

CYBER SECURITY AND IT POLICY

MIT Academy of Engineering
<https://mitaoe.ac.in/>

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Information Technology (IT) is the most important enabler of Education system. The information technology provides new advantages to educational operations and can be used as a tool for educational transformation that crosses several functional lines.

Cyberspace is a complex environment consisting of interactions between people, software, and services, supported by worldwide distribution of information and communication technology (ICT) devices and networks.

In the light of the growth of IT in our college, providing right kind of focus for creating secure computing environment and adequate trust & confidence in electronic transactions, software, services, devices, and networks, has become one of the compelling priorities.

The protection of information infrastructure and preservation of the confidentiality, integrity, and availability of information in cyberspace is the need of the hour.

The following policy aims to protect information and information infrastructure in from cyber incidents through a combination of processes, guidelines, technology and cooperation.

All the Policies are laid down according to the guidelines laid by AICTE and

The Ministry of Electronics and Information Technology, Government of India

The following Policies and Guidelines covers MIT AOE:

1. **Policy and Guidelines on the Use of IT Resources**(as per MeitY - F. No. 2(22)/2013-EG-II and amendments/ modification there off from time to time) :This policy governs the usage of IT Resources from an end user's perspective. Guidelines supports the implementation of this policy by providing the best practices related to use of desktop devices, portable devices, external storage media and peripheral devices such as printers and scanners.
2. **e-mail Policy** (as per MeitY - F. No. 2(22)/2013-EG-II and amendments/ modification there off from time to time) This governs the usage of email services provided to employees and students.
3. **Password Policy** (based on Meity White Paper and amendments/ modification there off from time to time). The purpose of this policy is to establish a standard for creation of strong passwords, the protection of those passwords, and the frequency of change of passwords.
4. **Policy on Adoption of Open Source Software** (as per MeitY - F. No. 1(3)/2014 – EG II and amendments/ modification there off from time to time). This will encourage the formal adoption and use of Open Source Software (OSS) in MIT.

5. **Backup Policy for Servers:** The purpose of this policy is to provide consistent rules for backup management to ensure backups are available when needed.

Additional Points Covered in the Policy

- DC/ DRC (Data Center and Disaster Recovery Centre) Requirements

All data centers to be built/ upgraded are to adhere to the Guidelines of AICTE and Government of India for Data Centers. Appropriate levels of Data Redundancy is to be built into all the systems with Active mode Disaster Recovery center for Business critical applications.

- Document Digitization

All extant Digital Initiatives like e-office, e-mail, Document Digitization are to be enforced. Document management system should be in place in MITAOE.

- Preparation of Salary from Biometric Attendance should be in place.
- Centralised Inventory for IT Assets: Centralised inventory of IT assets to be maintained.
- Bill Tracking: All transparency related policies declared by MIT AOE should be incorporated in the IT systems.

PART-A**Policy on the Use of IT Resources****1. Introduction**

1.1.1. MIT AOE provide IT resources to its employees/ faculty to enhance their efficiency and productivity. These resources are meant as tools to access and process information related to their areas of work. These resources help officials to remain well informed and carry out their functions in an efficient and effective manner.

1.1.2. For the purpose of this policy, the term 'IT Resources' includes desktop devices, portable and mobile devices, networks including wireless networks, Internet connectivity, external storage devices and peripherals like printers and scanners and the software associated therewith.

1.1.3. Misuse of these resources can result in unwanted risk and liabilities for the MIT AOE . It is, therefore, expected that these resources are used primarily for MIT AOE' related purposes and in a lawful and ethical way.

2. Scope

2.1. This policy governs the usage of IT Resources from an end user's perspective.

2.2. This policy is applicable to all faculty/ employees and students of MIT AOE, Pune.


3. Objective

3.1. The objective of this policy is to ensure proper access to and usage of IT resources and prevent their misuse by the users. Use of resources provided by MIT AOE imply the user's agreement to be governed by this policy.

4. Roles

4.1. The following roles are required in each department. The official identified for the task should be responsible for the management of the IT resources deployed for the use of entire user base under their respective domain

4.1.1. Implementing Authority – Director, MIT AOE


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4.1.2. Designated Nodal Officer – CTO and System Administrator

4.1.3. Implementing Department – Deans and HOD's of all departments

5. Access to the Network

5.1 All devices on the network of MIT AOE should not be accessible without proper Authentication (Preferably Biometric Authentication for Physical access to Exam section / Data Centre at Office Premises).

6. Access to Internet and Intranet

6.1. A user should register the client system and obtain one time approval /permission from the Implementing authority before connecting the client system to the MIT AOE network.

6.2. Users should not undertake any activity through any website or applications to bypass filtering / Policy / Firewall of the network or perform any other unlawful acts which may affect the network's performance or security.

6.3. Users are not allowed to change the NIC configuration, IP address of any other parameters set for accessing college's LAN & WAN without permission of IT Team.

6.4. Users shall not connect any other devices to access Internet / any other network in the same client system configured for connecting to LAN/WAN of the college without permission.

6.5. It is the responsibility of the user to ensure that the client system is free from any Virus/Malware/Potential threat software/pirated copy of software before connecting to college's network.

7. Access to MIT AOE Wireless Networks

7.1. For connecting to a MIT AOE wireless network, user should ensure the following:

7.2. A user should register the access device and obtain one time approval / permission from the IT Team before connecting the access device to the MIT AOE' wireless network.

7.3. Wireless client systems and wireless devices should not be allowed to connect to the MIT AOE' wireless access points without due authentication.


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7.4. To ensure information security, it is recommended that users should not connect their devices to unsecured wireless networks. It is the responsibility of the user to ensure that the device is free from any Virus/Malware/Potential threat software/pirated copy of software before connecting to college's Wi-Fi network.

8. Filtering and blocking of sites:

8.1. IT Team may block content over the Internet which is in contravention of the relevant provisions of the Government Laws and other applicable laws or which may pose a security threat to the network.

8.2. IT Team may also block content which, in the opinion of the college concerned, is inappropriate or may adversely affect the network security and productivity of the users/college.

9. Monitoring and Privacy:

9.1. MIT AOE have the right to audit networks and systems at regular intervals, from the point of compliance to this policy.

9.2. MIT AOE, for security related reasons or for compliance with applicable laws, may access, review, copy or delete any kind of electronic communication or files stored on devices under intimation to the user. This includes items such as files, e-mails, and Internet history etc.

10. e-mail Access from the MIT AOE Network

10.1. Users should refrain from using private e-mail servers from MIT network.

10.2. e-mail service authorized by the MIT AOE and implemented by the IT Team should only be used for all official correspondence. For correspondence in college, users may use the name-based e-mail ID assigned to them on the MIT authorized e-mail service.

More details in this regard are provided in the "e-mail Policy".

11. Access to Social Media Sites from MIT AOE Network

11.1 Use of social networking sites by Employees / students is governed by "Framework and Guidelines for the use of Social Media for Government of India Organizations" available at <https://www.meity.gov.in/>.


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11.2 User should comply with all the applicable provisions under the Government Laws, while posting any data pertaining to the MIT AOE on social networking sites.

11.3 User should adhere to the "Terms of Use" of the relevant social media platform/website, as well as copyright, privacy, defamation, discrimination, harassment and other applicable laws.

11.4 User should report any suspicious incident as soon as possible to the IT Team.

11.5 User should always use high security settings on social networking sites. User should not post any material that is offensive, threatening, obscene, infringes copyright, defamatory, hateful, harassing, bullying, discriminatory, racist, sexist, or is otherwise unlawful.

11.6 User should not disclose or use any confidential information obtained in their capacity as an employee / student of the college.

11.7 User should not make any comment or post any material that might otherwise cause damage to the college's reputation.

12. Use of IT Devices Issued by MIT AOE

12.1. IT devices (Desktops, Printers, Scanners, Laptops) issued by the MIT AOE to a user should be primarily used for Official purposes and in a lawful and ethical way and should be governed by the practices defined in the document "Guidelines for Use of IT Devices on MIT AOE Network" Under the caption "Policy on Use of IT Resources".

13. Responsibility of MIT AOE

13.1 Policy Compliance

13.1.1. MIT AOE implemented appropriate controls to ensure compliance with this policy by their users. IT Team should provide necessary support in this regard.

13.1.2. A periodic reporting mechanism to ensure the compliance of this policy should be established by the IT Team.

13.1.3. Nodal Officer of the college should ensure resolution of all incidents related to the security aspects of this policy by their users. IT Team should provide the requisite support in this regard.

13.1.4. IT Team of the college should ensure that training and awareness programs on use of IT resources are organized at regular intervals.

13.1.5. Users should not install any network/security device on the network without consultation with the IT Team.

13.2 Policy Dissemination

13.2.1 Director of the college should ensure proper dissemination of this policy.

13.2.2 IT Team may use newsletters, banners, bulletin boards, college Websites and Intranet etc. to increase awareness about this policy amongst their users.

13.2.3 Orientation programs for new recruits should include a session on IT policy.

14. Security Incident Management Process

14.1. A security incident is defined as any adverse event that can impact the availability, integrity, confidentiality, and authority of data owned by MIT AOE.

14.2. College reserves the right to deactivate/remove any device from the network if it is deemed as a threat and can lead to a compromise of a system under intimation to the Director.

14.3. Any security incident noticed must immediately be brought to the notice of the Director.

15. Scrutiny/Release of logs

15.1. Notwithstanding anything in the above clause, the disclosure of logs relating to or contained in any IT Resource, to Law Enforcement agencies and other organizations by the Director should be done as per the Government Laws and other applicable laws.

16. Intellectual Property

16.1. Material accessible through the network and resources of MIT AOE may be subject to protection under privacy, publicity, or other personal rights and intellectual property rights, including but not to, copyrights and laws protecting patents, trademarks, trade secrets or other proprietary information.

16.2. Users should not use the network and resources of MIT AOE in any manner that would infringe, dilute, misappropriate, or otherwise violate any such rights.

17. Enforcement

17.1. This policy is applicable to all faculty/employees and students of MIT AOE. It is mandatory for all users to adhere to the provisions of this policy.

17.2. Each department should be responsible for ensuring compliance with the provisions of this policy. The college will provide necessary technical assistance to the departments in this regard.

18. Deactivation

18.1. In case of any threat to the security of the systems or network from the resources being used by a user, the resources being used may be deactivated immediately by the IT team.

18.2. Subsequent to such deactivation, the concerned user and the Director should be informed.


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Part-B**E-mail Policy****1. Introduction**

1.1 MIT AOE use email as a major mode of communication. Communications include MIT AOE (data that travel as part of mail transactions between users located both within the campus and outside).

1.2 This policy of MIT AOE lays down the guidelines with respect to the use of email services. College e- mail service made under Gmail platform.

2. Scope

2.1. Only the e-mail services provided by MIT AOE should be used for official communications by all departments. The e-mail services provided by other service providers should not be used for any official communication.

2.2. This policy is applicable to all employees/ faculty and students of MIT AOE. The directives contained in this policy must be followed by all of them with no exceptions.

2.3. e-mail can be used as part of the electronic file processing in MIT AOE .

3. Objective

3.1. The objective of this policy is to ensure secure access and usage of MIT AOE e-mail services by its users. Users have the responsibility to use this resource in an efficient, effective, lawful, and ethical manner. Use of the MIT AOE e-mail service amounts to the user's agreement to be governed by this policy.

3.2. All services under e-mail are offered free of cost to all officials of MIT AOE.

3.3. Any other policies, guidelines or instructions on e-mail previously issued should be superseded by this policy.

4. Basic requirements of MIT AOE e-mail Service

4.1. e-mail account should be either name based or designation based.

- 4.2. Considering the security concerns with regard to a sensitive deployment like e-mail, apart from the service provided by the college, there would not be any other e-mail service under MIT AOE.
- 4.3. Updation of current mobile numbers under the personal profile of users is mandatory for security reasons. The number would be used only for alerts and information regarding security sent by the college. Updation of personal e-mail id, in addition to the mobile number, should also be mandatory in order to reach the user through an alternate means for sending alerts.
- 4.4. Users should not download e-mails from their official e-mail account, configured on the MIT mail server, by configuring POP [9] or IMAP [10] on any other e-mail service provider. This implies that users should not provide their MIT AOE e-mail account details (id and password) to their accounts on private e-mail service providers.
- 4.5. Any e-mail addressed to a user, whose account has been deactivated /deleted, should not be redirected to another e-mail address. Such e-mails may contain contents that belong to the MIT AOE and hence no e-mails should be redirected.
- 4.6. The concerned nodal officer of the organization should ensure that the latest operating system, anti-virus, and application patches are available on all the devices, in coordination with the User.
- 4.7. In case a compromise of an e-mail id is detected by the college IT team, an SMS alert should be sent to the user on the registered mobile number. In case an "attempt" to compromise the password of an account is detected, an e-mail alert should be sent. Both the e-mail and the SMS should contain details of the action to be taken by the user. In case a user does not take the required action even after five such alerts (indicating a compromise), the College reserves the right to reset the password of that particular e-mail id under intimation to the Dean of that respective department.
- 4.8. In case of a situation when a compromise of a user id impacts a large user base or the data security of the deployment, college IT team should reset the password of that user id. This action should be taken on an immediate basis, and the information should be provided to the user and the nodal officer subsequently. SMS should be one of the prime channels to contact a user; hence all users should ensure that their mobile numbers are updated.
- 4.9. Forwarding of e-mail from the e-mail id provided by MIT AOE to personal id outside the college e-mail service should not be allowed due to security reasons.

4.10. Auto-save of password in the MIT AOE e-mail service should not be permitted due to security reasons.

5. E-mail Account Management

5.1. Use of alphanumeric characters as part of the e-mail id is recommended for sensitive users as deemed appropriate by the college IT Team.

5.2. MIT AOE staff who resign or superannuate the email services account should be deactivated on the date of superannuation.

5.3. Use of Secure Passwords

5.3.1. All users accessing the e-mail services must use strong passwords for security of their e-mail accounts. More details about the password policy are available in "Password Policy of MIT AOE"

6. Privacy

6.1. Users should ensure that e-mails are kept confidential. All Department should take all possible precautions on maintaining privacy. Users must ensure that information regarding their password or any other personal information is not shared with anyone.

7. Responsibilities of Departments

7.1 Policy Compliance

7.1.1. All departments should implement appropriate controls to ensure compliance with the e-mail policy by their users. College IT Team should give the requisite support in this regard.

7.1.2. Departments should ensure that official e-mail accounts of all its users are created only on the e-mail server/ Gmail of the college.

7.1.3. Nodal officer should try resolution of all incidents related to the security aspects of the e-mail policy.

7.1.4. College should ensure that training and awareness programs on e-mail security are organized at regular intervals. IT team should provide the required support.

7.2 Policy Dissemination

7.2.1 IT department should ensure dissemination of the e- mail policy.

7.2.2 IT Team should use Newsletters, banners, bulletin boards, website, intranet etc, of MIT AOE to increased awareness on the e-mail policy.

7.2.3 Orientation programs for new recruits should include a session on the e-mail policy.

7.2.4 While sending official email it is obligated to indicate the designation and details of sender to give information regarding identity of sender.

8. Responsibilities of Users

8.1 Appropriate Use of e-mail Service

8.1.1 e-mail is provided as a professional resource to assist users in fulfilling their official duties. Designation based ids should be used for official communication and name-based ids can be used for both official and personal communication.

8.2 Examples of inappropriate use of the e-mail service:

8.2.1 Creation and exchange of e-mails that could be categorized as harassing, obscene or threatening is prohibited.

8.2.2 Unauthorized exchange of proprietary information or any other privileged, confidential, or sensitive information is prohibited.

8.2.3 Unauthorized access of the services. This includes the distribution of e-mails anonymously, use of other officers' user ids or using a false identity is prohibited.

8.2.4 Creation and exchange of advertisements, solicitations, chain letters and other unofficial, unsolicited e-mail is prohibited.

8.2.5 Creation and exchange of information in violation of any laws, including copyright laws is prohibited.

8.2.6 Wilful transmission of an e-mail containing a computer virus is prohibited.

8.2.7 Misrepresentation of the identity of the sender of an e-mail is prohibited.

8.2.8 Use or attempt to use the accounts of others without their permission is prohibited.

8.2.9 Transmission of e-mails involving language derogatory to religion, caste, ethnicity, sending personal e-mails to a broadcast list, exchange of e-mails containing anti- national messages, sending e-mails with obscene material, etc. is prohibited

8.2.10 Use of distribution lists for the purpose of sending e-mails that are personal in nature, such as personal functions, etc. Any case of inappropriate use of e-mail accounts should be considered a violation of the policy and may result in deactivation of the account. Further, such instances may also invite scrutiny by the investigating agencies depending on the nature of violation.

9 User's Role

9.1 The User is responsible for any data/e-mail that is transmitted using the MIT AOE e-mail system. All e-mails/data sent through the mail server are the sole responsibility of the user owning the account.

9.2 Sharing of passwords is prohibited.

9.3 Users should be responsible for the activities carried out on their client systems, using the accounts assigned to them.

9.4 The 'reply all' and the use of 'distribution lists' should be used with caution to reduce the risk of sending e-mails to the wrong people.

9.5 All digital documents are to be treated as regular documents and retained as per existing guidelines of document retention policy.

9.6 Logs generated by System should be retained for at least three months and those generated and programmed by application development should be retained as per existing guidelines of document retention policy.

10 Scrutiny of e-mails/Release of logs

10.1 Notwithstanding anything in the clauses above, the disclosure of logs/e-mails to law enforcement agencies and other organizations by the college would be done only as per the Government Laws and other applicable laws.

11 Security Incident Management Process

11.1 A security incident is defined as any adverse event that can impact the availability, integrity, confidentiality, and authority of MIT AOE data. Security incidents can be due to factors like malware, phishing, loss of a device, compromise of an e-mail id etc.

11.2 It should be within the right of the college IT Team to deactivate or remove any feature of the e-mail service if it is deemed as a threat and can lead to a compromise of the service.

11.3 Any security incident, noticed or identified by a user must immediately be brought to the notice of the Director.

12 Intellectual Property

12.1 Material accessible through the Implementing Department's e-mail service and resources may be subject to protection under privacy, publicity, or other personal rights and intellectual property rights, including but not to, copyrights and laws protecting patents, trademarks, trade secrets or other proprietary information.

13 Enforcement

13.1 This "e-mail policy" is applicable to all faculty/ employees and students of MIT AOE .

13.2 Each school shall be responsible for ensuring compliance with the provisions of this policy.

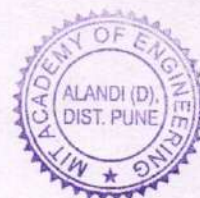
14 Deactivation

14.1 In case of threat to the security , the e-mail id involved to impact the service may be suspended or deactivated immediately by the IT Team and informed to Director.

15. Review

15.1 Future changes in this Policy, as deemed necessary, should be made by IT Team with approval of the Director after due consultations with Deans and HOD's.


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Part-C

Password Policy of MIT AOE

1. Purpose

1.1. The purpose of this policy is to establish a standard for creation of strong passwords, the protection of those passwords, and the frequency of change of passwords.

2. Scope

2.1. The scope of this policy includes all end-users and personnel who have or are responsible for an account (or any form of access that supports or requires a password) on any system/service in the MIT AOE Network). These include personnel with their designated desktop systems.

3. Policy Statements

3.1. For users having accounts for accessing systems/services.

3.2. Users should be responsible for all activities performed with their personal user IDs. Users should not permit others to perform any activity with their user IDs or perform any activity with IDs belonging to other users.

3.3. All user-level passwords (e.g., email, web, desktop computer, etc.) should be changed periodically (at least once every three months). Users should not be able to reuse previous passwords.

3.4. Password should be enforced to be of a minimum length(6) and comprising of mix of alphabets, numbers and special characters.

3.5. Passwords should not be stored in readable form in batch files, automatic logon scripts, Internet browsers or related data communication software, in computers without access control, or in any other location where unauthorized persons might discover or use them.

3.6. All access codes including user ID passwords, network passwords, PINs etc. should not be shared with anyone, including personal assistants or secretaries. These should be treated as sensitive, confidential information.

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3.7. All PINs (Personal Identification Numbers) should be constructed with the same rules that apply to fixed passwords.

3.8. Passwords must not be communicated through email messages or other forms of electronic communication such as phone to anyone.

3.9. Passwords should not be revealed on questionnaires or security forms.

3.10. Passwords of personal accounts provided by MIT AOE should not be revealed to anyone even while on vacation unless permitted to do so by designated authority.

3.11. The "Remember Password" feature of applications should not be used.

3.12. Users should refuse all offers by software to place a cookie on their computer such that they can automatically log on the next time that they visit a particular Internet site.

3.13. First time login to systems/services with administrator created passwords, should force changing of password by the user.

3.14. If the password is shared with support personnel for resolving problems relating to any service, it should be changed immediately after the support session.

3.15. The password should be changed immediately if the password is suspected of being disclosed, or known to have been disclosed to an unauthorized party.

4. **Responsibilities:**

4.1. All individual users having accounts for accessing systems/services in the MIT AOE Network, and system/network administrators of MIT servers/ network equipment should ensure the implementation of this policy.

4.2. All designers/developers responsible for site/application development should ensure the incorporation of this policy in the authentication modules, registration modules, password change modules or any other similar modules in their applications.

Part-D

Policy on adoption of Open Source Software

1. Introduction

1.1. College have adopted innovative alternative solutions in order to optimise costs by exploring avenues of "Open Source Software". Govt has also been promoting the use of open source technologies in the e- Governance domain within the country in order to leverage economic and strategic benefits.

1.2. Further, the National Policy on Information Technology, 2012 has mentioned, as one of its objectives, to "Adopt open standards and promote open source and open technologies".

1.3. In view of the above, there is a need to formulate a policy for MIT AOE to adopt Open Source Software. The "Policy on Adoption of Open Source Software for MIT AOE" (hereinafter referred to as "Policy") will encourage the formal adoption and use of Open Source Software (OSS) in MIT AOE.

1.4. The policy should be applicable to all departments of MIT AOE.

2. How to comply

2.1. All departments, while implementing applications and systems should include a specific requirement in Request for Proposal (RFP) for all suppliers to consider OSS along with CSS. Suppliers should provide justification for exclusion of OSS in their response, as the case may be.

2.2. MIT AOE IT Team should ensure compliance with this requirement and decide by comparing both OSS and CSS options with respect to capability, strategic control, scalability, security, life-time costs and support requirements.

3. Exception

3.1. MIT AOE should endeavour to adopt Open Source Software in all applications and systems implemented. However, in certain specialised domains where OSS solutions meeting essential functional requirements may not be available or in case of urgent / strategic need to deploy CSS based solutions or lack of expertise (skill set) in identified technologies, may consider exceptions, with sufficient justification.

Part-E

Data Backup Policy (For Server Data)

1. Purpose

1.1. The purpose of this policy is to provide consistent rules for backup management to ensure backups are available when needed.

2. Data to be Backed Up

2.1. All data stored on the Servers i.e., MIT Database and the web servers will be backed up.

3. Complete Automated Backup Frequency and retention

3.1. Backups are to be taken in the Data Centre automatically with variable retention periods from (1 Week for daily backups and 4 weeks for weekly and 6 months for monthly backups)

4. Manual Backup Frequency and Retention

4.1. Backups may also be taken in an encrypted(preferably) hard drive to prevent data leakage, clearly labelled daily which is to be stored in a physically remote location and fire/waterproof cabinet on premises away from the Data Centre.

4.2. This will ensure that the backups are physically isolated and the encryption will protect the data against theft.

5. Restoration Testing

5.1. Full Back-up restore must be tested when any change is made that may affect the backup system.

5.2. Full Back-up restore must also be tested half yearly in test environment to ensure the integrity of the backups in case of a crisis.

6. Backup Plan

6.1. A backup plan should be prepared keeping in mind the daily, weekly, and monthly backup schedule depending on the criticality of data.

6.2. The 3-2-1 rule of backup detailed below may be considered

6.2.1. IT Team must have at least three copies of your data: the original production data and two backups.

6.2.2. IT Team have two different types of media to store the copies of your data (e.g. local disk, tape and external hard disk).

6.2.3. One backup offsite (in the cloud or in a remote site).

7. **Data restoration**

7.1. Onsite data would be restored from backups within 3 working days provided the equipment for the same is available.

8. **Authorized Persons**

8.1. Two officials are to be nominated with the approval of Director to ensure the working of the Backup Policy.

8.2. They should be responsible for checking the backups are performed successfully and logs are to be maintained if they are successful/failed.

Part-F**Guidelines for Use of IT Resources****1. Introduction**

1.1. MIT AOE has formulated the "Policy on Use of IT Resources". This document supports the implementation of this policy by providing the best practices related to use of desktop devices, Laptops, portable devices, external storage media and peripheral devices such as printers and scanners.

2. Desktop Devices/ Laptops**2.1. Use and Ownership**

2.1.1. Desktops/ Laptops should normally be used only for transacting official work. Users should exercise their own good judgment and discretion towards use of desktop devices for personal use to the minimum extent possible.

2.2 Security and Proprietary Information

2.2.1 User should take prior approval from the IT Team of their respective IT staff to connect any access device to the network.

2.2.2 User should keep their passwords secure and not share their account details.

2.2.3 All active desktop computers/ laptops should be secured with a password-protected screensaver which should be set with automatic activation at 10 minutes or less, or log-off when the system is unattended.

2.2.4 Users should ensure that updated virus-scanning software is running in all systems. Users should exercise due caution when opening eMail attachments received from unknown senders as they may contain malicious software.

2.2.5 User should report any loss of data or accessories to the IT Team.

2.2.6 User should obtain authorization from the IT Team before taking any college issued laptop/ desktop outside the premises.

2.2.7 Users should properly shut down the system before leaving the office.

2.2.8 By default all interfaces on the client system should be disabled and those interfaces that are required are enabled.

2.2.9 Booting from removable media should be disabled.

2.2.10 Users should be given an account with privileges on the client systems. User should not be given administrator privileges.

2.2.11 Users should not be allowed to change the IP addresses in any of the devices.

2.2.12 Users should abide by instructions or procedures as directed by the IT Team from time to time.

2.2.13 If users suspect that their computer has been infected with a virus (e.g. it might have become erratic or slow in response), it should be immediately reported to the IT team for corrective action.

2.2.14 Any Annual Maintenance Contract with service providers should include a clause that Hard Disk should be retained by the MIT AOE, even if it is faulty. While disposing the Hard disk it should be destroyed so that data cannot be retrieved.

3. Use of software on Desktop systems/ Laptop

3.1. Users should not copy or install any software on their own on their desktop systems/ laptop, including privately owned shareware and freeware without the approval of the IT Team.

3.2. A list of allowed software should be made available by the IT Team. Apart from the Software mentioned in the list, no other software will be installed on the client systems. Any addition to the list by the respective departments should be done under intimation to central IT Team.

4. Sharing of data

4.1 Users should not share their account(s), passwords, security tokens (i.e. smartcard), Personal Identification Numbers (PIN), digital signatures certificate or similar information or devices which is used for identification and authorization purposes.


DIRECTOR
MIT Academy of Engineering
Alandi (D.), Pune-412 105.



5. Use of network printers and scanners

- 5.1. User should use a strong administrator password on the device to help defend against attacks and to prevent re-configuration by an unauthorized user.
- 5.2. Where the device supports Access Control Lists (ACLs), the devices should be configured to block all traffic from outside the Network IP range.
- 5.3. FTP and telnet server on the printer should be disabled.

6. Use of Portable devices

- 6.1. Devices covered under this section include MIT issued laptops. Use of the devices should be governed by the following:
- 6.2. User should be held responsible for any unauthorized usage of access device issued by MIT AOE.
- 6.3. Users should keep the devices with them at all times or store them in a secure location when not in use. User should not leave the devices unattended in public locations (e.g. airport lounges, meeting rooms, restaurants, etc.).
- 6.4. User should ensure that the portable devices are password protected and auto logout enabled.
- 6.5. Users should be given an account with privileges on the client systems. User should not be given administrator privilege excepting where required on a temporary basis.
- 6.6. The IT Team of MIT AOE will ensure that the latest operating system, centralized anti-virus and application patches are available on all the devices, in coordination with the User. Firewalls should be enabled.
- 6.7. Users should wipe or securely delete data from the device before returning/ disposing it off.
- 6.8. Lost, stolen, or misplaced devices should be immediately reported to the IT Team.
- 6.9. Data transmissions from devices to the services on the MIT AOE network should be over an encrypted channel.

7. External Storage Media

7.1. Devices covered under this section include MIT AOE issued CD/DVD's, USB storage devices, external hard disk etc. Use of these devices should be governed by the following:

7.2. Users should use only the media issued by the organization for all official work. The user should be responsible for the safe custody of devices and content stored in the devices which are in their possession.

7.3. Classified data should be encrypted before transferring to the designated USB device. The decrypting key should not exist on the same device where encryption data exists

7.4. Classified/ sensitive information should be stored on separate portable media. User should exercise extreme caution while handling such media.

8. Use of External storage media by a visitor

8.1. Visitors should not be allowed to carry any portable media without permission.

8.2. If it is necessary to allow the visitor to use a USB memory device for any reason, it should be used only on designated systems meant for specific purposes. The USB device belonging to visitors should be mounted on systems that are connected and belong to the network of MIT AOE.

9. Authority issuing External storage

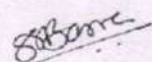
9.1. Central IT Team of the college should ensure that process is in place to maintain records for procurement, issue, return, movement and destruction of the storage devices.

9.2. All obsolete USB devices should be physically destroyed to avoid misuse.

This Cyber Security and IT Policy document is prepared by MIT AOE IT Team.

Reviewed by:

Approved by:



Dr. Sunita S. Barve
Deputy Director Academics and Research,
MIT Academy of Engineering, Pune



Dr. Mahesh D Goudar
Director
MIT Academy of Engineering, Pune



DIRECTOR
MIT Academy of Engineering
Alandi (D.), Pune-412 105.

12th May, 2021

Inter Office Communication

To,
Head – Internet Center
Internet Center

Subject: Budget allocation for F.Y.2021-22

After revision and approval, the allocated budget under the various 'Heads' that come under your purview is as follows.

Sl. No.	Budget Head	Rupees in Lakh
1.	Equipment	10.00
2.	Consumables	0.20
3.	Seminar & Training expenses	0.50
4.	Equipment & Computer Repairs	1.50
5.	Internet	9.00
6.	Software	97.00

The expenditure has to be monitored scrupulously so as to avoid any overspending. The midterm review will be taken for expenses incurred by you.

(Dr. Mahesh D. Goudar)
Director

DIRECTOR
MIT Academy of Engineering
Alandi (D.), Pune-412 105.



4th June, 2020

Inter Office Communication

To,
Head - Internet Center
Internet Center

Subject: Budget allocation for F.Y.2020-21

After revision and approval, the allocated budget under the various 'Heads' that come under your purview is as follows.

Sl. No.	Budget Head	Rupees in Lakh
1.	Equipment	5.00
2.	Consumables	1.00
3.	Seminar & Training expenses	0.50
4.	Equipment & Computer Repairs	1.00
5.	Internet	27.00
6.	Software	36.00

The expenditure has to be monitored scrupulously so as to avoid any overspending. The midterm review will be taken for expenses incurred by you.


(Dr. Mahesh D. Goudar)
Director



DIRECTOR
MIT Academy of Engineering
Alandi (D.), Pune-412 105.

For Smm

9.4.2019

Inter Office Communication


To,
Head – Internet Center
Internet Center

Subject: Budget allocation for 19-20


After revision and approval, the allocated budget under the various 'Heads' that come under your purview is as follows,

Sl. No.	Budget Head	Rupees in Lakh
1.	Equipment	10.00
2.	Consumables	1.32
3.	Staff Training	0.50
4.	Equipment & Computer Repairs	1.00
5.	Internet	27.53

The expenditure has to be monitored scrupulously so as to avoid any overspending. The midterm review will be taken for expenses incurred by you.


(Dr. Y. J. Bhalerao)
Director




DIRECTOR
MIT Academy of Engineering
Alandi (D.), Pune-412 105.

9th April 2018

Inter Office Communication


To,
Head – Internet Center
Internet Center

Subject: Budget allocation for 18-19.

After revision and approval, the allocated budget under the various 'Heads' that come under your purview is as follows.

Sl. No.	Budget Head	Rupees in Lakh
1.	Equipment	5.00
2.	Consumables	0.50
3.	Staff Training	0.50
4.	Repairs & Maintenance	1.00
5.	Internet	30.00

The expenditure has to be monitored scrupulously so as to avoid any overspending. The midterm review will be taken for expenses incurred by you.


(Dr. Y. J. Bhalerao)
Director




DIRECTOR
MIT Academy of Engineering
Alandi (D.), Pune-412 105.

7th April 2017

Inter Office Communication

To,
Head – Internet Center
Internet Center

Subject: Budget allocation for 17-18.

After revision and approval, the allocated budget under the various 'Heads' that come under your purview is as follows.

Sl. No.	Budget Head	Rupees in Lakh
1.	Equipment	2.00
2.	Consumables	0.50
3.	Staff Training	0.50
4.	Repairs & Maintenance	1.00
5.	Internet	25.00

The expenditure has to be monitored scrupulously so as to avoid any overspending. The midterm review will be taken for expenses incurred by you.

(Dr. Y. J. Bhalerao)
Director

DIRECTOR
MIT Academy of Engineering
Alandi (D.), Pune-412 105.





ISO 9001 : 2008

**computech engineers****TAX INVOICE**

Computech Engineers H1/31, Shreerang Complex, Near UCO Bank, Off LBS Road, Thane (W) - 400601. E-Mail : accounts@computechengineers.com	Invoice No. CE/2016-17/68	Dated 16-Sep-2016
	Delivery Note	Mode/Terms of Payment **
Consignee MIT Academy of Engineering Alandi Pune 412105.	Supplier's Ref. 68	Other Reference(s)
	Buyer's Order No. MITAOE/2016-17/103	Dated 12-Jul-2016
	Despatch Document No.	Dated
	Despatched through	Destination PUNE
Buyer (if other than consignee) MIT Academy of Engineering Alandi, Pune - 412105.	Terms of Delivery ** 30% ADVANCE & 70% AFTER DELIVERY & SUCCESSFUL IMPLEMENTATION OF PROJECT	

Sl No.	Description of Goods	Quantity	Rate	per	Amount
1	AIR-AP1852I-D-K9 802.11 Ac WAVE 2; 4 x 4 :4SS; INT ANT; D REG DOM	24 Nos	29,593.00	Nos	7,10,232.00
2	CON-3SNT-AIR18DK9 3 YR SNTC 6X5XNBD 802.11 Ac WAVE 2; 4X4 SS; INT ANT; D R OTHER ITEM AS PER P.O (Service : Forward Contract Services)	24 Nos	10,214.00	Nos	2,45,136.00
3	SG300-28P 28 GIGABIT ETHERNET, 28 GIGABIT ETHERNET, 2 GIGABIT ETHERNET COMBO WITH ONE YEAR SUPPORT	3 Nos	40,328.00	Nos	1,20,984.00
4	2-1427215-4 CAT6 UTP CABLE 305 METER BOX LSZH	5 Nos	5,415.00	Nos	27,075.00
5	1375055-X CAT6 UTP JACK WITH STRAIN RELIEF AND BEND LIMITING BOOT	48 Nos	160.00	Nos	7,680.00
6	18592XX-1 CAT6 SL SERIES PATCH CORDS-4 FEET	48 Nos	160.00	Nos	7,680.00
7	235001-1 1-PORT BRITISH STYLE SHUTTERED FACEPLATE	24 Nos	52.00	Nos	1,248.00
8	1933307-1 24 PORT UNLOADED JACK PANEL	2 Nos	1,330.00	Nos	2,660.00
9	Surface Mount Box	24 Nos	28.00	Nos	672.00
10	NETWORK RACK 12U WALL MOUNT NETWORKING RACK	1 Nos	8,000.00	Nos	8,000.00
11	2" CASING & CAPPING	40 mtrs	66.00	mtrs	2,640.00
12	1" CASING CAPPING	200 mtrs	27.00	mtrs	5,400.00
13	1.5" PVC Conduit with All Accessories	80 mtrs	86.00	mtrs	6,880.00

continued ...

This is a Computer Generated Invoice

Shree

3,75,762 Adv. paid. 12/9/16

1001 8,76,776

DIRECTOR
MIT Academy of Engineering
Alandi (D.), Pune-412 105.



Regd. Office: H-1/21-22, Shreerang Unit No.24 CHS, Near UCO Bank, Thane (W) - 400 601.



ISO 9001:2008

**computech engineers****TAX INVOICE(Page 2)**

Computech Engineers H1/31, Shreerang Complex, Near UCO Bank, Off LBS Road, Thane (W) - 400601. E-Mail :accounts@computechengineers.com	Invoice No. CE/2016-17/68	Dated 16-Sep-2016
	Delivery Note	Mode/Terms of Payment **
	Supplier's Ref. 68	Other Reference(s)
Consignee MIT Academy of Engineering Alandi Pune 412105.	Buyer's Order No. MITAOE/2016-17/103	Dated 12-Jul-2016
	Despatch Document No.	Dated
	Despatched through	Destination PUNE
Buyer (if other than consignee) MIT Academy of Engineering Alandi, Pune - 412105.	Terms of Delivery ** 30% ADVANCE & 70% AFTER DELIVERY & SUCCESSFUL IMPLEMENTATION OF PROJECT	

Sl No.	Description of Goods	Quantity	Rate	per	Amount
14	25*8 SCREW BOX	3 Nos	123.00	Nos	369.00
15	FERRULING 0-9 ONE SET EACH	1 Nos	209.00	Nos	209.00
16	RAWAL PLUG	20 Nos	9.00	Nos	180.00
17	2" Flexible Pipe	1 coil	437.00	coil	437.00
	15 Meters				
18	Casing Capping / Conduit Fixing (Service : Forward Contract Services)	320 mtrs	14.00	mtrs	4,480.00
19	Installation and Network Integration Charges (Service : Forward Contract Services)	1 Nos	4,750.00	Nos	4,750.00
20	Labour Charges LAYING OF CABLE, FIXING OF SURFACE BOX, JACK PANEL TERMINATION, I/Os INSTALLATION, FITTING OF FACE PLATE FOR ONE NODE (Service : Forward Contract Services)	24 mtrs	237.00	mtrs	5,688.00
	Output Vat - 5.5%		5.50	%	48,449.50
	Output VAT - 12.5%		12.50	%	2,680.75
	Output - Service Tax(On Assessable Amount 2,60,054.00)		14	%	36,407.00
	Swachha Bharat Cess - 0.5%		0.50	%	1,300.00
	Krishi Kalyan Cess-0.5%		0.50	%	1,300.00

continued ...

This is a Computer Generated Invoice

DIRECTORMIT Academy of Engineering
Alandi (D.), Pune-412 105.

Regd. Office: H-1/21-22, Shreerang Unit No.24 CHS, Near UCO Bank, Thane (W) - 400 601.



ISO 9001 : 2008

**computech engineers***We engineer your networks***TAX INVOICE(Page 3)**

Computech Engineers H1/31, Shreerang Complex, Near UCO Bank , Off LBS Road, Thane (W)- 400601. E-Mail :accounts@computechengineers.com	Invoice No. CE/2016-17/68	Dated 16-Sep-2016
	Delivery Note	Mode/Terms of Payment **
	Supplier's Ref. 68	Other Reference(s)
Consignee MIT Academy of Engineering Alandi Pune 412105.	Buyer's Order No. MITAOE/2016-17/103	Dated 12-Jul-2016
	Despatch Document No.	Dated
	Despatched through	Destination PUNE
Buyer (if other than consignee) MIT Academy of Engineering Alandi , Pune - 412105.	Terms of Delivery ** 30% ADVANCE& 70% AFTER DELIVERY & SUCCESSFUL IMPLEMENTATION OF PROJECT	

Sl No.	Description of Goods	Quantity	Rate	per	Amount
	Round Off				0.75
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Entered in Dead Stock Register Dead Stock Sr. No. MITAOE/Systems/12/68. </div>					
Total					₹ 12,52,538.00

Amount Chargeable (in words)

Indian Rupees Twelve Lakh Fifty Two Thousand Five Hundred Thirty Eight Only

E. & O.E

Company's VAT TIN : 27420250268V
Company's CST No. : 27420250268C
Company's Service Tax No. : AA AFC8381JST001
Company's PAN : AA AFC8381J

Declaration

We, hereby certify that our registration certificate under the Maharashtra Value Added Tax Act, 2002 is in force on the date on which sale of good specified in this bill is made by us and that the transaction of sale covered by this bill shall be accounted for in the turnover of sales while filing our return

Company's LBT No.

TMC-LBT-0003323-13

for Computech Engineers

Authorised Signatory

This is a Computer Generated Invoice

DIRECTOR
MIT Academy of Engineering
Alandi (D.), Pune-412 105.


Head Office : H-1/31, Shreerang Complex, Near UCO Bank, Thane (W), Mumbai - 400 601. Telefax : +91-22-25348014 / 2072.

Branch : 3, Bhakti Plaza, Near Bremen Chowk, Aundh, Pune - 411 007. Telefax : +91-20-2589 8828 / 25889409

Website : www.computechengineers.com

DELIVERY
CHALLAN



computech engineers

Ex : Head Office / Pune Br / Other

Consignee : MIT
Academy of Engineering
Alandi
Pune - 412105.

Contact : _____
Tel. No. : _____

Shipment Details :

i) By Hand / Courier / Air Cargo :

a) Date of Shipment : _____

b) Courier Docket No. : _____

c) Vehicle No. : _____

DC No. : CE/2016-17/DEL/ 299

Date : 21/09/2016

PO No. : MITAOE/2016-17/103

Thru : email / letter / LOI / PO / Verbal

Date : 12/07/2016

Amendment/s : _____

Date : 1/1/

Invoice No. Reference : _____

Item No.	Product Part No.	Description	Serial No.	Qty.
		As per Annexure. (Annexure Attached)		

Warranty : Inspection Warranty / 90 Days / 1 year / 3 years / other (_____)

Remarks : Sale (☒) / Standby (☐) / Rental (☐) / OMS (☐) / Partshipment (☐) / Others (☐)

Documents Enclosed : Road Permit / Invoice / Declaration / any other (_____)

Marine Policy No. : _____

Received goods in order and in good condition

For M/s. Computech Engineers

(Receiver's Signature with stamp)

(Authorised Signatory)

Date :

VAT No. 27420250268 V w.e.f. 1.4.2006

CST No. 27420250268 C w.e.f. 1.4.2006

PAN No. : AA AFC8381J

Service Tax : AA AFC8381J ST001

H. O. : H-1/31, Shreerang Complex, Near UCO Bank, Thane (West) - 400 601. ☎ : (022) 2534 2072

Branch : 3, Bhakti Plaza, Near Bremen Chowk, Aundh, Pune - 411 007. ☎ : (020) 2589 8828

DIRECTOR

MIT Academy of Engineering
Alandi (D.), Pune-412 105.



No	Product Part No	Description	Serial No	Qty.
1	AIR-CT2504-K9 V07	Cisco make WLC 2504 Controller Unit with 25 AP Lic	PSZ20321GFO	1
2	1PAIR-AP1852I-D-K9	802.11ac Wave 2,4*4:4ss,Int Ant, D Reg Dom	SKWC202800YB	1
3			SKWC202800YR	1
4			SKWC20280DTM	1
5			SKWC20280DT5	1
6			SKWC202800YZ	1
7			SKWC202800UG	1
8			SKWC202800XV	1
9			SKWC202800XZ	1
10			SKWC202800WU	1
11			SKWC202800XU	1
12			SKWC202800XN	1
13			SKWC202800YD	1
14			SKWC202806JX	1
15			SKWC2028065B	1
16			SKWC202807OH	1
17			SKWC2028069H	1
18			SKWC202806JO	1
19			SKWC202806JW	1
20			SKWC202807OV	1
21			SKWC202807NQ	1
22			SKWC202806JB	1
23			SKWC2028065V	1
24			SKWC202806JV	1
25			SKWC20280D73	1
26	SG300-28PP-K9	Cisco SG300 Switch	DNI202801UP	1
27			DNI202801UY	1
28			DNI2028020K	1



To

20 October 2016

Accounts Department

MIT Academy of Engineering

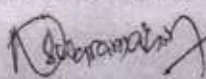
Dear Sir / Madam,

Reference: Invoice No. CE/2016-17/68 dated 16 Sep 2016 (Supplier M/S Computech Engineers)

Purchase Order No MITAOE/2016-17/103 dated 12 Jul 2016

Materials has been received as per PO. We request you to make payment cheque ready for the above mentioned Invoice and release it to the supplier once we submit the Test and Implementation Report.

Thanks and Regards



N. Sivaramakrishnan

Head IT Infrastructure.

Donot issue cheque to
vendor till further
clarification. Before
issue pl. confirm from Internet
centre.



DIRECTOR

MIT Academy of Engineering
Alandi (D.), Pune-412 105.



MIT Academy of Engineering Alandi. Pune 412 105, Tel. 020-30253500, 30253600,30253700 Fax 020-30253799	PURCHASE ORDER		Format No. MIT/SIR/V/02-A Revl.No.00 Date 03.12.2012
			<div style="border: 1px solid black; padding: 5px; text-align: center;"> Department Copy </div>
Dept.: Computer	Subject :	Purchasing of wireless device	
To, Mainstream Solutions, Jitendra Villa, 1 st Floor, 1194/6 Shivajinagar, Near Ramchandra Sabha Mandap, Off. Ghole Road, Pune 411 005 Tel. 020 25512206		P.O. No. MITAOE/2013-14/185	
		Date : 08/01/2014	
		Ref. : As per your quotation No. MS /Q /1314 MITAE/051213-01-REV-2, dated 03/01/2014	
		To be delivered at - MIT College, Alandi D.	
		Material Required by - R & D Project.	

Sir,

As per your quotation No.MS /Q/1314/MITAE/051213-01-REV-2, dated 03/01/2014, we are pleased to place the purchase order. You are requested to supply the following material as per specification mentioned below.

Sl. No.	Name of the Item	Unit	Nos.	Rate	Total Rs.
01	Dlink Wireless Adapter - N 150 Desktop Adapter	No.	1	900.00	900.00
02	Dlink Wireless Adapter -Wireless N Nano USB Adapter, G type GB (without USB extension cradle)	No.	1	929.00	929.00
03	2500 Series Wireless Controller with 5 AP Licenses	No.	1	95501.00	95501.00
04	2504 Wireless Controller with 0 AP Licenses	No.	1		
05	Cisco 2504 Wireless Controller SW Rel. 7.4	No.	1		
06	AC Power cord Europe	No.	1		
07	2504 Wireless Controller Console Cable	No.	1		
08	5 AP License for 2504 WLAN Controller	No.	1		
09	Base Software License	No.	1		
10	2 Prong C7/C8 On-Off AC Power Supply Switch	No.	1		
11	Upgrade Options for 2504 WLAN Controller (e-Delivery)	No.	1		
12	SMARTNET 8X5XNBD Upgrade Options for 2504 WLAN Controller	No.	3		
13	1 AP Adder License for 2504 WLAN Controller (e-Delivery)	No.	1	33600.00	201600.00
14	SMARTNET 8X5XNBD Cisco 2504 Series - For 1 Year Only	No.	3		
15	SMARTNET 8X5XNBD 1 AP Adder License f	No.	3	36111.00	36111.00
16	AIR CAP- 802.11a/g/n Ctrlr-based AP Int Ant N Reg Domain	No.	6		
17	SMARTNET 8X5XNBD 802.11a/g/n Ctrlr-ba	No.	18	36111.00	36111.00
18	Catalyst 300 Series 8 X 10/100 /1000 PoE Ports + 2 combo mini-GBIC Ports	No.	1		

DIRECTOR

MIT Academy of Engineering
 Alandi (D.), Pune-412 105.



PURCHASE ORDER

Format No.MITAOE/ADMIN/S&P/F/03 Revision No.01 Date 1/1/2019

Supplier Copy

Invoice To MIT Academy of Engineering Alandi At Post, Alandi Devachi Dehu Phata, Tal. Khed, Dist. Pune GSTIN/UIN: 27AAAAM1206F1Z6 State Name : Maharashtra, Code : 27	Voucher No. 39	Dated 6-Nov-2020
Supplier Sejutron 304, Budhwar Peth, Vijaylux Chambers, Pasodya Vithoba Road, PUNE PAN/IT No : State Name : Maharashtra, Code : 27	Supplier's Ref./Order No. 35/20-21/SYS	Mode/Terms of Payment 100% ADVANCE WITH ORDER
Contact person : Mr. Manan Shah Contact : 9421686868	Despatch through ANY SUITABLE TRANSPORT	Other Reference(s) YOUR EMAIL
	Terms of Delivery IMMEDIATELY	Destination MITAOE, ALANDI DEVACHI

Sl No	Description of Goods	Due on	Quantity	Rate	per	Disc %	Amount
1	D LINK 8 PORT	30 Days	1 Nos.	550.00	Nos.		550.00
2	FACE PLATE WITH IO PORT + WALL MOUNT BOX	30 Days	10 Nos.	160.00	Nos.		1,600.00
3	WEB CAMERA C 270 LOGITECH	30 Days	10 Nos.	2,100.00	Nos.		21,000.00
4	CRIMPING TOOL	30 Days	1 Nos.	1,000.00	Nos.		1,000.00
							24,150.00
	Input CGST 9 %						2,173.50
	Input SGST 9 %						2,173.50
Total			22 Nos.				Rs. 28,497.00

Amount Chargeable (in words)

Indian Rupees Twenty Eight Thousand Four Hundred Ninety Seven Only

E & O E

Remarks:

Items should be supplied immediately on receipt of this order. Only good quality of material to be supplied as per specification mentioned as above otherwise delivery will not be accepted. Any type of loss/ damages the above material during transit will be borne by you.



for MIT Academy of Engineering Alandi

Prepared by

Verified by

Authorised Signatory

PURCHASE ORDER

Format No.MITAOE/ADMIN/S&P/F/03 Revision No.01 Date 1/1/2019

Suppliers Copy

Invoice To MIT Academy of Engineering Alandi At Post. Alandi Devachi Dehu Phata, Tal. Khed, Dist. Pune GSTIN/UIN: 27AAAAM1206F1Z6 State Name : Maharashtra, Code : 27	Voucher No. 1	Dated 4-Jan-2020
		Mode/Terms of Payment 100% Adv. with Order
	Supplier's Ref./Order No. 58/20-21/SYSTEM	Other Reference(s) Rate Revised Quotation Dated
Supplier Sujata Computers Pvt. Ltd. Vendor Reg. No. 112, 66/2 Guruchaya Apartments, Karve Road, Pune 411 004 GSTIN/UIN : 27AADCS9203M1Z1 PAN/IT No : State Name : Maharashtra, Code : 27 Contact person : ARJUN JADHAV Contact : 02040100700/718, 98817923001 E-Mail : arjun.j@sujataindia.com	Despatch through Any Suitable Transport	Destination MITAOE, ALANDI DEVACHI
	Terms of Delivery 7 Days	

Sl No	Description of Goods	Due on	Quantity	Rate	per	Disc. %	Amount
1	Webcam CAM LOGI C270	7 Days	38 Nos.	2,450.00	Nos.		93,100.00
2	Webcam CAM LOGI C525	7 Days	28 Nos.	3,300.00	Nos.		92,400.00
3	CAM LOGI C930E / C 920	7 Days	2 Nos.	10,600.00	Nos.		21,200.00
4	HEAD PHONE WITH MICE HP B4B09PA	7 Days	67 Nos.	775.00	Nos.		51,925.00
5	VGA Female to HDMI Female Coupler	7 Days	13 Nos.	500.00	Nos.		6,500.00
6	VGA CABLE 15 METERS Male to Female	7 Days	12 Nos.	1,500.00	Nos.		18,000.00
7	VGA to HDMI Cable 15 Meters	7 Days	3 Nos.	850.00	Nos.		2,550.00
8	VGA Female to Female Coupler	7 Days	8 Nos.	150.00	Nos.		1,200.00
9	TP Link WIFI Adapter for Desktop PC	7 Days	30 Nos.	510.00	Nos.		15,300.00
10	TP Link EAP 225 WIFI Access Point	7 Days	20 Nos.	5,500.00	Nos.		1,10,000.00
11	5 PORT D Link Network Switch	7 Days	16 Nos.	480.00	Nos.		7,680.00
12	PEN TABLETS	7 Days	14 Nos.	7,050.00	Nos.		98,700.00

continued ...

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DIRECTOR

MIT Academy of Engineering
Alandi (D.), Pune-412 105.

PURCHASE ORDER(Page 3)

Format No.MITAOE/ADMIN/S&P/F/03 Revision No.01 Date 1/1/2019

Invoice To MIT Academy of Engineering Alandi At Post. Alandi Devachi Dehu Phata, Tal.Khed, Dist.Pune GSTIN/UIN: 27AAAAM1206F1Z6 State Name : Maharashtra, Code : 27		Voucher No. 1		Dated 4-Jan-2020			
Supplier Sujata Computers Pvt. Ltd. Vendor Reg. No. 112, 66/2 Guruchaya Apartments, Karve Road, Pune 411 004 GSTIN/UIN : 27AADCS9203M1Z1 PAN/IT No : State Name : Maharashtra, Code : 27 Contact person : ARJUN JADHAV Contact : 02040100700/718, 98817923001 E-Mail : arjun.j@sujataindia.com		Supplier's Ref./Order No. 58/20-21/SYSTEM		Mode/Terms of Payment 100% Adv. with Order			
		Despatch through Any Suitable Transport		Other Reference(s)			
		Terms of Delivery 7 Days		Rate Revised Quotation Dated			
				Destination MITAOE, ALANDI DEVACHI			
SI No.	Description of Goods	Due on	Quantity	Rate	per	Disc. %	Amount
13	SPEAKER LOGITECH	7 Days	43 Nos.	950.00	Nos.		40,850.00
14	TRIPOD CAMERA	7 Days	8 Nos.	1,500.00	Nos.		12,000.00
Total			302 Nos.				Rs. 5,71,405.00
Amount Chargeable (In words) Indian Rupees Five Lakh Seventy One Thousand Four Hundred Five Only							E & O E
Remarks: Items should be supplied immediately on receipt of this order. Only good quality of material to be supplied as per specification mentioned as above otherwise delivery will not be accepted. Any type of loss/damages the above material during transit will be borne by you. GST included in above rates.							
for MIT Academy of Engineering Alandi Authorised Signatory							

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Store & Purchase
Prepared byHead
Stores & Purchase
Checked byDeputy Director
Reviewed by

04.01.21


Director
Forwarded byDirector / Executive Director
Approved by

TAX INVOICE

Billed From: SUJATA COMPUTERS PVT. LTD. (20-21) Gat No.2332, House No.398, Ubale Nagar, Near Gayatri Packing, Wagholi, Dist-Pune-412207. GSTIN/UIN: 27AADCS9203M1Z1 State Name : Maharashtra, Code : 27 CIN: U30007PN1999PTC013578 E-Mail : accounts@ Sujataindia.com	Invoice No. SH02021-2003 Book No.	Dated 11-Jan-2021
Consignee MIT ACADEMY OF ENGINEERING MIT AOE, DEHU PHATA, ALANDI [DEVACHI], TAL: - KHED, DIST: - PUNE-412105 9850056535 GSTIN/UIN : 27AAAAM1206F1Z6 State Name : Maharashtra, Code : 27	Delivery Note	Mode/Terms of Payment 100% Adv After Delivery
Buyer (if other than consignee) MIT ACADEMY OF ENGINEERING MIT AOE, DEHU PHATA, ALANDI [DEVACHI], TAL: - KHED, DIST: - PUNE-412105 9850056535 GSTIN/UIN : 27AAAAM1206F1Z6 State Name : Maharashtra, Code : 27	Supplier's Ref. ARJUN Buyer's Order No. 58/20-21/system	Other Reference(s)
	Quotation ID	Delivery Note Date
	Despatched through Delivery	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Part No.	Quantity	Rate	per	Disc. %	Amount
1	CAM LOGI QUICKCAM HD C270 REQ NO-11835	85258090	097855070753	38 NOS.	2,076.27	NOS.		78,898.26
2	CAM LOGI QUICKCAM B 525 REQ NO-11835	85258090	097855079718	28 NOS.	2,796.61	NOS.		78,305.08
3	CAM LOGI QUICKCAM C 930E REQ NO-11835	85258090	097855096005	2 NOS.	8,983.05	NOS.		17,966.10
4	MIKE H/P ZEBRONICS REQ NO-11835	85183000		67 NOS.	656.78	NOS.		44,004.26
5	CABLE VGA 15 MTRS REQ NO-11835	85441110		12 NOS.	1,271.19	NOS.		15,254.28
6	WL TPLINK USB ADAPTER(WN725N) S/N-220A1H6003220, 220A1H6003183, 220A1H6003188 220A1H6003189, 220A1H6003226, 220A1H6003718 220A1H6003717, 220A1H6003184, 220A1H6003185 220A1H6003240, 220A1H6003713, 220A1H6003676 220A1H6003715, 220A1H6003712, 220A1H6003201 220A1H6003187, 220A1H6003215, 220A1H6003218 220A1H6003205, 220A1H6004978, 220A1H6003206 220A1H6003720, 220A1H6003221, 220A1H6003182 220A1H6003211, 220A1H6003237, 220A1H6003186 220A1H6003181, 220A1H6003216, 220A1H6003185	85176930		30 NOS.	432.20	NOS.		12,966.00
7	WL TPLINK ACCESS POINT EAP225 REQ NO-11835	85176930		20 NOS.	4,661.02	NOS.		93,220.40
8	SWITCH DLINK 5PORT 10/100 (DES1005) S/N-QS7K30A016442, QS7K30A016414 Qs7K30A016433, QS7K30A016411 QS7K30A016436, QS7K30A016450 Qs7K30A016454, Qs7K30A016441 Qs7K30A016432, QS7K30A016438 Qs7K30A016428, Qs7K30A016434 Qs7K30A016437, Qs7K30A016431 Qs7K30A016427, Qs7K30A016449	85176290		16 NOS.	406.78	NOS.		6,508.48

continued ...


DIRECTOR
 MIT Academy of Engineering
 Alandi (D.), Pune-412 105.



TAX INVOICE(Page 2)

SUJATA COMPUTERS PVT. LTD. (20-21)
Gat No.2332, House No.398, Ubale Nagar,
Near Gayatri Packing, Wagholi, Dist-Pune-412207.
GSTIN/UIN: 27AADCS9203M1Z1
State Name : Maharashtra, Code : 27
CIN: U30007PN1999PTC013578
E-Mail : accounts@sujaatindia.com

MIT ACADEMY OF ENGINEERING
MIT AOE, DEHU PHATA, ALANDI [DEVACHI],
TAL: - KHED, DIST: - PUNE-412105
9850056535
GSTIN/UIN : 27AAAAM1206F1Z6
State Name : Maharashtra, Code : 27

MIT ACADEMY OF ENGINEERING
MIT AOE, DEHU PHATA, ALANDI [DEVACHI],
TAL:- KHED, DIST:- PUNE-412105
9850056535
GSTIN/UIN : 27AAAAM1206F1Z6
State Name : Maharashtra, Code : 27

Invoice No.	Book No.	Dated
SH02021-2003		11-Jan-2021
Delivery Note		Mode/Terms of Payment
		100% Adv After Delivery
Supplier's Ref.		Other Reference(s)
ARJUN		
Buyer's Order No.		Dated
58/20-21/system		4-Jan-2021
Quotation ID		Delivery Note Date
Despatched through		Destination
Delivery		
Terms of Delivery		

Sl No.	Description of Goods	HSN/SAC	Part No.	Quantity	Rate	per	Disc. %	Amount
9	DIGITIZER XP-PEN DECO-01 SM-DKV2912568A72CF, DKV2912308A72FC DKV2912310A295A, DKV291262A4108 DKV2912565A40A7, DKV2912301A3DE4 DKV2912302A8ED6, DKV2912563A1708 DKV2911089AE881, DKV2912570A6A1E DKV2912564A41A2, DKV2912567A6C2A DKEC71903538EEE6, DKV2912566A9145	84716090		14 NOS.	5,974.58	NOS.		83,644.12
10	SPKR LOGI Z120 S/N-2030FC108329 2030Fc133019, 2030FC107889 3 Qty Ho 27 Qty Godown REQ NO-11835	85182900		30 NOS.	805.08	NOS.		24,152.40
								4,54,919.38
								40,942.75
								40,942.75
								0.12
	Output CGST							
	Output SGST							
	ROUND OFF							
	Total			257 NOS.				Rs 5,36,805.00

Amount Chargeable (in words)
INR Five Lakh Thirty Six Thousand Eight Hundred Five Only

E. & O.E.

Company's PAN : **AADCS9203M**

Declaration

1) We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct. Customer Care- Support@ SujataIndia.Com, Pay online - www.sujataindia.com /pay

2) All disputes pertaining to the transaction under this invoice shall be referred to Arbitration in Pune to be conducted as per the Indian Arbitration Act, 1996. Arbitration shall be appointed by CMCA, Pune. Refer to www.cmcapune.org for terms and conditions.

for SUJATA COMPUTERS PVT. LTD. (20-21)

Authorised Signatory

This is a Computer Generated Invoice

TAX INVOICE

(Tax Analysis)

Invoice No. SHO2021-2003

Dated 11-Jan-2021

SUJATA COMPUTERS PVT. LTD. (20-21)
 Gat No.2332, House No.398, Ubale Nagar,
 Near Gayatri Packing, Wagholi, Dist-Pune-412207.
 GSTIN/UIN: 27AADCS9203M1Z1
 State Name : Maharashtra, Code : 27
 CIN: U30007PN1999PTC013578
 E-Mail : accounts@ Sujataindia.com

Party : **MIT ACADEMY OF ENGINEERING**
 MIT AOE, DEHU PHATA, ALANDI [DEVACHI],
 TAL: - KHED, DIST: - PUNE-412105
 9850056535
 GSTIN/UIN : 27AAAAM1206F1Z6
 State Name : Maharashtra, Code : 27

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
85258090	1,75,169.44	9%	15,765.25	9%	15,765.25	31,530.50
85183000	44,004.26	9%	3,960.38	9%	3,960.38	7,920.76
85441110	15,254.28	9%	1,372.89	9%	1,372.89	2,745.78
85176930	1,06,186.40	9%	9,556.78	9%	9,556.78	19,113.56
85176290	6,508.48	9%	585.76	9%	585.76	1,171.52
84716090	83,644.12	9%	7,527.97	9%	7,527.97	15,055.94
85182900	24,152.40	9%	2,173.72	9%	2,173.72	4,347.44
Total	4,54,919.38		40,942.75		40,942.75	81,885.50

Tax Amount (in words) : **INR Eighty One Thousand Eight Hundred Eighty Five and Fifty paise Only**


DIRECTOR

MIT Academy of Engineering
 Alandi (D.), Pune-412 105.



for SUJATA COMPUTERS PVT. LTD. (20-21)

Authorised Signatory

Invoice To MIT Academy of Engineering Alandi At Post, Alandi Devachi Dehu Phata, Tal: Khed, Dist: Pune GSTIN/UIN: 27AAAAM1206F1Z6 State Name: Maharashtra, Code: 27 Contact: 020 33253500 Supplier Triangular Telecommunications Pvt. Ltd. S/N 82/1/14 Sahyadri Farms, Near Kapil Complex, Baner Road, Baner, Pune GSTIN/UIN: 27AACCT8489P1Z9 PAN/IT No: AACCT8489P State Name: Maharashtra, Code: 27 Contact person: Biju Joseph Contact: 020 67120021, 9921911579 E-Mail: sales@taplindia.in	Voucher No. 79 Supplier's Ref./Order No. 79/21-22/INFRA Despatch through THROUGH ANY SUITABLE TRANSPORT Terms of Delivery 15 Days BDS RENOVATION WORK	Dated 2-Aug-2021 Mode/Terms of Payment 50% Adv., Bal. Against Pro. Invoice Other Reference(s) Your Quotation Dated 13/7/2021 Destination MITAOE, ALANDI DEVACHI
--	--	--

Sl No	Description of Goods and Services	Due on	Quantity	Rate	per	Disc. %	Amount
1	Net Work Appliances IP Telephonics Cisco Call Manager All CISCO BRAND AS PER ATTACHED LIST	15 Days	1 Nos.	19,48,910.00	Nos.		19,48,910.00
2	Installation Charges One Time	15 Days	1 Job	1,15,000.00	Job		1,15,000.00
Total							Rs. 20,63,910.00

Amount Chargeable (In words)

E. & O.E

Indian Rupees Twenty Lakh Sixty Three Thousand
Nine Hundred Ten Only

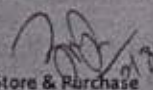

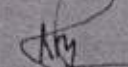
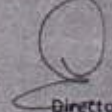
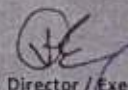
TERMS AND CONDITIONS

Work should be started immediately on receipt of this order and to be completed within 15 days. Any loss/ damages during transit to you and your worker will be borne by you. You will have to follow the instructions of our representative as per drawing and design. No TA/DA will be provided to you and your labours during work. You should report on site frequently & provide sufficient supervision to your labours. You will full responsible for any loss / damages during the work to the Institute's other property. The above quantity is tentative, It may increase or decrease as per drawing and design. GST: Extra as applicable. You have to submit your GST invoice immediately after completion of work. Warrantee: As per company rules. **PAYMENT TERMS: 50% advance** along with Work Order. 50% against Proforma Invoice (before despatch of material to our site.)

for MIT Academy of Engineering Alandi

Authorised Signatory

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 Store & Purchase Prepared by	 Stores & Purchase Checked by	 Deputy Director Reviewed by	 Director Forwarded by	 Director / Executive Director Approved by
		03-08-21	31/8/21	

**DIRECTOR**

MIT Academy of Engineering
Alandi (D.), Pune-412 105.

ANNEXURE

Product	Description	Quantity	Unit	EUP INR	Total EUP INR
Cisco					
C1000-48P-4X-L	Catalyst 1000 48 port GE, POE, 4x10G SFP	2	□	106,307	212,615
CON-SNT-C10048XL	SNTC-8XSXNBD Catalyst 1000 48 port GE, POE, 4x10G SFP	2	□	18,450	36,901
CAB-IND-10A	10A Power cable for India	2	□	-	-
PWR-CLP	Power Retainer Clip For 3560-C, 2960-L & C1000 Switches	2	□	-	-
C1000-48T-4G-L	Catalyst 1000 48port GE, POE, 4x1G SFP	1	□	43,774	43,774
CON-SNT-C10148GL	SNTC-8XSXNBD Catalyst 1000 48port GE, 4x1G SFP, LAN8a	1	□	7,591	7,591
CAB-IND-10A	10A Power cable for India	1	□	-	-
PWR-CLP	Power Retainer Clip For 3560-C, 2960-L & C1000 Switches	1	□	-	-
C1000-24P-4G-L	Catalyst 1000 24port GE, POE, 4x1G SFP	1	□	70,038	70,038
CON-SNT-C10048GL	SNTC-8XSXNBD Catalyst 1000 48port GE, POE, 4x1G SFP	1	□	12,166	12,166
CAB-IND-10A	10A Power cable for India	1	□	-	-
PWR-CLP	Power Retainer Clip For 3560-C, 2960-L & C1000 Switches	1	□	-	-
C1000-24P-4G-L	Catalyst 1000 24port GE, POE, 4x1G SFP	2	□	44,191	88,381
CON-SNT-C10244LP	SNTC-8XSXNBD Catalyst 1000 24port GE, POE, 4x1G SFP	2	□	7,692	15,384
CAB-IND-10A	10A Power cable for India	2	□	-	-
PWR-CLP	Power Retainer Clip For 3560-C, 2960-L & C1000 Switches	2	□	-	-
GLC-LH-SMD+	1000BASE-LX/LH SFP transceiver module, MMF/SMF, 1310nm, DOM	8	□	22,932	183,456
AIR-AP1852I-D-K9C	Cisco Aironet Mobility Express 1850 Series	8	□	23,623	188,984
CON-SNT-AIR18DK9	SNTC-8XSXNBD 802.11ac Wave 2; 4x4-4SS; Int Ant; D Reg	8	□	2,011	16,088
AIR-AP-BRACKET-1	802.11 AP Low Profile Mounting Bracket (Default)	8	□	-	-
AIR-AP-T-RAIL-R	Ceiling Grid Clip for APs & Cellular Gateways-Recessed	8	□	-	-
SW1850-MECPWP-K9	Cisco 1850 Series Mobility Express Software Image	8	□	-	-
AIR1850-DNA-OPTOUT	CISCO DNA SUBSCRIPTION OPTOUT for AIR1850	8	□	-	-
AIR-AP1852E-D-K9C	Cisco Aironet Mobility Express 1850 Series	8	□	26,786	214,288
CON-SNT-AIRAP18D	SNTC-8XSXNBD 802.11ac Wave 2; 4x4-4SS; Ext Ant; D Reg	8	□	2,262	18,096
AIR-AP-BRACKET-1	802.11 AP Low Profile Mounting Bracket (Default)	8	□	-	-
AIR-AP-T-RAIL-R	Ceiling Grid Clip for APs & Cellular Gateways-Recessed	8	□	-	-
SW1850-MECPWP-K9	Cisco 1850 Series Mobility Express Software Image	8	□	-	-
AIR-ANT2524DW-R	2.4 GHz 2 dBi/5 GHz 4 dBi Dipole Ant., White, RP-TNC	32	□	823	26,336
AIR1850-DNA-OPTOUT	CISCO DNA SUBSCRIPTION OPTOUT for AIR1850	8	□	-	-
CP-7811-K9	Cisco UC Phone 7811	70	□	3,704	259,280
CON-SNT-CP7811K9	SNTC-8XSXNBD Cisco UC Phone 7811	70	□	503	35,210
ISR4331/K9	Cisco ISR 4331 (3GE,2NIM,1SM,4G FLASH,4G DRAM,IPB)	1	□	65,617	65,617
CON-SNT-ISR4331K	SNTC-8XSXNBD Cisco ISR 4331 (3GE,2NIM,1SM,4G FLASH,4G	1	□	22,221	22,221
SL-4330-IPB-K9	IP Base License for Cisco ISR 4330 Series	1	□	-	-
SL-4330-UC-K9	Unified Communication License for Cisco ISR 4330 Series	1	□	25,594	25,594
PWR-4330-AC	AC Power Supply for Cisco ISR 4330	1	□	-	-
CAB-IND	AC Power Cord (India)	1	□	-	-
MEM-FLASH-4G	4G Flash Memory for Cisco ISR 4300 (Soldered on motherboard)	1	□	-	-
NIM-BLANK	Blank faceplate for NIM slot on Cisco ISR 4400	1	□	-	-
MEM-43-4G	4G DRAM (1 x 4G) for Cisco ISR 4300	1	□	-	-
SM-S-BLANK	Removable faceplate for SM slot on Cisco 2900,3900,4400 ISR	1	□	-	-
SISR4300UK9-166	Cisco ISR 4300 Series IOS XE Universal	1	□	-	-
NIM-1CE1T1-PRI	1 port Multiflex Trunk Voice/Channelized Data T1/E1 Module	1	□	43,875	43,875
PVDM4-32	32-channel DSP module	1	□	31,078	31,078
L-CME	Communication Manager Express (CME) - E-Delivery-Top Level	1	□	-	-
CON-ECMU-LCMECEUE	SWSS UPGRADES Communication Manager Express (CME) - E-	1	□	-	-
CME14-UL	Communication Manager Express (CME) V14 - 1 User License	70	□	3,213	224,910
CON-ECMU-CMEULCTG	SWSS UPGRADES Cisco Communication Manager Express (CME	70	□	1,529	107,030
				Cisco Total	1,948,910
TIPL Services	One Time Installation	1	□	115,000	115,000
Taxes Extra				Grand Total	2,063,910

DIRECTOR

MIT Academy of Engineering
Alandi (D.), Pune-412 105.



Store & Purchase
Prepared by

Stores & Purchase
Checked by

Deputy Director
Reviewed by

Director
Forwarded by

Director / Executive Director
Approved by

03.08.21

318/21

Tax Invoice

TRIANGULAR Triangular Infosolutions pvt ltd TRIANGULAR, S NO 82/1/14 SAHYADRI FARMS, NEAR KAPIL CLASSIC Baner Pune-411045 GSTIN/UIN: 27AAGCT6785J1ZM State Name : Maharashtra, Code : 27 CIN: U72900PN2018PTC175532 Contact : 9028388578 E-Mail : support@tapindia.in	Invoice No. 314/21-22	Dated 22-Nov-21				
	Delivery Note	Mode/Terms of Payment 50% ADVANCE 50% AGAINST DELIVERY				
Consignee (Ship to) MIT Academy of Engineering Alandi At Post Alandi Devachi Dehu Phata Tal Khed Dist Pune GSTIN/UIN : 27AAAAM1206F1Z6 PAN/IT No : AAAAM1206F State Name : Maharashtra, Code : 27	Reference No. & Date. 314/21-22 dt. 22-Nov-21	Other References GST EXTRA				
	Buyer's Order No. 79	Dated 2-Aug-21				
Buyer (Bill to) MIT Academy of Engineering Alandi At Post Alandi Devachi Dehu Phata Tal Khed Dist Pune GSTIN/UIN : 27AAAAM1206F1Z6 PAN/IT No : AAAAM1206F State Name : Maharashtra, Code : 27 Place of Supply : Maharashtra	Dispatch Doc No.	Delivery Note Date				
	Dispatched through	Destination PUNE				
Terms of Delivery No. Of Boxes : 11 Box						
SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	GLC-LH-SMD 100GBASE-LX/LH SFP transceiver module, MMF/SMF, 1310nm, DOM SR NO ACW25230XRT, ACW25230TYD ACW25230TYB, ACW25230TYM, ACW25230TYN, ACW25230TYP, ACW25230TYJ, ACW25230TYK	85176290	8 Nos	22,932.00	Nos	1,83,456.00
2	AIR-AP1852E-D-K9C Cisco Aironet Mobility Express 1850 Series SR NO KWC253102MX, KWC253102UZ KWC253103ME, KWC253102SQ, KWC253102TR, KWC25310363, KWC253103CL, KWC253103LS	85176290	8 Nos	26,786.00	Nos	2,14,288.00
3	AIR-ANT2524DW-R 24GHz 2.4GHz 5GHz 4GHz 60GHz Ant, White, RF-TNC	85177090	32 Nos	823.00	Nos	26,336.00
4	CO-TERM Cisco UC Phone 7811	998713	70 Nos	3,704.00	Nos	2,59,280.00
						6,83,360.00
Output C GST 9%						9 % 61,502.40
Output S GST 9%						9 % 61,502.40
Total						118 Nos ₹ 8,06,364.80
Amount Chargeable (in words) INR Eight Lakh Six Thousand Three Hundred Sixty Four and Eighty paise Only						
HSN/SAC						
		Taxable Value	Central Tax		State Tax	
		Rate	Amount		Rate	
		Amount	Rate		Amount	
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PURCHASE ORDER

Suppliers Copy

Invoice To MITAOE School of Design 21-22 Dehu Phata, Alandi (D), Pune GSTIN/UIN: 27AAAAM1206F1Z6 State Name: Maharashtra, Code: 27 Contact: 020 30253500 E-Mail: accounts.mitaos@mitpune.edu.in	Voucher No. 7	Dated 18-Nov-2021
Supplier Triangular Information Solutions Pvt. Ltd. Survey No. 82/1/14 Sahadri Farms, Near Kapil Complex, Baner Road, Baner, Pune GSTIN/UIN: 27AACCT8489P1Z9 PAN/IT No: 27AAAGCT6785J1ZM State Name: Maharashtra, Code: 27 Contact person: Mehul Sanghani Contact: 020 67120022, 98 220 57600 E-Mail: support@tapindia.in	Supplier's Ref./Order No. 7/21-22/BDS	Mode/Terms of Payment 50% ADV.
	Despatch through THROUGH ANY SUITABLE TRANSPORT	Other Reference(s) YOUR QUOTATION DATED 9/11/2021
	Terms of Delivery 7 DAYS BDS BUILDING	Destination MITAOE CAMPUS, ALANDI DEVACHI

Sl No	Description of Services	Due on	Quantity	Rate	per	Disc. %	Amount
1	NETWORK CABLING & DEVICES INST. WORK WITH MATERIAL AS PER ATTACHED ANNEXURE	7 Days	1 LOT	12,30,263.00	LOT	2 %	12,05,657.74
						9 %	1,08,509.20
							1,08,509.20
	Less: Input CGST 9 % Input SGST 9 % Round Off						(-0.14)
Total			1 LOT				17 14,22,676.00

Amount Chargeable (in words)

INR Fourteen Lakh Twenty Two Thousand Six
Hundred Seventy Six Only

E. & O.E

TERMS AND CONDITIONS.

Work should be started immediately on receipt of this order. You will have to follow the instructions of our Infrastructure Supervisor strictly. No TA/DA will be provided to you and your labours during work. You should report on site frequently & provide sufficient supervision to your labours. You will full responsible for any loss / damages during the work to our property. The above quantity is tentative, it may increase or decrease as per measurement. GST: Mentioned as above. You have to submit proper invoice immediately after completion of work. It is your responsibility to follow the rules of COVID 19 as decided by Govt. of Maharashtra. PAYMENT: 50% adv. with order and 50% after satisfactory completion of work. No payment will be done for incomplete and defective works.

for MITAOE School of Design

Authorised Signatory

This is a Computer Generated Document

Head
Stores & Purchase
Prepared by

Registrar
Checked by

Deputy Director
Reviewed by


Director
Forwarded by

Director / Executive
Director
Approved by

DIRECTOR

MIT Academy of Engineering
Alandi (D.), Pune-412 105.

ANNEXURE					
Sr No	Description	Qty	UOM	Unit EUP INR	Total EUP INR
1	Material Supply				
1.1	CAT6 Information Outlets for Rack & Field side	460	Nos	250	115,000
1.2	24-port unloaded Jack Panel	12	Nos	2,250	27,000
1.3	2M Cat6 Patch Cord (rack side)	230	Nos	250	57,500
1.4	2M Cat6 Patch Cord (For Telephone side)	100	Nos	250	25,000
1.5	2M Cat6 Patch Cord (For workstation)	330	Nos	250	82,500
1.6	42U rack	1	Nos	80,000	80,000
1.7	15U rack	3	Nos	13,125	39,375
2	Material Installation				
2.1	Termination of Information Outlet both end	460	Nos	156	71,875
2.2	Unloaded jack panel installation	12	Nos	938	11,250
2.3	Labelling of end to end I/O, Faceplate, Jack Panel, PDUs, Patch Cords and all other passive components	460	Nos	294	135,125
2.4	Testing (scanning) all data points & documentation	230	Nos	169	38,813
2.5	Miscellaneous [Cable Tie, Velcro Tie and screws-hardware]	10	Nos	4,375	43,750
2.6	Rack dressing for all the floors(ground and first) in the building at RACK end	4	Nos	9,375	37,500
2.7	Wi-Fi device installation	15	Nos	1,250	18,750
	Fiber Connectivity				
3	Material Supply				
3.1	6 Core MM Out door Fibre	700	Mtr	170	119,000
3.2	HDPE pipe	500	Mtr	71	35,625
3.3	Loaded LIU	8	Nos	18,438	147,500
3.4	fiber Patch cord	16	Nos	2,200	35,200
4	Material Installation				
4.1	Fiber cable laying	700	Mtr	44	30,625
4.2	HDPE pipe laying	500	Mtr	44	21,875
4.3	Fiber cable termination	96	Nos	438	42,000
4.4	LIU installation and cable dressing	8	Nos	1,875	15,000
	Taxes Extra			Total	1,230,263
	The above quantity is tentative, it may increase or decrease as per the requirement.				INR 24,605.25
					INR 1,205,657.25
			CGST 9%		INR 108,509.15
			SGST 9%		INR 108,509.15
					INR 1,422,675.56


 DIRECTOR
 MIT Academy of Engineering
 Alandi (D.), Pune-412 105.



TAX INVOICE/DELIVERY CHALLAN

Cybernetit Pvt Ltd (18-19)

Shop No.6,Shrinath Plaza,, Dyaneshwar Paduka Chowk,, F.C.Road,Pune 411005, Tel:020- 25539384/25539147, GST-27AABCC5138P1ZB
Ph. 020 25539384, 020 25539147

Details Of Consignee(bill to) MIT- Academy of Engineering Alandi Alandi, Pune 412105 Tel - 020-30253500 / 30253600 Contact : GST No. : 27AAAAM1206F1Z6	Invoice No. SNG/2019/02/022	Dated 28-Feb-2019
Details Of Buyer(Ship to) MIT- Academy of Engineering Alandi Alandi, Pune 412105 Tel - 020-30253500 / 30253600 Contact : GST No. :	Delivery Note	Delivery Note Date
	Mode/Terms of Payment	E-way Bill
	Buyer's Order No. 315/18-19/Syatem	Dated 6-Feb-2019
	Despatched through	Vehicle No. *
	Terms of Delivery	

Sr.No.	Description Of Goods	HSN	Qty	Rate	Amount	CGST Rate	CGST Amt	SGST /IGST Rate	SGST/IGST Amt
1	Wireless WIFI Card 300 Mbps Wireless NPCI Express Adapter Sn.218A214007392,7394,7383 7413,7382,7436,7440,7407 7438,7402,7412,7429,7381 7393,2189303002442	8471	15 nos	889.83	13,347.45	9 %	1,201.27	9 %	1,201.27
Total			15 nos		13,347.45		1,201.27		1,201.27

GST No. : 27AABCC5138P1ZB

Declaration

We hereby certify that our registration certificate under the Goods & Service Tax Act 2017 is in force on the date on which the sale of the goods specified in this Tax Invoice is made by us and that the transaction of the sale covered by this Tax Invoice has been effected by us and that it shall be accounted for in the turnover of sale while filing of returns and the due tax if any payable on the sale has been paid or shall be paid.Payment has to be made as per payment

Net Amount	13,347.45
GST Amount	2,402.54
Total Invoice Amount	15,750.00

Receiver Sign Stamp

Cybernetit Pvt Ltd (18-19)


Authorized Signatory

Terms & Conditions :

1) Interest @ 18% will be charged on overdue payment.

DIRECTOR
MIT Academy of Engineering
Alandi (D.), Pune-412 105.



Suppliers Copy

Invoice To	Voucher No.	Dated
MIT Academy of Engineering Alandi (2018-19)	315	6-Feb-2019
Alandi (Devachi)		Mode/Terms of Payment
Dehu Phata		100% Advance with Order
Pune 412 105	Supplier's Ref./Order No.	Other Reference(s)
GSTIN/UIN: 27AAAAM1206F1Z6	315/18-19/SYSTEM	Your Quotation Dated 9/10/2018
State Name : Maharashtra, Code : 27	Despatch through	Destination
Supplier	By Hand	Alaindi Devachi
Cybernet IT Pvt. Ltd.	Terms of Delivery	
Shop No. 6, Shrinath Plaza,	Within 7 Days	
DyaneshwarPadukaChowk, F. C. Road, Pune -	System	
411005		
GSTIN/UIN : 27AABCC5138P1ZB		
PAN/IT No :		
State Name : Maharashtra, Code : 27		
Contact person : Mr.Naresh Lalwani		
Contact : 9325094330		

Sl No.	Description of Goods	Due on	Quantity	Rate	per	Disc. %	Amount
1	TP Link WiFi Card 300 Mbps Wireless N PCI Express Adapter	30 Days	15 Nos.	889.83	Nos.		13,347.45
							1,201.27
	Input CGST 9 %						1,201.27
	Input SGST 9 %						0.01
	Round Off						
	Total		15 Nos.				₹ 15,750.00

E & O.E



for MIT Academy of Engineering Alandi (2018-19)

Prepared by

Verified by

Authorised Signatory

Director
MIT AGE

This is a Computer Generated Document
Stores & Purchase

Dean
Administration

MIT Academy of Engineering, Alandi Pune 412 105, Tel. 020-30253500, 30253600 Fax 020-30353799	WORK ORDER	Format No. MIT/STR/F/02-A Revision No.00 Date 03.12.2012
Dept. Systems	Subject :	Sonic firewall NSA 4600 with traffic analyzer
To, Computer Technologies Pvt. Ltd. C/O, Anand Steel Center, Gat No: 2347, Ganesh Park, Opp. Talera Warehousing, Wagholi, Pune- 412207, 9890414237 Mr. Kusurkar (9765999406)	P.O. No. MITAOE/2016-17/180	
	Date: 9/9/2016	
	Ref : As per your quotation CT /MITAOE /Sonic dated 24/09/2016	
	To be delivered at - MIT AOE, College, Alandi Material Required by -	

Sir,

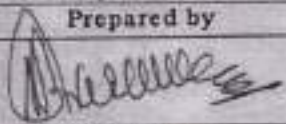
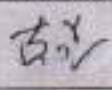
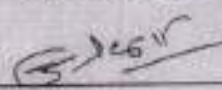
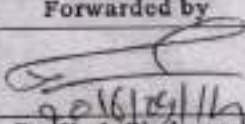
As per your quotation CT /MITAOE /Sonic dated 24/09/2016, we are pleased to place the following work order. You are requested to carry out the necessary work at our site as per specification mentioned below.

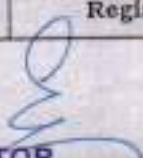
Sl. No.	Name of the Item	Qty	Rate Rs.	Total Rs.
01.	Dell Sonic WALL NSA 4600 Secure Upgrade Plus (3 Years i.e. w.e.f. product delivery)	01 No.	400000.00	400000.00
	Vat 5.5%		(+)	22000.00
			(A)	422000.00
02.	Sonic WALL Analyzer Reporting Software For The NSA 4600, 4500, PRO 4060, PRO 4100, PRO 5060	01 No.	20250.00	20250.00
	Vat 5.5%		(+)	1113.75
	Service Tax 15%		(+)	3037.50
			(B)	24401.25
				446401.25
			Says Rs.	4,46,401.00

In words - Rs. Four Lakhs Forty Six Thousand Four Hundred and One only

Terms & Conditions:

- You will deliver and installed both above-mentioned products and migrate the old settings of existing Dell Sonic Wall NSA 3000 on the new firewall product. You will provide necessary training for using this product to our technical staff.
- Before delivering the final product you will set up this product for the demonstration purpose at least for one week to check the features of the both products.
- Your Service Engineer/ Representative should report to the Institute for the required technical support as and when required.
- 30% Advance with order and balance 70% after delivery.
- A) Vat and Service Tax : Mentioned as above. B) Excise duty : Nil
C) Octroi : Nil D) Transport : Nil
- Delivery Address -MIT Academy of Engineering, Alandi D. Pune- 412105.

Prepared by	Checked by	Reviewed by	Forwarded by
			
S.K. Baradkar, Head Stores & Purchase	Prof. S.M. Bhagat IT Head.	M. N. Bade, Registrar	Dr. Y. J. Bhalerao, Director MITAOE, Alandi (D)


DIRECTOR
 MIT Academy of Engineering
 Alandi (D.), Pune-412 105.



MIT Academy of Engineering Alandi, Pune 412 105, Tel. 020-30253500 30253600,700 Fax 020-30253799 GST NO. 27AAAAM1206F126	PURCHASE ORDER	Format No. MITAOE/ADMIN/S&P/V/03 Revision No.00 Date 1/1/2018
		<div style="border: 1px solid black; padding: 5px; text-align: center;">Department Copy</div>
Dept.: Systems	Subject :	Renewal of Licenses of Dell Sonicwall firewall
To, C-Dot Systems Pvt. Ltd. 41/5 Chinar Apartment, Tarate Colny, Erandwane, Pune -411004 Cont. Person: Sanjay Pokale Mobile No. 9822342419 GST NO. 27AABCC7546D1ZS	P.O. No.: 251/19-20/SYSTEM	
	Date:- 20/11/2019	
	Ref. : As per quotation No. QT/1502/20, dated 12/11/2019	
	Material required for : MITAOE	

Sir,

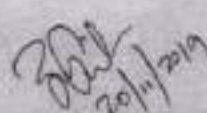
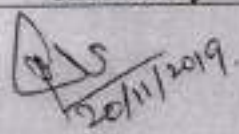

As per quotation No. QT/1502/20, dated 12/11/2019, we pleased to place the purchase order. You are requested to supply the following material as per specification mentioned below.

Sr. No.	Item Description	Quantity	Rate	Total
1	01-SSC-1492 ADVANCED GATEWAY SECURITY SUITE BUNDLE FOR NSA 4600 3YR Advanced Gateway Security Suite (AGSS) includes - Capture Advanced Threat Protection, Gateway Anti-Virus, Anti-Spyware, Intrusion Prevention, Application Firewall Service, Content Filtering Premium Services, and 24x7 Support with firmware	For 3 years	3,80,000.00	3,80,000.00
			GST 18%	68400.00
			Total Rs.	4,48,400.00

In words - Rs. Four Lakhs Forty Eight Thousand and Four Hundred only.

Terms & Conditions:

1. You have to supplied necessary license key and to activate the above product successfully for three years period.
2. You have to provide necessary service support related to the product as and when required.
3. **100% Advance** along with purchase order
4. Delivery Address -MIT Academy of Engineering, Alandi Pune-412105.

Prepared by	Checked by	Approved by
 20/11/2019	 20/11/2019	 20-11-19
Assistant Stores and Purchase	Head Stores and Purchase	Dr.M.D.Goudar Director MITAOE

DIRECTOR
 MIT Academy of Engineering,
 Alandi (D.), Pune-412 105.



MIT Academy of Engineering Alandi, Pune 412 105, Tel. 020-30253500 30253600,700 Fax 020-30253799 GST NO. 27AAAAM1206F1Z6	PURCHASE ORDER	Format No. MITAOE/ADMIN/06P/P/03 Revision No.00 Date 1/1/2019
		<div style="border: 1px solid black; padding: 5px; text-align: center;">Suppliers Copy</div>
Dept.: Systems	Subject: Renewal of Licenses of Dell Sonicwall firewall	
To, C-Dot Systems Pvt. Ltd. 41/5 Chinar Apartment, Tarate Colony, Erandwane, Pune -411004 Cont. Person: Sanjay Pokale Mobile No. 9822342419 GST NO. 27AABCC7546D1ZS		P.O. No.: 251/19-20/SYSTEM Date:- 20/11/2019 Ref.: As per quotation No. QT/1502/20, dated 12/11/2019 Material required for: MITAOE

Sir,


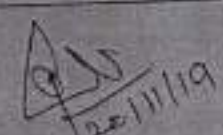

As per quotation No. QT/1502/20, dated 12/11/2019, we pleased to place the purchase order. You are requested to supply the following material as per specification mentioned below.

Sr. No.	Item Description	Quantity	Rate	Total
1	01-SSC-1492 ADVANCED GATEWAY SECURITY SUITE BUNDLE FOR NSA 4600 3YR Advanced Gateway Security Suite (AGSS) includes - Capture Advanced Threat Protection, Gateway Anti-Virus, Anti-Spyware, Intrusion Prevention, Application Firewall Service, Content Filtering Premium Services, and 24x7 Support with firmware	For 3 years	3,80,000.00	3,80,000.00
			GST 18%	68400.00
			Total Rs.	4,48,400.00

In words - Rs. Four Lakhs Forty Eight Thousand and Four Hundred only.

Terms & Conditions:

1. You have to supplied necessary license key and to activate the above product successfully for three years period.
2. You have to provide necessary service support related to the product as and when required.
3. **100% Advance** along with purchase order
4. Delivery Address -MIT Academy of Engineering, Alandi Pune-412105.

Prepared by	Checked by	Approved by
 Assistant Stores and Purchase	 Head Stores and Purchase	 Dr. M. D. Goudar Director MITAOE

DIRECTOR
 MIT Academy of Engineering
 Alandi (D.), Pune-412 105



Tax Invoice

Original Copy



C-DOT SYSTEMS PVT LTD.
41/5 Chinar Apartments,
Tarate Colony, Off Karve Road,
Erandwane
PUNE - 411004, Maharashtra, India
State Code:-27
Tel. No.:-+91- 9067674515 / 020-25412211

Tax Invoice No
01/19-20/2258

Dated
31.01.2020

Delivery Note
DC/19-20/03035

Mode/Term of Payment
100% ADVANCE

Supplier's Ref

Other Reference(s)

Consignee:

MIT Academy of Engineering
Alandi, Pune
pune - 412105
Maharashtra India
State Code :-27

Buyer's Order No.:
MIT 251/19-20/SYSTEM

Dated
27.01.2020

Dispatched Document No
Dispatched through
By Hand

Dated
Destination
pune

Terms of Delivery

Buyer (if other than consignee)

MIT Academy of Engineering
Alandi, Pune
pune - 412105
Maharashtra India
State Code :-27

S. N.	Description of Goods	HSN No./ SAC No	Quantity in Nos	Rate	Unit	Amount
1	01-SSC-1492 ADVANCED GATEWAY SECURITY SUITE BUNDLE FOR NSA 4600 3YR Advanced Gateway Security Suite (AGSS) includes - Capture Advanced Threat Protection, Gateway Anti-virus, Anti-Spyware, Intrusion Prevention, Application Firewall Service, Content Filtering Premium Services, and 24x7 Support with firmware	9873	1	380,000.00	Nos.	380,000.00
	CGST				9.00%	380,000.00
	SGST				9.00%	34,200.00
	Round off					24,200.00
	Service Charges as per / W.O. 251/19-20 dtd. 20/11/2019 and entered in systemregister on Page No. 50.....at Sr. No. 36.....on dtd. 10/02/2020					24,200.00
	Store & Purchase Dept. Total					448,400.00

Amount Chargeable (in words):

NR FOUR LAKHS FORTY EIGHT THOUSAND FOUR HUNDRED ONLY

E & O E

Company's GSTIN : 27AABCC7546Q1ZS

Company's PAN : AABCC7548D

Buyer's GSTIN :

Bank Details for Payment

Name : CDOT Systems Pvt Ltd

Banks Name : Axis Bank Ltd

Address :

Account No : 104010200002431

IFSC Code : UTIB0000104

Swift Code : AXISINBB037

TDS DECLARATION: Notification No. 21/2012 [F.No.142/10/2012-
SO(TPL)] S.O.1323(e), DATED 13-6-2012] We hereby declare that
we have not made any modification to the software and confirm
deduction of tax from the payments made to the vendor with
regard to this software purchase under section 195 of the Income
Tax Act, 1961. Therefore not to deduct TDS on our this Software
Invoice payment."

DIRECTOR

MIT Academy of Engineering
Alandi (D.), Pune-412 105.

SUBJECT TO PUNE JURISDICTION
This is a Computer Generated Invoice

Page 1 of 1

for C-DOT SYSTEMS PVT LTD.



Authorised Signatory



✓
2/1. Amount is got paid by cheque

SONICWALL

Your Sonicwall Order Details

Thank you for choosing SonicWall!

We want to ensure immediate service and your complete satisfaction. Please carefully read the information below to successfully complete your purchase and activation.

Your Order has been completed:

Date: Jan 29 2020

Listed below you will find your order:

Part Number	Description	Quantity	Activation Key	Serial Number and Auth Code
01-SSC-1492	ADVANCED GATEWAY SECURITY SUITE BUNDLE FOR NSA 4600 3YR	1	GB7GBBF8	N/A


DIRECTOR

MIT Academy of Engineering
Alandi (D.), Pune-412 105.



MIT Academy of Engineering, Alandi, Pune 412 105, Tel. 020-30253500, 30253600 Fax 020-30353799	WORK ORDER	Format No. MIT/STR/P/02-A Revision No.00 Date 03.12.2012
		<div style="border: 1px solid black; padding: 5px; text-align: center;"> Suppliers Copy </div>
Dept. Systems	Subject : Symantec Anti-Virus licenses Renewal	
To, Computer Technologies Pvt. Ltd. C/O, Anand Steel Center, Gat No: 2347, Ganesh Park, Opp. Talera Warehousing, Wagholi, Pune-412207, 9890414237 Mr. Umesh (9158909085)	P.O. No. MITAOE/2017-18/186	
	Date: 14/09/2017	
	Ref. : As per your quotation CT/MITAOE /SONIC / July 2017 Dated 21/8/2017	
	To be delivered at - MIT AOE. College, Alandi Material Required by - MITAOE Campus. (Renewal of License)	

Sir,

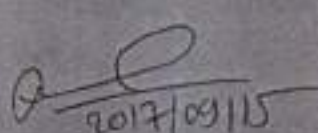
As per your quotation CT/MITAOE /SONIC / July 2017 Dated 21/8/2017, we are pleased to place the following work order. You are requested to carry out the necessary work at our site as per specification mentioned below.


Sl. No.	Name of the Item	Qty	Rate Rs.	Total Rs.
01.	Symantec Endpoint Protection 14 Per User Renewal basic 12 months ACAD Band A for 12 Months period	200 Nos.	325.00	65000.00
02.	CTPL Support for SYMANTEC SEP 12.1 maintenance, remote/webex/telephonic support and as when required onsite for 12 months period.	01 Job	20000.00	20000.00
			Rs.	85000.00
	GST 18%		(+)	15300.00
			Total Rs.	1,00,300.00

In words'- Rs. One Lakh and Three Hundred only.

Terms & Conditions:

- License should get renewed w.e.f. 20/09/2017
- Your Service Engineer/ Representative should report to the Institute for making all Upgrades of servers / renewals and required technical support.
- You have to provide separate two bills for Sr. 1 and Sr. 2
- 75% advance with order and balance 25% after satisfactory renewal of licenses within 60 days.
- GST : Mentioned as above.
- Delivery Address - MIT Academy of Engineering, Alandi D. Pune- 412105.


 2017/09/15
Dr. Y. J. Bhalerao,
 Director
 MITAOE, Alandi (D)
 Forwarded by


Executive Director,
 Approved by

DIRECTOR
 MIT Academy of Engineering
 Alandi (D.), Pune-412 105



COMPUTER TECHNOLOGIES

TAX INVOICE CUM DELIVERY CHALAN

Original for Buyer

Tax Invoice No : GST 9741	Invoice Date : 27-Sep-2017
Order No. : MITAOE/2017-18/186	Order Date : 14-Sep-2017
Vendor Code : NIL	Sales Rep. : Umesh Kaware

BILL TO	SHIPPED TO
MIT ACADEMY OF ENGINEERING ALANDI, PUNE - 412105. MAHARASHTRA	MIT ACADEMY OF ENGINEERING ALANDI, PUNE - 412105. MAHARASHTRA
GSTIN : 27AAAAM1206F1Z6 State Code : 27-MAHARASHTRA	GSTIN : 27AAAAM1206F1Z6 State Code : 27-MAHARASHTRA
Contact Name : Mr. Milind Asmar Mobile/ Tel No : 9850056535 / 30253500, 30253600 Email : mgasmar@it.mapeune.ac.in	Contact Name : Mr. Milind Asmar Mobile/Tel No. : 9850056535 / 30253500, 30253600 Email : mgasmar@it.mapeune.ac.in

Declaration : Issued Under Section 31(1)/(2) of CGST Act Under Rule 1 of Tax Invoice, Credit & Debit Note

S.NO.	DESCRIPTION OF GOODS	HSN/SAC	QTY/LIC	UNIT RATE	SUB TOTAL	GST RATE	SGST 9%	CGST 9%	TOTAL
1	SYMC ENDPOINT PROTECTION 14 PER USER RENEWAL BASIC 12 MONTHS ACAD BAND A	9973	200	325	65000	18%	5850	5850	76700
GRAND TOTAL					65000		5850	5850	76700

In Words : Rupees SeventySix Thousand Seven Hundred Only

- 1) Goods once sold cannot be returned or exchanged.
- 2) Interest @24% per annum will be charged on overdue payments.
- 3) COMPUTER TECHNOLOGIES PVT. LTD. is not responsible for any cash payments to anybody.
- 4) Payment of Invoice to be made in favour of COMPUTER TECHNOLOGIES PVT LTD
- 5) All transactions are subject to Pune jurisdiction.

Received Goods in good condition.

For Computer Technologies Pvt. Ltd.

Receiver's Signature /Rubber Stamp/ Date

Authorized Signatory

GSTIN NO : 27AABCC7548P1Z1	State : Maharashtra	PAN : AABCC7548P
TAN : PNEC04941G		CIN : U72200PN2000PTC014840

Bank Details For Electronic Payment

Bank Name : ICICI Bank. Ltd.	Account No : 007405000188
Branch : Kondhwa	IFSC Code : ICIC0000074
Address : Krishnakeval Complex, S. No. 1/A, Main Kondhwa Road, Kondhwa, Pune - 411 048	

DIRECTOR
MIT Academy of Engineering
Alandi (D.), Pune-412 105.



Computer Technologies Pvt. Ltd.

S-11, Super Mall, Salunke Vihar Road, Pune - 411 040. INDIA
Telefax : +91-20-26835005/6, 26832001/2, Website : www.ctpl.co.in

AURANGABAD



COMPUTER TECHNOLOGIES

TAX INVOICE CUM DELIVERY CHALAN

Original for Buyer

Tax Invoice No : GST 9742	Invoice Date : 27-Sep-2017
Order No. : MITAOE/2017-18/186	Order Date : 14-Sep-2017
Vendor Code : NIL	Sales Rep. : Umesh Kaware

BILL TO	SHIPPED TO
MIT ACADEMY OF ENGINEERING ALANDI, PUNE - 412105, MAHARASHTRA GSTIN : 27AAAAM1206F126 State Code : 27-MAHARASHTRA	MIT ACADEMY OF ENGINEERING ALANDI, PUNE - 412105, MAHARASHTRA GSTIN : 27AAAAM1206F126 State Code : 27-MAHARASHTRA
Contact Name : Mr. Milind Asmar Mobile/ Tel. No : 9850056535 / 30253500, 30253600 Email : masmar@mit.mahapune.ac.in	Contact Name : Mr. Milind Asmar Mobile/Tel No. : 9850056535 / 30253500, 30253600 Email : masmar@mit.mahapune.ac.in

Declaration : Issued Under Section 31(1)/(2) of CGST Act Under Rule 1 of Tax Invoice, Credit & Debit Note

S.NO.	DESCRIPTION OF GOODS	HSN/SAC	QTY/LIC	UNIT RATE	SUB TOTAL	GST RATE	SGST 9%	CGST 9%	TOTAL
1	CTPL Support for SYMANTEC SEP 12.1 Maintenance, Remote/Webex/Telephonic support and as when required onsite for 12 months period.	9983	1	20000	20000	18%	1800	1800	23600
GRAND TOTAL					20000		1800	1800	23600
In Words : Rupees TwentyThree Thousand Six Hundred Only									

- 1) Goods once sold cannot be returned or exchanged.
- 2) Interest @24% per annum will be charged on overdue payments.
- 3) COMPUTER TECHNOLOGIES PVT. LTD. is not responsible for any cash payments to anybody.
- 4) Payment of invoice to be made in favour of COMPUTER TECHNOLOGIES PVT LTD.
- 5) All transactions are subject to Pune jurisdiction.

Received Goods in good condition



For Computer Technologies Pvt. Ltd.

[Signature]

Authorized Signatory

Receiver's Signature /Rubber Stamp/ Date

GSTIN NO : 27AABCC7548P121	State : Maharashtra	PAN : AABCC7548P
TAN : PNEC04941G		CIN : U72200PN2000PTC014840

Bank Details for Electronic Payment

Bank Name : ICICI Bank, Ltd.	Account No : 007405000168
Branch : Kondhwa	IFSC Code : ICIC0000874
Address : Krishnakeval Complex, S. No. 1/A, Main Kondhwa Road, Kondhwa, Pune - 411 048	

DIRECTOR
MIT Academy of Engineering
Alandi (D.), Pune-412 105.

Computer Technologies Pvt. Ltd.

S-11, Super Mall, Salunke Vihar Road, Pune - 411 040: INDIA

Telefax : +91-20-26835005/6, 26832001/2, Website : www.ctplco.in



AURANGABAD

Work Order

Format No.MITACE/ADMIN/S&P/F/03 Revision No.00 Date 1/1/2018

Invoice To MIT Academy of Engineering Alandi (2019-20) Alandi (Devachi) Dehu Phata Pune 412 105 GSTIN/UIN: 27AAAAM1206F1Z6 State Name : Maharashtra, Code : 27	Voucher No. 174	Dated 24-Sep-2019
Supplier Computer Technologies Pvt. Ltd. S 11 Salunke Vihar Road, Pune GSTIN/UIN : 27AABCC7548P1Z1 PAN/IT No : AABCC7548P State Name : Maharashtra, Code : 27	Supplier's Ref./Order No. 175/19-20/SYSTEM	Mode/Terms of Payment 50% Adv. and 50% Within 30 Days Other Reference(s) Your Quotation Dated 11/9/2019
Contact person : Mr. Umesh Kaware Contact : 9155909085 E-Mail : ukaware@ctpl.co.in	Despatch through	Destination
	Terms of Delivery One Year System Mr. Asmar Milind	

Sl No.	Description of Services	Due on	Quantity	Rate	per	Disc. %	Amount
1	Anti virus symantec software renewal charges One Year From 20/9/2019 to 19/9/2020 Symantec Endpoint Protection Ver. 14 (SEPP) Renewal Software Maintenance Tier 3, High Content, Price Category SM	1 Years	200 Nos.	370.00	Nos.		74,000.00
2	CTPL Support for Symantec SEP14 Maintenance Remote/webex/telephonic Support and As When Required Onsite for One Year	1 Years	1 Nos.	20,000.00	Nos.		20,000.00
							94,000.00
	Input CGST 9 %						8,460.00
	Input SGST 9 %						8,460.00
	Total		201 Nos.				₹ 1,10,920.00

Amount Chargeable (in words)

Indian Rupees One Lakh Ten Thousand Nine Hundred Twenty Only

E. & O E

DIRECTOR

MIT Academy of Engineering
Alandi (D.), Pune-412 105

Remarks:

License should get renewed w.e.f. 20/9/2019. Your Service Engineer / Representative should report to the Institute for making all upgrades of servers / renewals and required technical support. You have to provide separate two bills for Sr.1 and Sr. 2.

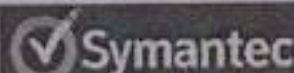
for MIT Academy of Engineering Alandi (2019-20)

Prepared by

Verified by

Authorised Signatory

From: no-reply@symantec.com
Sent: Friday, October 11, 2019 5:57 PM
To: SYMANTECOPS@REDINGTON.CO.IN
Subject: Symantec Software Renewal Number # SG0000044662, PO # B40009985
Attachments: SG0000044662.html; 185102927.zip



Thank you for choosing Symantec.

Thank you for your order.

This email is confirmation of your customer's renewal and contains important information to enable them to download, activate and register their software products. You are required to send this information to the customer in a timely manner.

Thank you

We value your purchase and are confident that the Symantec solution you have chosen will help to secure and manage your organization's information.

This email is your renewal order confirmation and contains important purchase details.

Get Started



If your order includes a software product(s), further action may be required. Many Symantec products require activation after initial purchase, renewal or upgrading to the latest version. If your software product(s) requires an activation code, please refer to the attached Product Details.

More information about downloading, activating or accessing your product or service, including how to access Activation Codes, can be found at [Getting Started](#).

END USER DETAILS

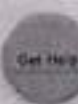
End User Name	MIT ACADEMY OF ENGINEERING
Address	ALANDI PUNE IN 412105
End User Email address	MGASMAP@ITNAEPUNE.AC.IN
Customer Number	440429
Support ID	836222
Contract Number	SG0000044662

PARTNER DETAILS

Partner Name	REDINGTON INDIA LTD
Address	BPL Gundy House, 95, Mount Road, Gundy Chennai IN 600032
Partner Number	175435
Partner PO	B40009985
VAR	COMPUTER TECHNOLOGIES PVT LTD

License Details are provided in the attached file.

If you have a manually or digitally-signed agreement ("Signed Agreement") which governs the use of the products or services listed in this order confirmation, the Signed Agreement will apply. If you do not have a Signed Agreement for the products or services, then use of the products and services is pursuant to the applicable Product License Agreement published at: <https://www.symantec.com/content/symantec/en/india/en/about/legal/repository>.



Should you have any questions or require assistance related to this order, we encourage you to contact your reseller or Symantec Technical Support referencing your Renewal # SG0000044662. If you need to contact Symantec Technical Support* you will need to quote your Support ID 836222.

*Technical support will be performed in accordance with the terms and conditions published at: https://support.symantec.com/en_US/article/TECH236426.html, or successor URL, and Symantec's then-current technical support policies.

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Find out more about your Maintenance benefits

Thank you

Symantec Asia Pacific Pte. Ltd.

Please do not reply to this email as it is electronically generated

Symantec Asia Pacific Pte. Ltd., 8 Temasek Boulevard, #12-01 Suntec Tower A, Singapore, 038986, Singapore

DIRECTOR

MIT Academy of Engineering
Alandi (D.), Pune-412 105.



SKU	SEP-NEW-AG-100-250
SKU Description	Endpoint Protection, License, ACD-GOV 100-249 Devices
Quantity	200
Serial Number	MA066730623
Access	<input type="button" value="Access"/>
SKU	SEP-RNW-AG-100-250
SKU Description	Endpoint Protection, Renewal Software Maintenance, ACD-GOV 100-249 Devices 1 YR
Quantity	200
Start / End date	21-Sep-19 to 20-Sep-20
Your Maintenance Ser explained	



DIRECTOR

MIT Academy of Engineering
Alandi (D.), Pune-412 105.



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DIRECTOR

MIT Academy of Engineering
Alandi (D.), Pune-412 105.





COMPUTER TECHNOLOGIES

TAX INVOICE CUM DELIVERY CHALLAN

Original for Buyer

Tax Invoice No : GST 10880	Invoice Date : 15-Oct-2019
Order No. : 175/19/20/SYSTEM	Order Date : 24-Sep-2019
Vendor Code : NIL	Sales Rep. : UMESH KAWARE
BILL TO	SHIPPED TO
MIT ACADEMY OF ENGINEERING ALANDI (DEVACHI) DEHU PHATA, PUNE - 412105, MAHARASHTRA	MIT ACADEMY OF ENGINEERING ALANDI (DEVACHI) DEHU PHATA, PUNE - 412105, MAHARASHTRA
GSTIN : 27AAAAM1206P126 State Code : 27-MAHARASHTRA	GSTIN : 27AAAAM1206P126 State Code : 27-MAHARASHTRA
Contact Name : Mr. Milind Asmar Mobile/ Tel. No : 98500 56535 Email : csasmar@ct.mahapune.ac.in	Contact Name : Mr. Milind Asmar Mobile/Tel No : 98500 56535 Email : csasmar@ct.mahapune.ac.in

Declaration : Issued Under Section 31(1)/(2) of CGST Act Under Rule 1 of Tax Invoice, Credit & Debit Note

S.NO.	DESCRIPTION OF GOODS	HSN/SAC	QTY/UC	UNIT RATE	SUB TOTAL	GST RATE	SGST 9%	CGST 9%	TOTAL
1	CTPL SUPPORT FOR SYMANTECH SEP 12.1 MAINTENANCE REMOTE / WEBEX / TELEPHONIC SUPPORT & ONSITE FOR 1 YR PERIOD - 21-Sep-19 to 20-Sep-20	998313	1	20000	20000	18%	1800	1800	23600
GRAND TOTAL					20000		1800	1800	23600
In Words : Rupees TwentyThree Thousand Six Hundred Only									

- 1) Goods once sold cannot be returned or exchanged.
- 2) Interest @24% per annum will be charged on overdue payments.
- 3) COMPUTER TECHNOLOGIES PVT. LTD. is not responsible for any cash payments to anybody.
- 4) Payment of Invoice to be made in favour of COMPUTER TECHNOLOGIES PVT LTD via Bank Transfer, details mentioned below.
- 5) All transactions are subject to Pune Jurisdiction.

Received Goods in good condition

For Computer Technologies Pvt. Ltd.
Authorized Signatory

Receiver's Signature /Rubber Stamp/ Date

GSTIN NO : 27AABCC7548P1Z1	State : Maharashtra	PAN : AABCC7548P
TAN : PNEC04941G		CIN : U72200PN2000PTC014840

Bank Details For Electronic Payment

Bank Name : ICICI Bank, Ltd.	Account No : 007405200158
Branch : Kondhwa	IFSC Code : ICIC0000074
Address : Kridnakaval Complex, S. No. 1/A, Main Kondhwa Road, Kondhwa, Pune - 411 048	

DIRECTOR
MIT Academy of Engineering
Alandi (D.), Pune-412 106.

Computer Technologies Pvt. Ltd.

S-11, Super Mall, Salunke Vihar Road, Pune - 411 040, Maharashtra, India.
Telefax : +91-20-26835005/6, 26832001/2. Website : www.ctpl.co.in

AURANGABAD



COMPUTER TECHNOLOGIES

TAX INVOICE CUM DELIVERY CHALLAN

Original for Buyer

Tax Invoice No : GST 10879	Invoice Date : 15-Oct-2019
Order No. : 175/19/20/SYSTEM	Order Date : 24-Sep-2019
Vendor Code : NIL	Sales Rep. : UMESH KAWARE
BILL TO	SHIPPED TO
MIT ACADEMY OF ENGINEERING ALANDI (DEVACHI) DEHU PHATA, PUNE - 412105, MAHARASHTRA	MIT ACADEMY OF ENGINEERING ALANDI (DEVACHI) DEHU PHATA, PUNE - 412105, MAHARASHTRA
GSTIN : 27AAAAM1206P126 State Code : 27-MAHARASHTRA	GSTIN : 27AAAAM1206P126 State Code : 27-MAHARASHTRA
Contact Name : Mr. Milind Asmar Mobile/ Tel. No : 98500 56545 Email : mgasmar@mit.ac.in	Contact Name : Mr. Milind Asmar Mobile/Tel No. : 98500 56535 Email : mgasmar@mit.ac.in

Declaration : Issued Under Section 31(1)/(2) of CGST Act Under Rule 1 of Tax Invoice, Credit & Debit Note

S.NO.	DESCRIPTION OF GOODS	HSN/SAC	QTY/LIC	UNIT RATE	SUB TOTAL	GST RATE	SGST 9%	CGST 9%	TOTAL
1	ANTI VIRUS SYMANTEC SOFTWARE RENEWAL CHARGES SKU - SEP-RNW-AG-100-250 PERIOD - 21-Sep-19 to 20-Sep-20	9973	200	370	74000	18%	6660	6660	87320
GRAND TOTAL					74000		6660	6660	87320
In Words : Rupees EightySeven Thousand Three Hundred Twenty Only									

- 1) Goods once sold cannot be returned or exchanged.
2) Interest @24% per annum will be charged on overdue payments.
3) COMPUTER TECHNOLOGIES PVT. LTD. is not responsible for any cash payments to anybody.
4) Payment of Invoice to be made in favour of COMPUTER TECHNOLOGIES PVT LTD via Bank Transfer, details mentioned below
5) All transactions are subject to Pune jurisdiction.

Received Goods in good condition



Receiver's Signature /Rubber Stamp/ Date

Authorized Signatory

GSTIN NO : 27AABCC7548P1Z1	State : Maharashtra	PAN : AABCC7548P
TAN : PNEC04941G		CIN : U72200PN2000PTC014840
Bank Details for Electronic Payment		
Bank Name : ICICI Bank, Ltd.	Account No : 007405000188	
Branch : Kondhwa	IFSC Code : ICIC0000074	
Address : KrishnaKamal Complex, S. No. 1/A, Main Kondhwa Road, Kondhwa, Pune - 411 048		

DIRECTOR
MIT Academy of Engineering
Alandi (D.), Pune-412 105.



Computer Technologies Pvt. Ltd.

S-11, Super Mall, Salunke Vihar Road, Pune - 411 040, Maharashtra, India.
Telefax : +91-20-26835005/6, 26832001/2, Website : www.ctpl.co.in

PURCHASE ORDER

Format No. MITAOE/ADMIN/S&P/F/03 REV. 2 DATED 1/12/2020

Invoice To MIT Academy of Engineering Alandi 21-22 At Post, Alandi Devachi Dehu Phata, Tal. Khed, Dist. Pune GSTIN/UIN: 27AAAAM1206F1Z6 State Name : Maharashtra, Code : 27 Contact : 020 33253500	Voucher No. 84	Dated 27-Aug-2021
Supplier Triangular Infosolutions Pvt. Ltd. S/N 82/a/14 Sahyadri Farms, Near Kapil Complex, Baner Road, Baner, Pune GSTIN/UIN : 27AACCT8489P1Z9 PAN/IT No : State Name : Maharashtra, Code : 27 Contact person : Biju Joseph Contact : 020 67120021, 9921911579 E-Mail : sales@tapindia.in	Supplier's Ref./Order No. 101/21-22/SYSTEM	Mode/Terms of Payment 50% adv. (Details is as under) Other Reference(s) Your Quotation Dated 13/7/2021
	Despatch through Terms of Delivery Immediately SYSTEM	Destination MITAOE, ALANDI DEVACHI

Sl No	Description of Services	Due on	Quantity	Rate	per	Disc. %	Amount
1	SYMANTEC END POINT PROTECTION LICENCE WITH SUPPORT	1 Years	500 Nos.	880.00	Nos.		4,40,000.00
2	TIPL SUPPORT FOR ONE YEAR WITH ONE TIME INSTALLATION CHARGES	1 Years	1 Nos.	60,000.00	Nos.		60,000.00
							5,00,000.00
	Input CGST 9 %						45,000.00
	Input SGST 9 %						45,000.00
	Total		501 Nos.				Rs. 5,90,000.00

Amount Chargeable (in words)

Indian Rupees Five Lakh Ninety Thousand Only

E & O.E

DIRECTOR

MIT Academy of Engineering
Alandi (D.). Pune-412 105.

TERMS & CONDITION

The rates are inclusive of all handling charges including packing and forwarding to our site. GST: 18% mentioned as above. Delivery within 4 weeks from the date of purchase order. Warranty and support: Software updates and technical support over telephone and mail will be provided for the mentioned TECS (AMC) period. One time installation will be done by remote assistance. All other terms and conditions as per the quotation is accepted. PAYMENT: 50% adv. With order and balance 50% after satisfactory installation of software at our end.

for MIT Academy of Engineering Alandi 21-22

Authorised Signatory

This is a Computer Generated Document

Store & Purchase
Prepared by

Head
Stores & Purchase
Checked by

Deputy Director
Reviewed by
27.08.21

Director
Forwarded by

Director / Executive Director
Approved by

Tax Invoice

TRIANGULAR Triangular Infosolutions pvt ltd TRIANGULAR, E NO 82/1/14 SAHYADRI FARMENBAR KAPIL CLASSIC Ganer Pune-411045 GSTIN/UIN: 27AAGCT6785J12M State Name: Maharashtra, Code: 27 CIN: U72900PN2018PTC175532 Contact: 9028338578 E-Mail: support@triangular.in		Invoice No. 220/21-22 Delivery Note Reference No. & Date. 220/21-22 dt 8-Sep-21 Buyer's Order No. 84 Dispatch Doc No. Dispatched through Payment Due Date 28-Oct-21 Terms of Delivery		Dated 8-Sep-21 Mode/Terms of Payment 50% ADV & 50% AGAINST DELIVERY Other References Dated 27-Aug-21 Delivery Note Date Destination		
Consignee (Ship to) MIT ACADEMY OF ENGINEERING At Post Alandi Devachi Dehu Phata Tal Khed Dist Pune GSTIN/UIN : 27AAAAM1206F1Z6 State Name : Maharashtra, Code : 27						
Buyer (Bill to) MIT ACADEMY OF ENGINEERING At Post Alandi Devachi Dehu Phata Tal Khed Dist Pune GSTIN/UIN : 27AAAAM1206F1Z6 State Name : Maharashtra, Code : 27 Place of Supply : Maharashtra						
Sl No.	Description of Services	HSN/SAC	Quantity	Rate	per	Amount
1	SEP-SUB-500-PLUS Expert Presales, Subscription License with Support 500+ Devices, 1Y	997331	500 Nos	880.00	Nos	4,40,000.00
2	Tipl Services TIVE SUPPORT WITH ONE YEAR WITH ONE TIME INSTALLATION CHARGES	997331	1 Nos	60,000.00	Nos	60,000.00
						5,00,000.00
Output C GST 9%						45,000.00
Output S GST 9%						45,000.00
Total						501 Nos ₹ 5,90,000.00
Amount Chargeable (in words) INR Five Lakh Ninety Thousand Only						
HSN/SAC		Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount
997331		5,00,000.00	9%	45,000.00	9%	45,000.00
Total		5,00,000.00		45,000.00		45,000.00
Tax Amount (in words) : INR Ninety Thousand Only						
Note		Company's Bank Details				
		Bank Name : HDFC BANK				
		A/c No. : 50200030494977				
		Branch & IFSC Code : GANER PUNE & HDFC0001794				
Company's PAN : AAGCT6785J		for Triangular Infosolutions pvt ltd				
Declaration		PREMIUMS				
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.		DATTORACHAKLE				
		Authorized Signatory				

This is a Computer Generated Invoice