Soft Skills/ Professional Skills

In view of enriching the employability skills of the students of MITAoE 'Professional Skills' has been introduced to both SY and TYBtech students from this semester i.e. 2019-20 –II as below.

- Execution of Professional Communication – SYBTech
- Professional Skills- TY BTech
    1. Professional Skills course of TY Btech is conducted for 12 weeks (24 hours) in classroom mode of conduction and 24 hours in online mode. It is conducted and assessed by External Faculty.

        For TY, the students are divided in the groups of 20 and weekly 2 hrs per batch are conducted by external faculty on topics including GD, PI and business communication. The entire division is monitored preferably by the FTPOs of the respective schools and during these sessions the students must use the Btechguru (videos on Quantitative aptitude, Interview skills and resume building) and successfully complete the course to be eligible for certification. TYBTech Professional Skills Assessment is designed for 75Marks and it consists of 2 components as below.
        - Words Maya for Business communication – 40 Marks
        - Btech guru Quantitative aptitude, Interview skills and resume building- 35Marks

    2. Professional Communication for SYBTech is conducted for 8 weeks (16 hours) in classroom mode of conduction and 8 hours in online mode of conduction. It is conducted and assessed by External Faculty. SY students are classified in the groups of 40 (2 practical batches merged) and External faculty sessions on Communication aspects are taken weekly for 2 hrs. For the entire division, 2 hrs monitoring preferably by the FTPOs of the respective schools is scheduled. It is expected that the students must use Btechguru and go through the video lectures on Verbal / Logical reasoning, communication skills and C programming skills) during these sessions. They have to complete the course successfully and thereby earn eligibility for certification.

SY BTech Professional Communication assessment consists of two components

- Words Maya for Basic Communication and basic aptitude
- Btechguru video lectures on Verbal / logical reasoning, communication skills and C programming skills
- Grading --- Pass or Fail

3. External trainer conducts maximum six hours per day. Five trainers are appointed for department as follows

CHEM & CIVIL - 24hrs for TY & SY

ENTC - 24hrs for TY & SY

MECH - 24hrs for TY

COMP - 24hrs for TY & SY

IT- 12 hrs for TY & SY ETX -6 hrs for TY & SY, SY MECH- 8 hrs (Total - 26)

4. Collection of assessment detail from Btechguru Placement and Words Maya for continuous assessment component should be done by FTPO from online platform. The attendance compilation and assessment is to be done by FTPO for their respective school Exam as per the seat numbers.