

### 1. Introduction to 3D Experience (DAY-1)

- Introduction to 3DExperience
- 3DExperience Values
- Choosing a Security Context and Roles
- Connect to 3DExperience PLM Database
- **Hands on session**

### 2. . Sketcher (DAY-2)

- Introduction to Sketcher Workbench
- Creation of sketched Geometry
- Sketch Support and Reference planes
- Recommendations for reference elements
- Sketching profiles using positioned sketch
- Geometry creation using predefined and user defined profiles
- Sketcher re limitations and operation tools
- Constraints Creation Tools
- Recommendations on sketch creation and constraining
- Propagate and local save of Documents
- **Hands on session**

### 3. Part Design (DAY-2)

- Introduction to Part Design Workbench
- Creating a Base Feature
- Creating Pads and Pockets
- Creating Holes
- Creating Fillets and Chamfers
- Multi-profile Pads and Sketches
- Reference Elements
- Revolved Features
- Shelling
- Thin Features
- Apply a Draft
- Create a Stiffener
- Create Advanced Sketch-Based Features
- Multi-Sections Solid
- Creation of Rib and Slot



- Create Threads and Taps
- Duplicate Features
- Transform a Body
- Copy and Paste Data
- Insert Data from a Catalog
- Scanning a Part
- Applying Material Properties
- **Hands on session**

#### **4. Assembly Design (DAY-3)**

- Introduction to Assembly Design Workbench
- Defining Product and assigning properties
- Inserting existing parts and products
- Copy and paste components
- Positioning Components
- Defining Engineering Connections
- Creation of Annotations
- **Hands on session**

#### **5. Drafting (DAY-3)**

- Introduction to Drafting Workbench
- Creation of Drawing representation
- Inserting of Title Block
- Creating and modifying views
- Creating dimensions and annotations
- Saving and printing the drawing sheets
- **Hands on session**

#### **6. Assembly Design (DAY-4)**

- Introduction to Assembly Design Workbench
- Defining Product and assigning properties
- Inserting existing parts and products
- Copy and paste components
- Positioning Components
- Defining Engineering Connections
- Creation of Annotations
- **Hands on session**



## 6. Surface Design (DAY-4)

- Design Intent
- Stages in the Process
- Access the Generative Surface Design Workbench
- Create Wireframe Geometry
- Create Surface Geometry
- Perform Operations
- Solidify the Model
- **Hands on Sessions**



*Butte*  
**DEAN**  
School of Mechanical Engineering  
MIT Academy of Engineering  
Alandi (B.), Pune-412 105.

## Report

Boucher Faculty Development Program- 2 Weeks FDP on “Training on 3D Experience CATIA”

Resource Person- Mr. Sheejith (Sr. Application Engineer), CSM Software Bangalore.

Organized By- Prof. Amit B Belvekar

Date: 1<sup>st</sup> July to 5<sup>th</sup> July 2019.

Target Audience- Faculties of School of Mechanical and Civil Engineering

CSM Software Bangalore has conducted the training program on “Altair- Hyperworks software” for faculties of School of Mechanical and Civil Engineering.

3D Experience CATIA software is included in curriculum of TYBtech. Practical based on CATIA are included in courses like Geometric Modelling and Design, Prototype, Skills. Hence the training for faculties on mentioned software was very much essential. The training was conducted on 1<sup>st</sup> July to 5<sup>th</sup> July 2019.

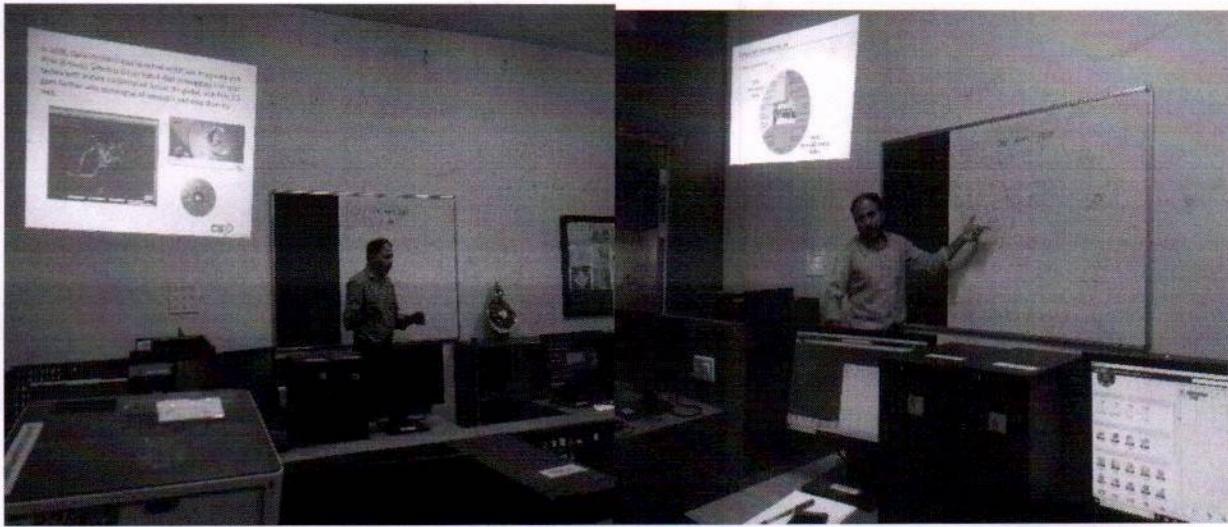
FDP was inaugurated by Prof. Prafulla Hatte, Dean SMCE on 1<sup>st</sup> July 2019.

Following was the Agenda of the training.

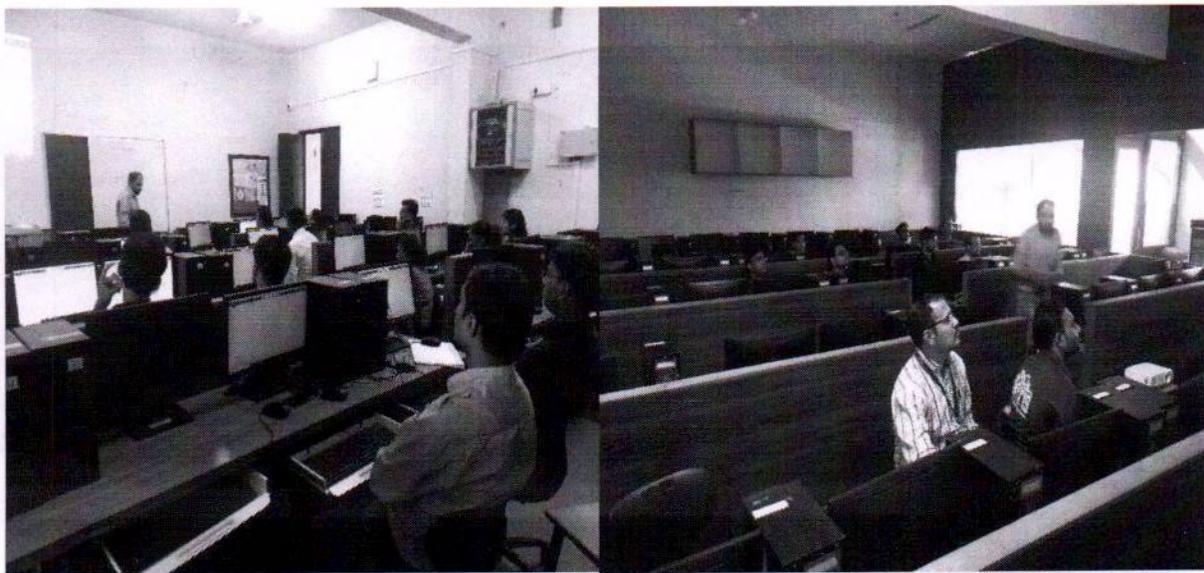
Date	Day	Contents	Resource Person
01/07/2019	Monday	Introduction to 3D Experience	Mr. Sheejith P.V Mon  Sr. Application Engineer CSM Bangalore
02/07/2019	Tuesday	Sketcher ,Part Design	
03/07/2019	Wednesday	Assembly Design, Drafting	
04/07/2019	Thursday	Surface Design	
05/07/2019	Friday	Introduction to PLM, Practice & Conclusion	

**Total 20 faculties have attended the workshop from Mechanical.**





Resource Person addressing participants



Prepared By  
Mr. Amit Belvekar  
Organizer



Prof. Prafulla Hatte

Dean SMCE

**DEAN**  
School of Mechanical Engineering  
MIT Academy of Engineering  
Alandi (D.), Pune-412 105.

1 Week FDP on "Training on Dassault 3D Experience CATIA"  
 Resource Person: Mr. Sheejith, Sr. Application Engineer- CSM Software

Date: 05/07/2019

Sr. No.	Name of the Faculty	Sign	
		FN	AN
1	Mr. Sachin P. Dhavane		
2	Mr. M. W. Bhalwankar		
3	Mr. A. M Kolhe		
4	Mr. A.J. Asalekar		
5	Mr. M. M Shah	—	—
6	Mr. Y. L Maske		
7	Mr. V. P Kulkarni	—	—
8	Mr. B. R. Patil		
9	Renu Shastri		
10	Mr. V. S. Dighe		
11	Mr. N. B. Totla		
12	Dr. S. Sethi		
13	Mr. A.S. Chandore		
14	Mr. R. K Patil		
15	Dr. V. A. Bhosale		
16	Mr. S. B Powar		
17	Mr. Sagar Mushan		
18	Jyoti Suryawanshi		
19	Mr. D. B Panchal		
20			
21			
22			

Organizer

**DEAN**  
 School of Mechanical Engineering  
 MIT Academy of Engineering  
 Alandi (D.), Pune-412 105.

**MIT**Academy of  
Engineering

(An Autonomous Institute Affiliated to Savitribai Phule Pune University)

**SCHOOL OF MECHANICAL AND CIVIL ENGINEERING  
PRESENTS****ONE DAY WORKSHOP ON  
“INNER ENGINEERING”****DATE & TIME:****13 FEB,2020 / 08:30-4:30 PM****Speaker: Prof. Prafulla Hatte****VENUE:****H-111 LAB****Mechanical Dept.,  
MITAOE, Alandi**

- Entries will be first come first served basis.
- Certificate of participation will be provided
- Registration charges : **Free**

**WORKSHOP COORDINATOR  
MRS. SHITAL KHARAT****DEAN SMCE  
PROF.P.R.HATTE**

**MIT**Academy of  
Engineering

(An Autonomous Institute Affiliated to Savitribai Phule Pune University)

Alandi (D), Pune – 412105

**School of Mechanical and  
civil engineering****REPORT**

Activity organized : WORKSHOP

Speaker : Prof. Prafulla Hatte

Trigger Point : INNER ENGINEERING

Date : 13/02/2020

Venue : H-111

Level of the Event : INSTITUTE

Coordinator : Shital Kharat

Attendees : Faculty members

No. of Participants : 19

Resource Person, if any :

Objective:

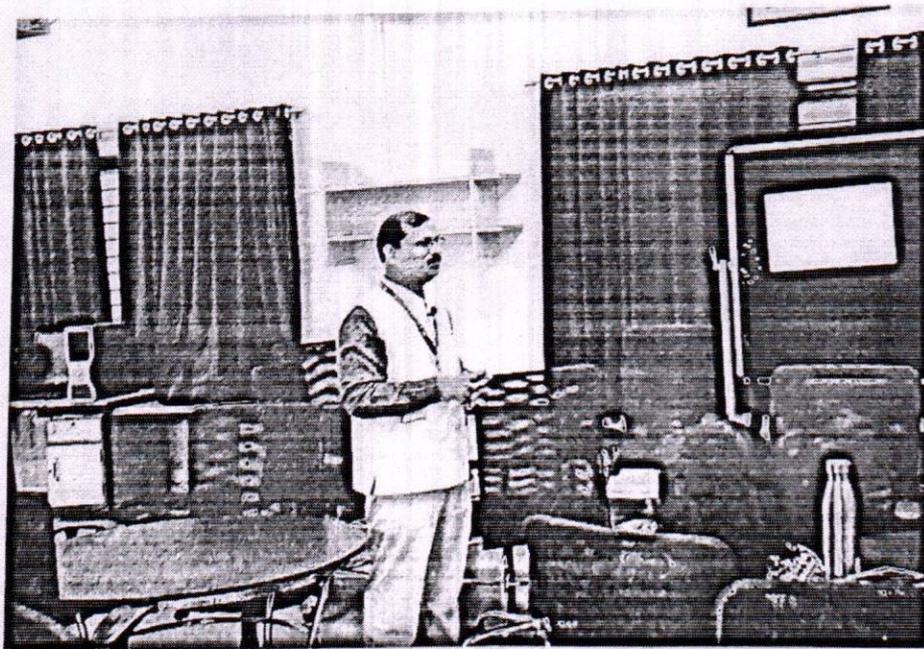
- \* Knowing yourself and knowing laws applicable for personal life
- \* Self-management
- \* Work life management
- \* Goal setting

**Outcomes: Faculty members learnt about work life management and self-management.**

Topics Discussed: Time management, finding your flow, goal settings etc.

Other Remarks

Photographs (at least 4 photographs of each session) :



*Epjblis v*

*Butte*

**MIT ACADEMY OF ENGINEERING**  
**SCHOOL OF MECHANICAL & CIVIL ENGINEERING**

**ONE DAY WORKSHOP ON "INNER ENGINEERING"**

Date: 13/02/2020

Time: 9am to 4:30pm

**ATTENDANCE SHEET:**

Session: Morning

Sr. No.	Name of the Faculty	School/Dept.	Sign
01	Venugopal Kulkarni ✓	SMCE	
02	Manish Khandare ✓	SMCE	
03	PRAMOD P. KOTHMIRE ✓	SMCE / MECH	
04	RAHUL A. PATEL ✓	SMCE	
05	M. P. JOSHI ✓	SMCE	
06	S. P. Shrivane ✓	MECH	
07	A. B. Belvekar ✓	SMCE	
08	Sudesh B. Powar ✓	SMCE	
09	Maya M. Charde ✓	SMCE	
10	Dr. P. S. Kalos ✓	SMCE	
11	<del>A. B. Dhole</del>	SMCE	<del></del>
12	B. D. Wabhinwar ✓	SMCE	
13	Sachin S. Shinde ✓	SMCE	
14	B. R. PATIL ✓	SMCE	
15	Y. L. Maske ✓	SMCE	
16	A. M. Kolhe ✓	SMCE	

Sr. No.	Name of the Faculty	School/Dept.	Sign
17	Ashwini S. Chandore	Meek.	
18	V N Dakhmich	Meek smce	
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**MIT ACADEMY OF ENGINEERING**  
**SCHOOL OF MECHANICAL & CIVIL ENGINEERING**

**ONE DAY WORKSHOP ON "INNER ENGINEERING"**

Date: 13/02/2020

Time: 9am to 4:30pm

ATTENDANCE SHEET:

Session: Afternoon

Sr. No.	Name of the Faculty	School/Dept.	Sign
01	B. D. Wadhwar ✓	SMCE	
02	S. P. Shrivastava ✓	SMCE	
03	Venugopal Kulkarni ✓	SMCE	
04	Amit Belvekar ✓	SMCE	
05	Moharish Shah ✓	SMCE	
06	Sachin S. Shinde ✓	SMCE	
07	B. R. Patil ✓	SMCE	
08	M. P. JOSHI ✓	SMCE	
09	A M Kolhe ✓	SMCE	
10	Ashwin S. Chandore ✓	SMCE	
11	Dr P. S. Kals ✓	SMCE	
12	PRAMOD P. KOTHMIRE ✓	SMCE	
13	Rahul A. Patil ✓	SMCE	
14	Sudesh B. Powar ✓	SMCE	
15	Dr. Prachi Rajarapolu ✓	SEE	
16	Maya M. Charde ✓	SMCE	

Sr. No.	Name of the Faculty	School/Dept.	Sign
17	Manish A. Khandare ✓	SMCE	M. Khandare
18	Y. L. Maske ✓	SMCE	Y. L. Maske
19	V N Dohmure ✓	SMCE	V N Dohmure
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# MIT Academy of Engineering Central Library

## Report

Activity organized /attended: SLIM Training program

Objective: The intention of the Staff Development Program was to enhance the skills and knowledge of all the Library Staff so that they can offer better library Services and facilities to the readers

Duration: 14/06/2019

Venue: Central library

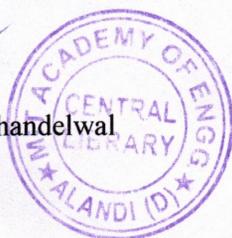
Coordinator: Ms. Vandana Khandelwal

Attendees: 08

Resource person: Praveen Jadhav

  
Vandana Khandelwal

Librarian



10 June 2019

To

Director

Slim Algorithm

Respected Sir

I would like to conduct a one day training program on Slim for my library staff to update their knowledge.

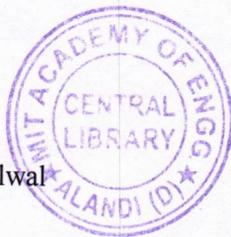
It will equip them to provide better and effective services to our reader's.

I kindly request you to please send a senior trainer for training our staff

With warm regards

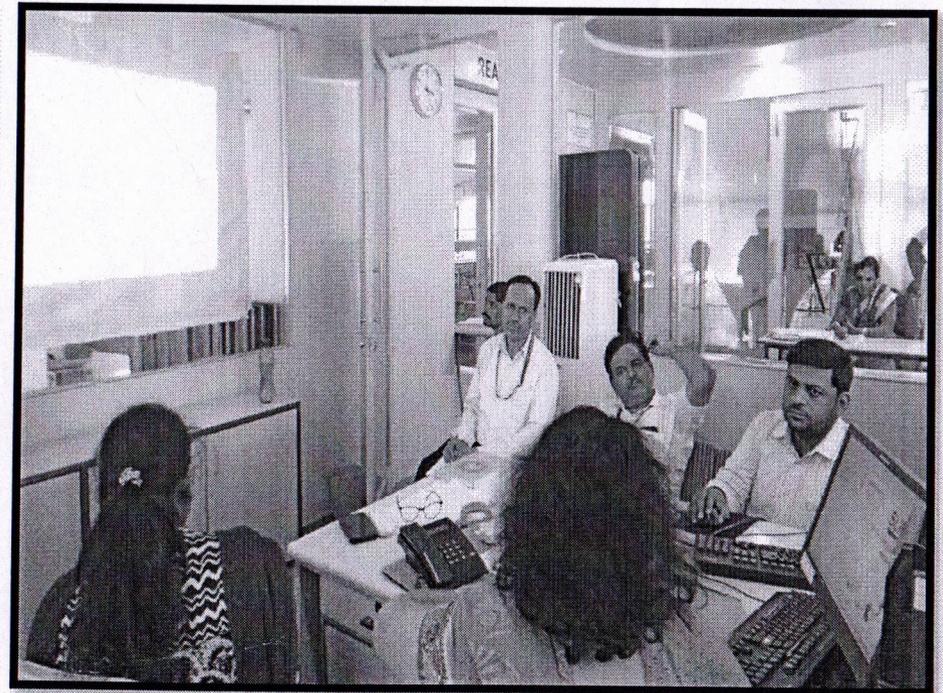
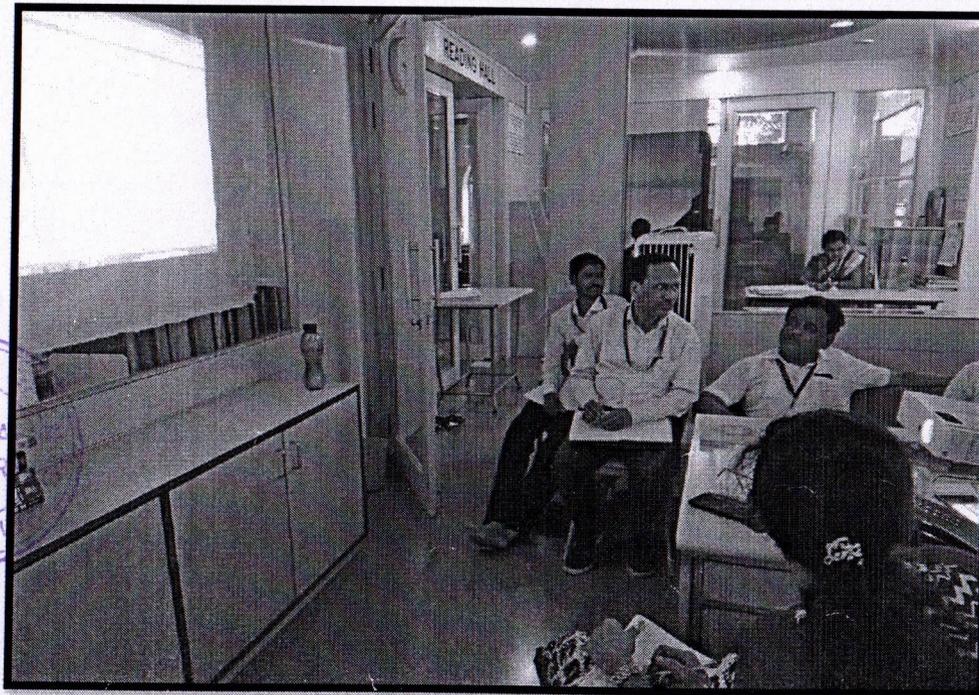
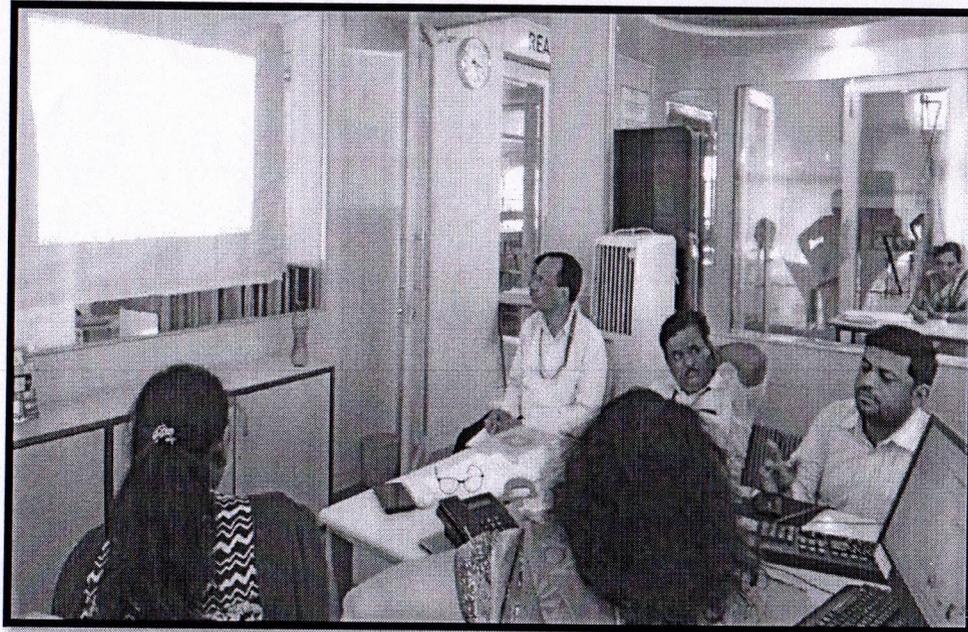


Ms Vandana Khandelwal



Librarian

SLIM Training 14 JUN 2019



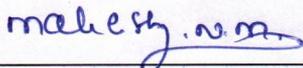
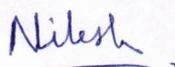
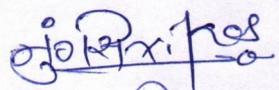
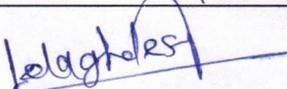
# MIT Academy of Engineering

CENTRAL LIBRARY

SLIM Training

Attendance Details

(14 Jun 2019)

Sr. No.	Name of the Staff	Department	Signature of the Staff
01	Vandana Khandelwal	Central Library	
02	Rajeshri V Kaktikar	Central Library	
03	Sunil Mahadev Jadhav	Central Library	
04	Mahesh N Marab	Central Library	
05	Sanjay Dahiwadkar	Central Library	
06	Sudhir Kubde	Central Library	
07	Nilesh Mhaske	Central Library	
08	Vikas T Mungase	Central Library	
09	Sanjay Waghole	Central Library	
10	Ajit Solwande	Central Library	
11	Atul Patil	Central Library	



A handwritten signature in blue ink, possibly "Ajm", located at the bottom right of the page.

# MIT Academy of Engineering Central Library

## Report

Activity organized /attended: SDP for Non-teaching Staff

Objective: The intention of the Staff Development Program was to enhance the skills and knowledge of all the non-teaching Staff so that they can offer better library Services and facilities to the readers

Duration: 17 June 2019 to 21 June 2019

Venue: Central library

Coordinator: Ms. Vandana Khandelwal

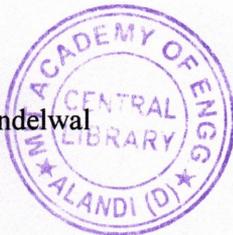
Attendees: 40

Resource person: Prof Sumit Khandelwal

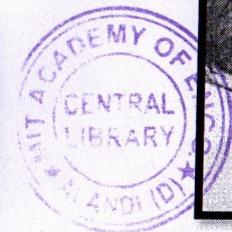
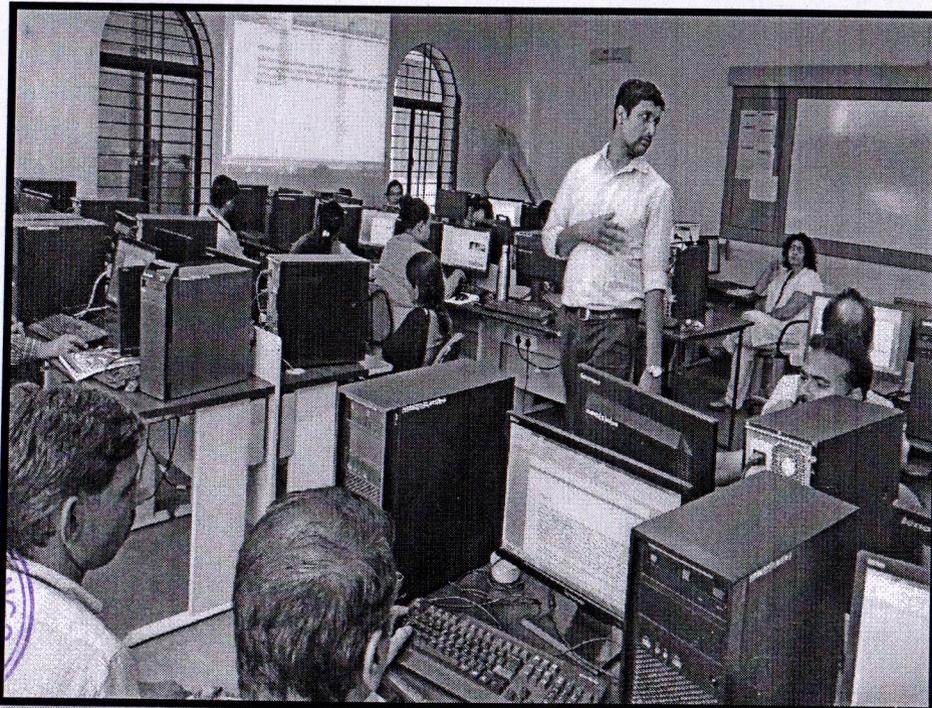
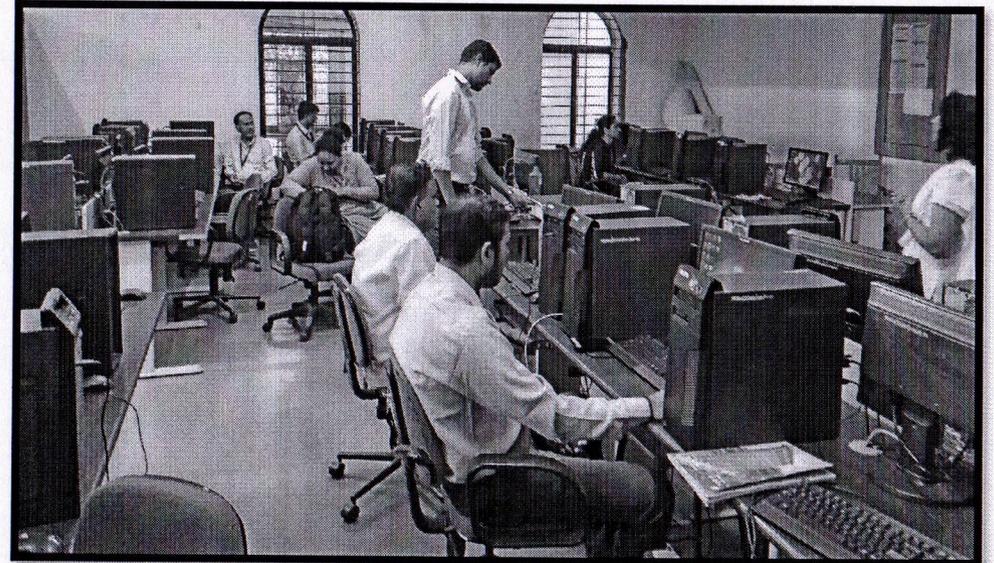
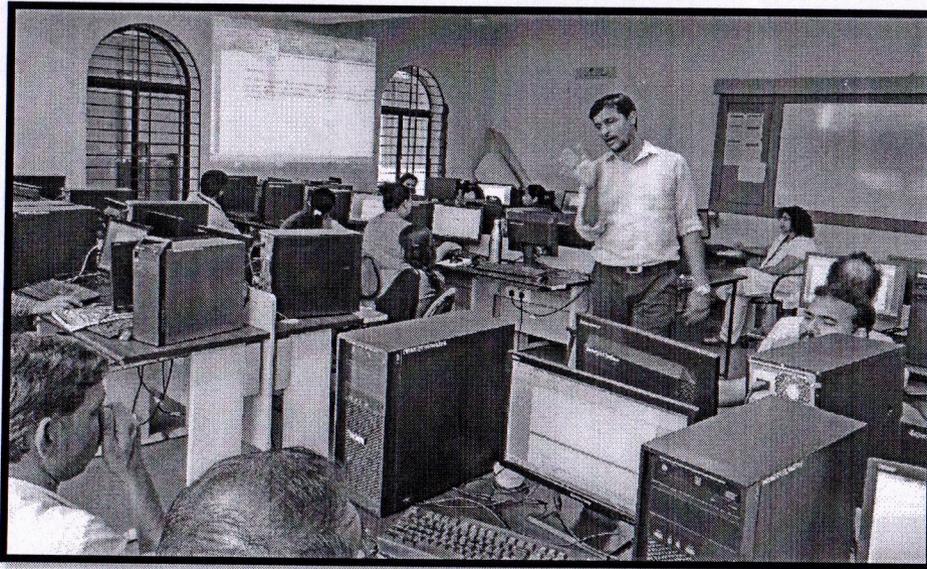
Topic covered: Advanced Computer Skills

  
Vandana Khandelwal

Librarian



ADVANCE COMPUTER SKILLS 17 JUN to 21 JUN 2019



# MIT Academy of Engineering

## CENTRAL LIBRARY

### Advanced Computer Skills 17 Jun to 21 Jun 2019

#### Attendance Details

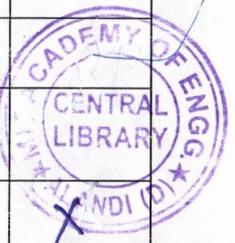
Sr. No.	Name of the Staff	Department	Signature 17 Jun 19		Signature 18 Jun 19		Signature 19 Jun 19		Signature 20 Jun 19		Signature 21 Jun 19	
			I Session	II Session								
01	Vandana Khandelwal	Central Library										
02	Rajeshri V Kaktikar	Central Library										
03	Sunil Mahadev Jadhav	Central Library										
04	Mahesh N Marab	Central Library										
05	Mayuri pokharna	SMCE										
06	Vinayak V Bhosale	SMCE										
07	Gangadhar Bhaskar Phad	Hostel	A	A	A	A	A	A	A	A	A	A
08	Mr.Omkesh Karad	SHES										
09	Panchal Shivraj T	SMCE / Workshop			X	X					X	X
10	Nandini K	Design					X	X	X			
11	Sutar N.S.	SMCE / Workshop									X	X
13	Sonwane Avinash Vinayak	SMCE / Workshop									X	X
14	Sonwane Govind Rohidas	SMCE / Workshop									X	X
15	Nanabhau Ramkisan Ghuge	Workshop									X	X

37 Nikas Singh TSP

Singh Singh Singh Singh Singh Singh Singh Singh Singh



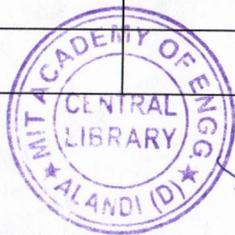
			17	17	18	18	19	19	20	20	21	21
16	Jyoti Anand Gunjotikar	School of Mechanical & Civil Engg.	<del>Jyoti</del>	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti
17	Ramesh Ghuge	SMCE	Rhugge	Rhugge	Rhugge	Rhugge	Rhugge	Rhugge	Rhugge	Rhugge	Rhugge	-
18	Ramdas Madhukar Gopalghare	Store and Purchase Dept.	Ramdas	Ramdas	Ramdas	Ramdas	X	X	X	X	X	X
20	Tukaram kendre	SCET	Tkandre	Tkandre	Tkandre	Tkandre	Tkandre	Tkandre	Tkandre	Tkandre	Tkandre	-
21	Sandip Bhaskar Nikam	Student Section	X	X	Nikam	Nikam	X	X	X	X	X	X
22	Bibhishan Jagtap	Student	Jagtap	Jagtap	Jagtap	Jagtap	Jagtap	Jagtap	Jagtap	Jagtap	Jagtap	Jagtap
23	snailsh shinde	School of Electrical Engg.	<del>Shinde</del>	<del>Shinde</del>	<del>Shinde</del>	<del>Shinde</del>	<del>Shinde</del>	X	X	X	X	X
24	Jacqueline Anthony	Front Office	JR	JR	JR	JR	JR	X	JR	JR	JR	JR
25	Shilpa Shingare	School of Electrical Engg.	<del>Shilpa</del>	<del>Shilpa</del>	<del>Shilpa</del>	<del>Shilpa</del>	<del>Shilpa</del>	X	X	X	X	X
26	Deepa Pokharkar	School of Electrical Engineering	DP	DP	DP	DP	DP	DP	DP	DP	DP	DP
27	Pramod C Choudhary	Student Section	P	P	P	P	P	P	P	P	P	P
29	Ranjankar sanjeev d.	School of electrical engg.	Shaj	Shaj	Shaj	Shaj	Shaj	Shaj	Shaj	Shaj	Shaj	Shaj
30	Anjali Dhumal	School of Electrical Engineering	Anjali	Anjali	Anjali	Anjali	Anjali	Anjali	Anjali	Anjali	Anjali	Anjali
31	Anjali Deshpande	SEE	AD	AD	X	X	X	X	X	X	X	X
32	Sanjay Dahiwadkar	Central Library	D	D	D	D	D	D	D	D	D	D
33	Sudhir Kubde	Central Library	Sudhir	Sudhir	Sudhir	Sudhir	X	Sudhir	X	Sudhir	X	Sudhir
34	Dattatray Jagdale	School of Electrical Engineering	D	D	D	D	D	D	D	D	D	D
35	Mhaske Nilesh	Central Library	Nilesh	Nilesh	Nilesh	Nilesh	X	Nilesh	X	Nilesh	X	Nilesh



347 Sukar N.D. W/S ~~347~~ ~~347~~ P.O.O.

17 17 18 18 19 19 20 20 21 21

36	Vikas Sigh	T & D										
37	Sutar N.D	Workshop	<del>Wsh</del>	<del>Wsh</del>	<del>Wsh</del>	<del>Wsh</del>	X	X	<del>Wsh</del>	<del>Wsh</del>	X	X
38	Malghe S.B	Workshop	<del>Small</del>	X	X							
39	Gopalghare R.M	store	Ran	<del>Ran</del>	<del>Ran</del>	Ran	X	X	X	X	X	X
40	Raskar S.D	Workshop	<del>Raskar</del>	X	X							
41	Gore Vishnu.S	Electrical Engg	<del>Wsh</del>	<del>Wsh</del>	Wsh	X	X	X	X	X	X	X
42	Badhekar B.R	Electrical Engg	<del>Wsh</del>	<del>Wsh</del>	<del>Wsh</del>	<del>Wsh</del>	X	X	<del>Wsh</del>	X	X	X
43	Sawant V.T	SEE	<del>Wsh</del>	<del>Wsh</del>	<del>Wsh</del>							
44	Vyawhare G R	SEE	<del>Wsh</del>	<del>Wsh</del>	<del>Wsh</del>							
45	Sunpre Mangam HR	HR	X	<del>Wsh</del>	Wsh	X	Wsh	Wsh	X	X	X	X
46	Phunde T.D HR	HR	<del>Wsh</del>	X	X							
47	Kaalkhede G.V. W/S	W/S	<del>Wsh</del>	<del>Wsh</del>	<del>Wsh</del>	<del>Wsh</del>	X	X	X	X	X	X
48												
49												
50												
51												
52												
53												



*[Handwritten signature]*

# MIT Academy of Engineering Central Library

## Report

Activity organized /attended: SDP for Non-teaching Staff

Objective: The intention of the Staff Development Program was to enhance the skills and knowledge of all the non-teaching Staff so that they can offer better library Services and facilities to the readers

Duration: 01 July 2019 to 05 July 2019

Venue: Central library

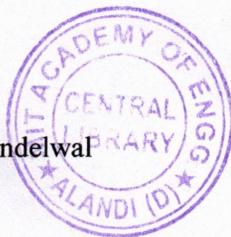
Coordinator: Ms. Vandana Khandelwal

Attendees: 15

Resource person: Prof Farhana Shaikh

Topic covered: Basic Computer Skills

  
Vandana Khandelwal  
Librarian



03 June 2019

To

The Director  
MITAOE Alandi

Subject : Request to allow us to conduct 20 hours course for the Non-teaching staff.

Respected sir

I would like to conduct 20-20 hours courses for the Non-teaching staff. It will help non-teaching staff to enhance their skills to carry out their day to day activity. It will also help to improve their work efficiency and productivity. I had word with Prof. Sumit Khandelwal Sir, he is ready to take the sessions. **At the end of the course, there is scheduled for objective type question exam.**

Course details are as follows :

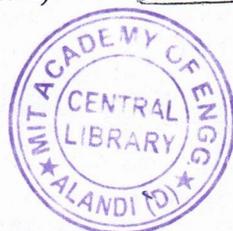
S. No.	Name of the course	Tentative Date	Topics to be covered	Target audience	Course duration
01	Advanced Computer Skills	17 to 21 June 2019	Excel programming, Video making, Advance MS-office, PPT skills, Moodle, Google site, Google doc etc.	Section heads, Technical Staff, Senior Assistants	20 hours
02	Basic Computer Course	01 July to 5 July 2019	MS Word, Computer basics, Internet operation etc.	Assistant, Book lifter, Junior clerks, any interested people	20 hours

I kindly request you to please allow us to conduct the same. Sir, provide us the permission for snacks and tea for the resource person.

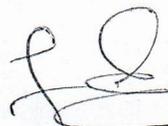
With warm regards



(Ms. Vandana Khandelwal)  
Librarian

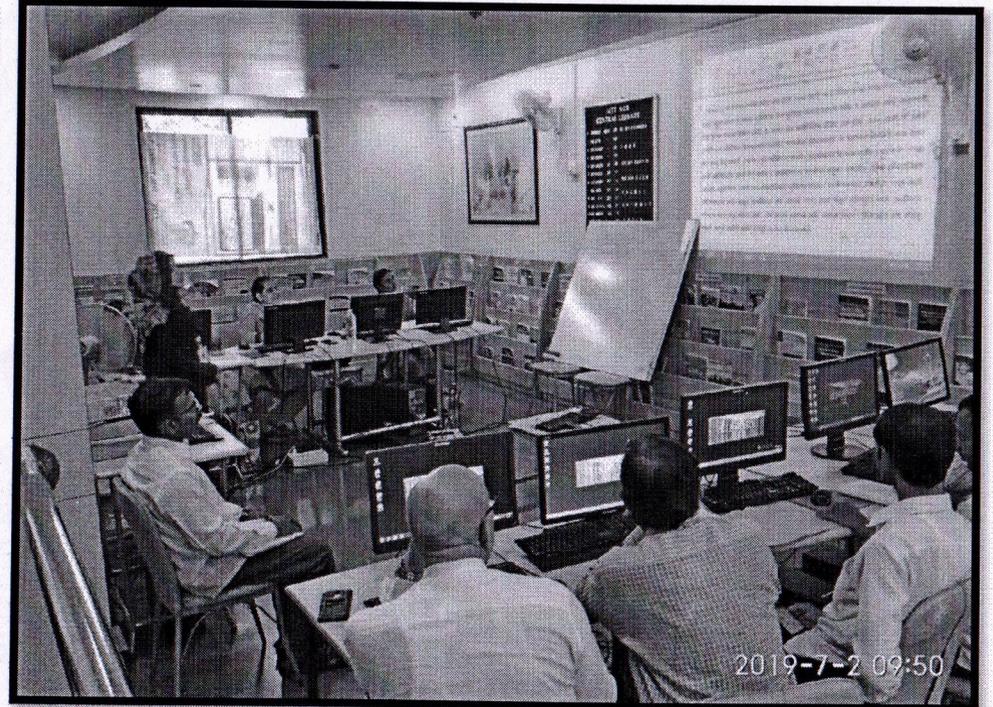
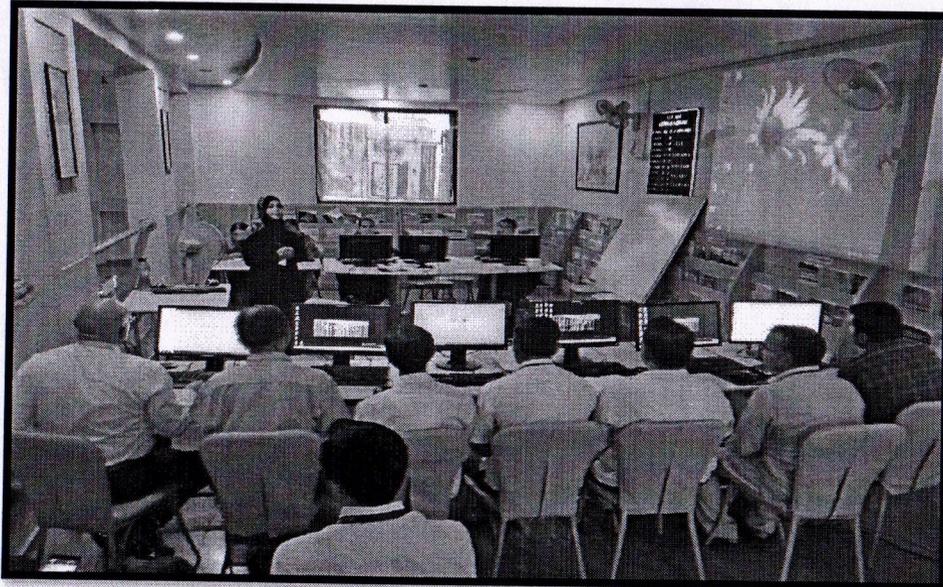


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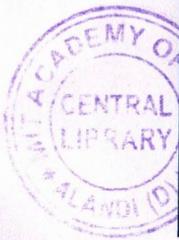
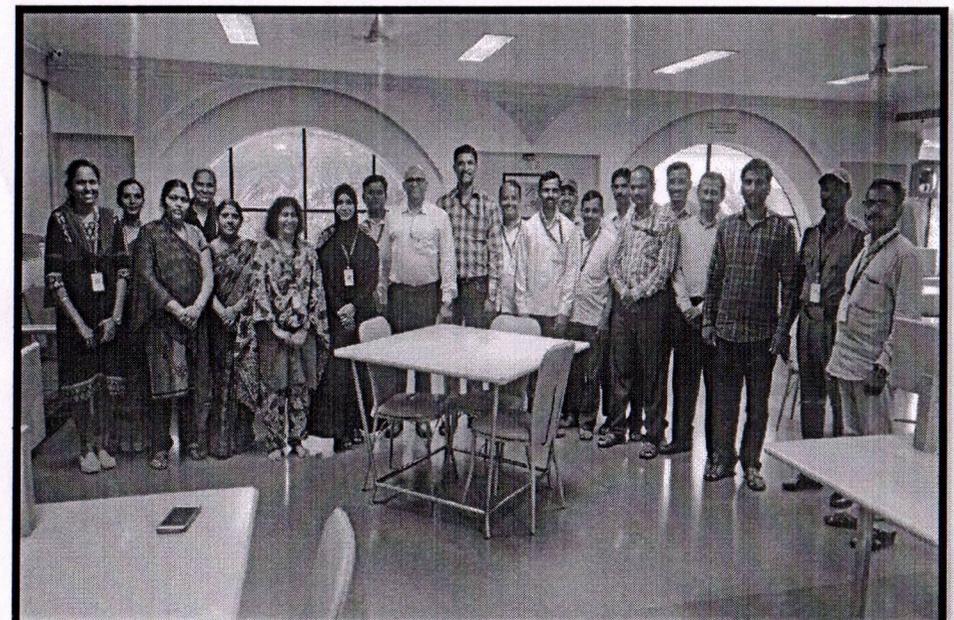


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# BASIC COMPUTER SKILLS 01 JUL to 05 JUL 2019



# BASIC COMPUTER SKILLS 01 JUL- 05 JUL 2019



# MIT Academy of Engineering

## CENTRAL LIBRARY

### Basic Computer Skills 01 Jul to 05 Jul 2019

#### Attendance Details

Sr. No.	Name of the Staff	Department	Signature 01 Jul 19		Signature 02 Jul 19		Signature 03 Jul 19		Signature 04 Jul 19		Signature 05 Jul 19	
			I Session	II Session								
01	Jeevan Mungase	Exam Section	Jeevan	Jeevan	Jeevan	Jeevan	Jeevan	Jeevan	Jeevan	A	Jeevan	Jeevan
02	Dattatray Jagadale	SEE	Dattatray	Dattatray								
03	Pradip Kumbhar	SEE	Pradip	Pradip								
04	Vikas Tukaram Mungase	LIBRARY	Vikas	Vikas								
05	Dhakane U R	Hostel	U R	U R	U R	U R	U R	U R	U R	U R	U R	U R
06	Savita Mungase	LIBRARY	Savita	Savita								
07	Ruby Barsainya	Girls Hostel	Ruby	Ruby	Ruby	Ruby	Ruby	Ruby	Ruby	Ruby	Ruby	A
08	Archana Bodake	Girls hostel	Archana	Archana								
09	Asha Kendre	Girl's hostel	Asha	Asha								
10	Manisha Kadam	Hostel Department	Manisha	Manisha								
11	Ajit M Solwande	LIBRARY	Ajit	Ajit								
12	Sanaj Y Waghole	LIBRARY	Sanaj	Sanaj								
13	Babu Dhakane	LIBRARY	Babu	Babu								

14 B. A. Amire

B. A. Amire

15 A. P. Pokarnekar Exam section

A. P. Pokarnekar

A

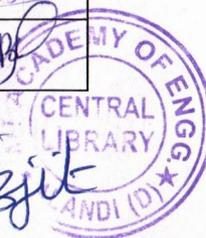
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MIT Academy of Engineering  
Central Library  
Report

Activity organized /attended: SDP for Library Staff

Objective: The intention of the Staff Development Program was to enhance the skills and knowledge of all the Library Staff so that they can offer better library Services and facilities to the readers

Duration: 04 July 2019 to 17 July 2019

Venue: Central library

Coordinator: Ms. Vandana Khandelwal

Attendees: 08

Resource person: Dr. Jayshree Kanetkar, DRDO

Topic covered: How to judge authenticity and quality of Webpage/Website

Dr. Sunita Barve, NCL

Topic covered: Effective Searching using various search engines with special Reference to increasing library services

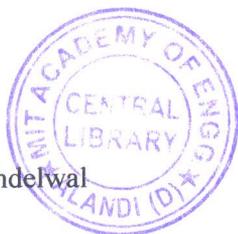
Dr. Dahibhate, Consultant for Patent

Topic covered: Collection development in digital era with special reference to and offline purchase

Prof Avinash Thakur, MITAOE Patent officer

Topic covered: IPR 7 copy right in Library

  
Vandana Khandelwal  
Librarian



03 June 2019

To

The Director  
MITAOE Alandi

Subject : Request to allow us to conduct series of guest lectures for the MITAOE library staff.

Respected sir

I would like to conduct series of guest lectures for MITAOE library staff to update their knowledge. It will equip them to provide better and effective services to our readers. I had a word with all the resources person about the same. We will conduct guest lecture from 15 June to 15 July 2019 as per the availability of the resource person.

S. No.	Guest Lectures topics	Resources Person	Tentative Dates	Benefits
01	Guest Lecture on Collection Development for E-resources	Dr. Jayshree Kanetkar, DRDO	21-06-2019	It will help library staff to know about the key issues to be considered due to the complex formats of e-resources - acquisition models, licensing, selection, functionality, etc.
03	Guest Lecture on digital preservation	Dr. Sunita Barve NCL, Pune	29-06-2019	Library staff will have to know about digital collections will be preserved according to recognized standards. They will also know about various strategies and techniques to preserve digital assets.
04	Guest Lecture on Re-engineering of Academic Libraries	Dr. S. K. Patil Head of the department & Ex. Librarian Jaikar University of Pune	02-07-2019	It will help us to redefine and continuously improve in the library services.
05	Guest lecture on best practices in Library	Dr. Minal Oak MES, IMCC Pune	01-07-2019	Library staff will know about various best practices to provide better services to its users.

I kindly request you to please allow us to conduct the same and also approve Rs. 6500.00 as honorarium charges and for certificates. Sir, also provide us the permission for transport facility, snacks and tea for the resource person.

With warm regards



(Ms. Vandana Khandelwal)  
Librarian

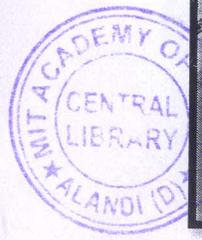
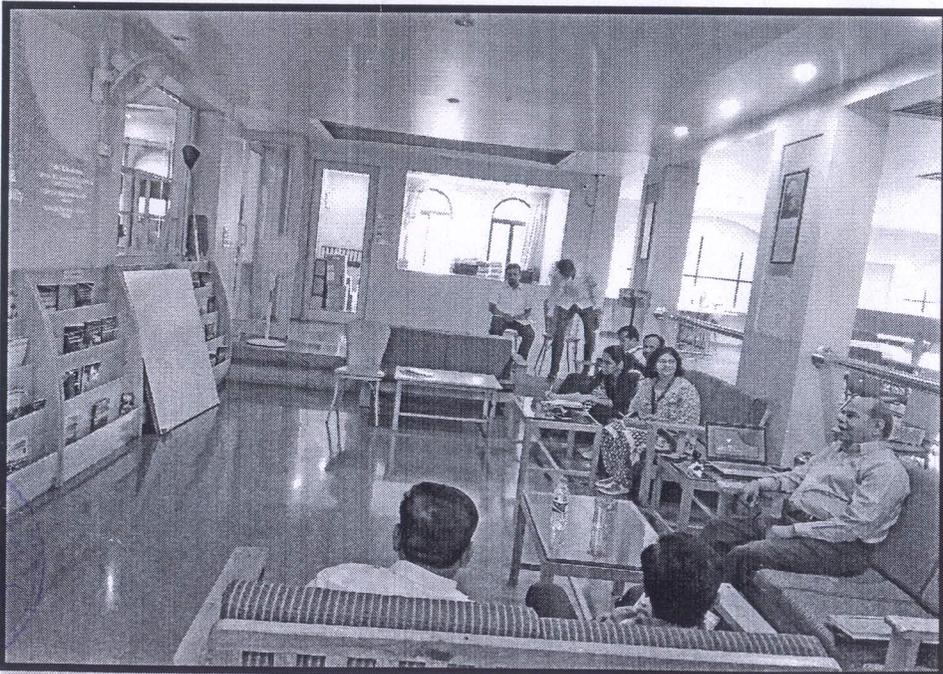


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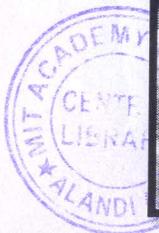
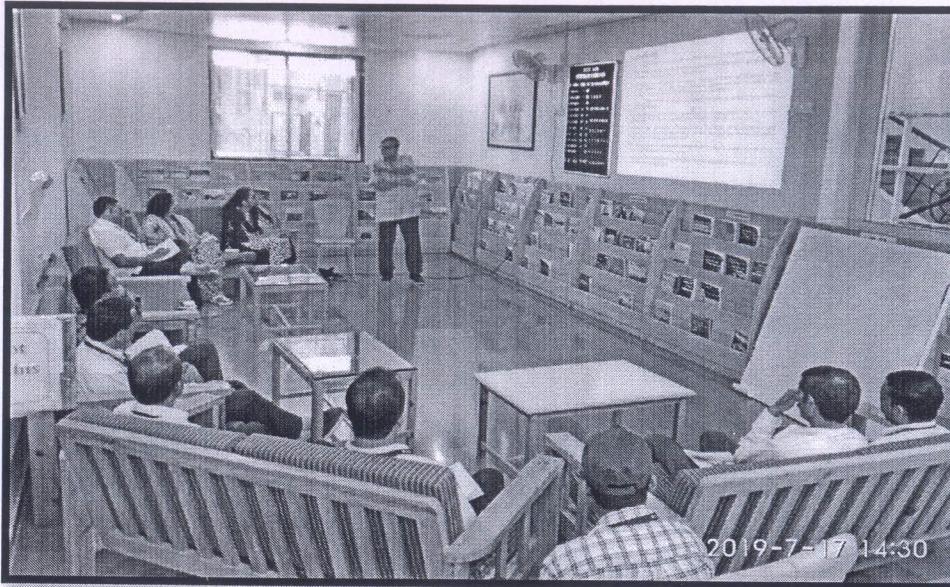


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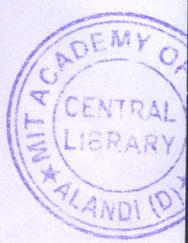
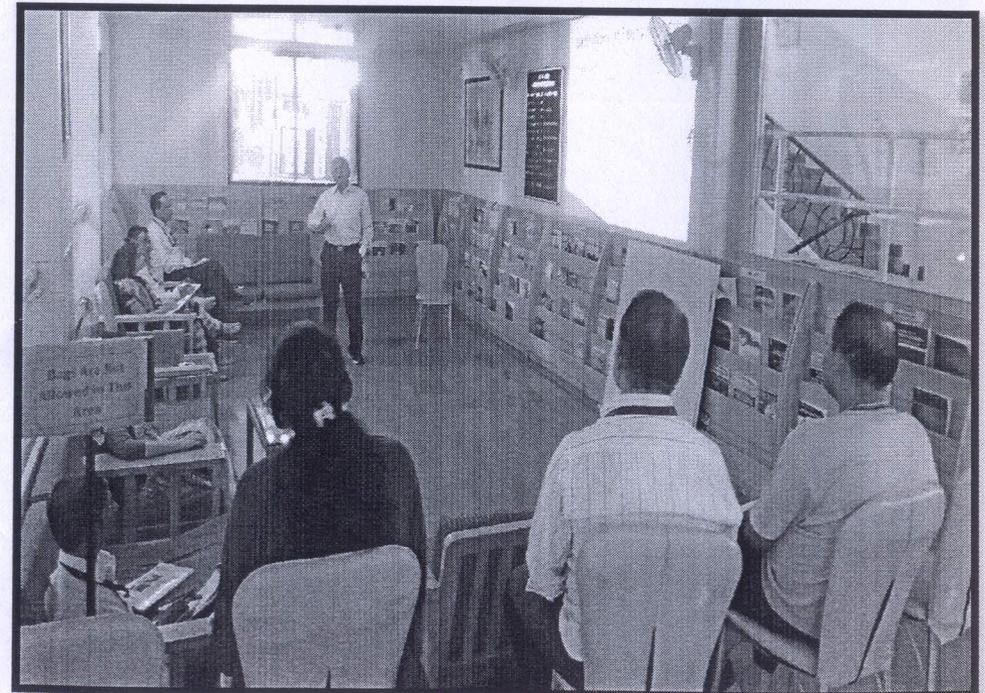
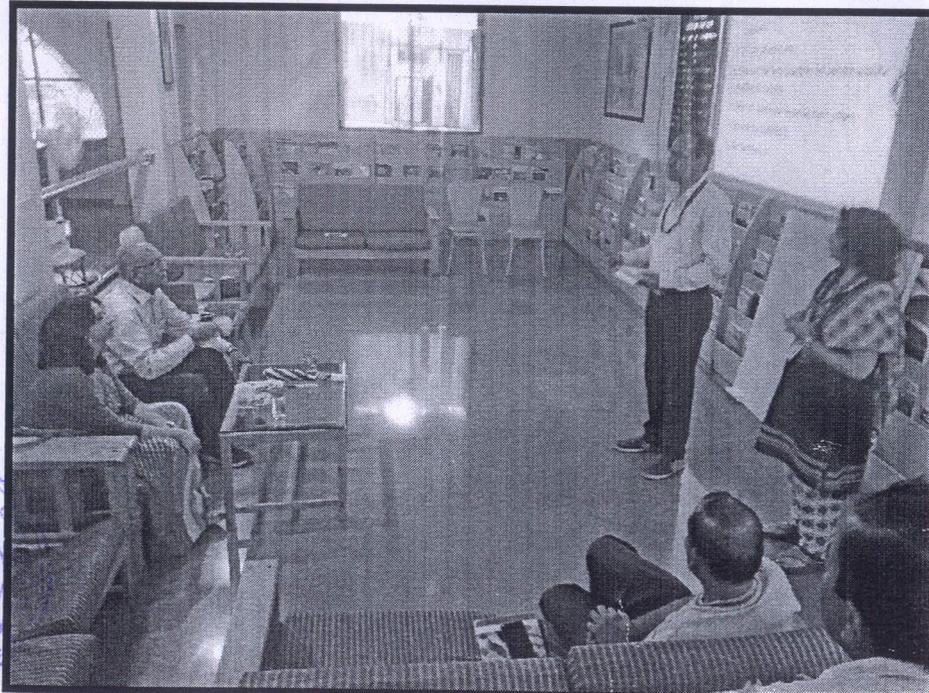
# LIBRARIES IN THE LIFE OF USERS 17 JUL 2019



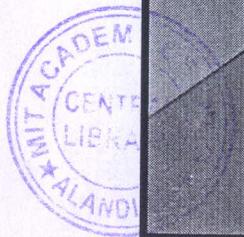
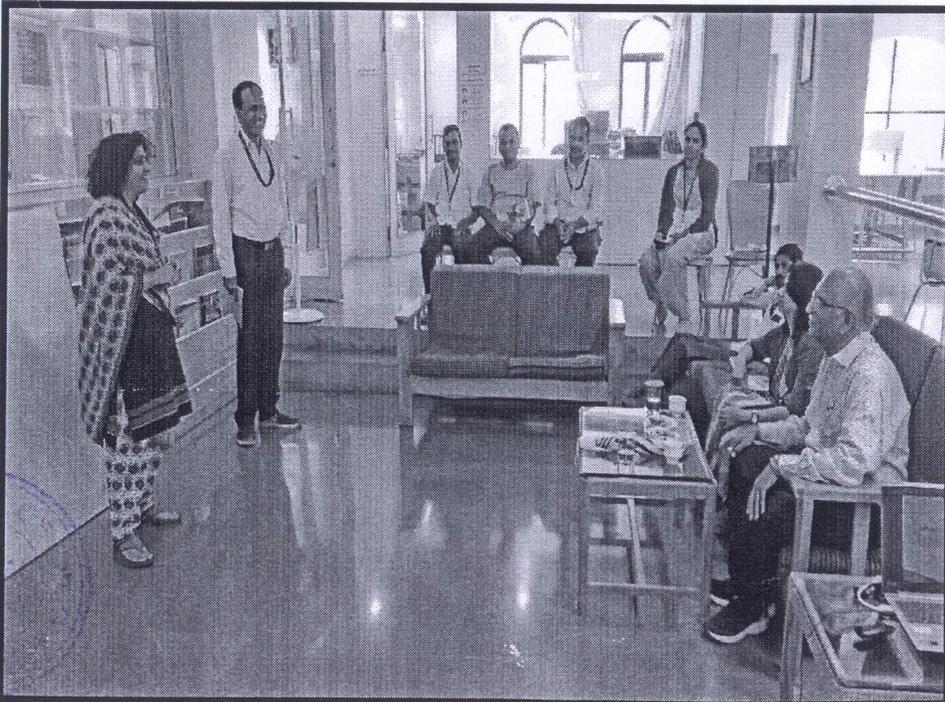
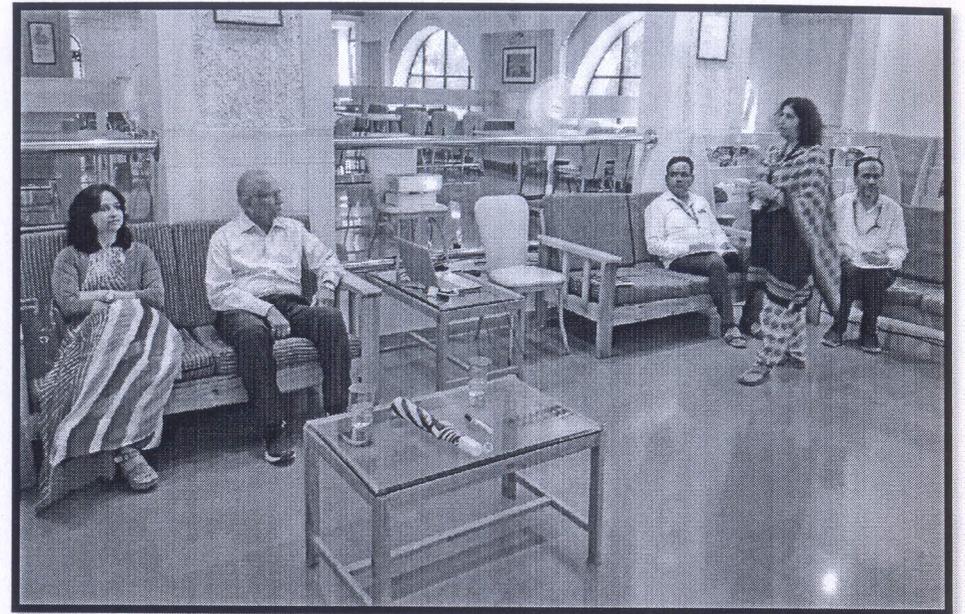
# CHALLENGES & ISSUES IN COLLECTION DEVELOPMENT OF E-RESOURCES 17 JUL 2019



# REEENGINEERING OF ACADEMIC LIBRARY 09 JUL 2019



# ASSESSING OF LIBRARY SERVICES 09 JUL 2019



# MIT Academy of Engineering

CENTRAL LIBRARY

Series of Guest Lectures

Attendance Details

Sr. No.	Name of the Staff	Department	09 JUL 2019 (Assessing Library Services)	09 JUL 2019 (Reengineering of Academic Libraries)	17 JUL 2019 (Libraries in the Life of Users)	17 JUL 2019 (Challenges & Issues in Collection Development of E-Resources)	18 JUL 2019 (Digital Preservation)
01	Vandana Khandelwal	Central Library					
02	Rajeshri V Kaktikar	Central Library					
03	Sunil Mahadev Jadhav	Central Library					
04	Mahesh N Marab	Central Library					
05	Sanjay Dahiwadkar	Central Library					
06	Sudhir Kubde	Central Library					
07	Nilesh Mhaske	Central Library					
08	Vikas T Mungase	Central Library					
09	Sanjay Waghole	Central Library					
10	Ajit Solwande	Central Library					
	-	-	-	-	-	-	-

