

MIT Academy of Engineering, Alandi-(D), Pune – 412 105.	<b>LIBRARY MEMBERSHIP FORM FOR STAFF</b>		<b>Format No.: MITAOE/LIB/F/08</b>			
	<b>Revision Date:</b> 03/12/2012	<b>Revision No.: 00</b>	<b>Academic Year:</b>	<b>2017-18</b>	<b>Page No:</b>	<b>01 / 01</b>
<b>Dept. of Library</b>						

**APPLICATION FORM OF LIBRARY MEMBERSHIP FOR FACULTY AND STAFF**

To,

**The Director  
MIT Academy of Engineering,  
Alandi (D), Dist. Pune.**

<b>Membership No.</b>

Respected Sir,

I wish to avail of the library facility, I kindly request you to permit me to use library facility. I shall abide by the rules of the library. My particulars are as follows :

**Please fill the form in BLOCK Letters**

Full Name (Surname first) : \_\_\_\_\_

Email ID : \_\_\_\_\_

Designation : \_\_\_\_\_

Department : \_\_\_\_\_

Appointment Order No. &  
Date of Joining : \_\_\_\_\_

Nature of order : Permanent / Adhoc

Permanent Address : \_\_\_\_\_

Phone Number or  
Contact Number : \_\_\_\_\_

Local Address : \_\_\_\_\_

Phone Number or  
Contact Number : \_\_\_\_\_

Subject of Interest : \_\_\_\_\_

**Yours faithfully,**

(Signature of staff)

**Previous years library dues (if any) :**

**Date :**

Membership sanctioned : Yes / No

**Librarian**

**Head of Department**