

 MIT Academy of Engineering <small>(An Autonomous Institute Affiliated to Savitribai Phule Pune University)</small>	<h2>NOTICES AND CIRCULARS</h2>
Alandi (D), Pune - 412105	
EXAMINATION SECTION	

Date: 03 / 03 / 2025

UFM Punishment Details

With reference to SPPU Ordinance 09 regarding Unfair means Resorted to by the Student; Following punishments are decided by the Unfair Means Committee.

Sr. No.	Type	Description	Quantum of punishment
1	Minor	Possession of copying material, electronic gadget and/or copying from the same within examination hours	Annulment (null and void) of the performance of student at the course examination during which student was found with copying material in his/ her possession.
2	Minor	Possession of another student' s answerbook / supplement and /or actual evidence of copying there from.	Both the students will be punished as mentioned in Sr. No.1
3	Minor	Navigation from one Window to Other Window, using floating apps/windows/using any mobile app/website which may support cheating Multiple faces in camera	As mentioned in Sr. No. 1
4	Minor	Possession of an additional device other than prescribed in the Examination Hall.	As mentioned in Sr. No. 1
5	Minor	Possession of the copying material but attempt to destroy the evidence by the examinee.	As mentioned in Sr. No. 1
6	Major	Mutual/Mass Copying	Annulment (null and void) of the performance of all the students from ongoing as well as consecutive Term
7	Minor	Report of the Authority on duty that student is copying	As mentioned in Sr. No.1

8	Major	<p>Smuggling - out or smuggling-in of blank answer book (s) or supplement(s) or graph papers or any other examination stationary and/or question papers.</p> <p>Smuggling-in of written answer-book/graph-paper/ supplement based on the question paper set at the examination.</p> <p>Forging signature of the invigilator on answer-book/ supplement/ graph paper.</p> <p>Carrying unapproved charts/data sheets in the examination hall</p> <p>Exchange of Answer book / Supplements / question papers</p>	Annulment (null and void) of the performance of all the students from ongoing as well as two consecutive summative (TEE) sessions.
9	Major	<p>Insertion of currency note to bribe or attempting to bribe any of the persons connected with the conduct of examinations.</p> <p>An attempt of contacting the examination member by any means to seek personal favors.</p>	Annulment (null and void) of the performance of all the students from ongoing Term End Examination session.
10	Minor	Revealing identity in any form in the answer written.	As mentioned in Sr. No.1
11	Major	In the same exam if a student is caught adopting any of the unfair means in more than one course or more than single minor unfair means act.	Annulment (null and void) of the performance of the student for that semester examination in full
12	Minor	Using obscene Language/ Violence, at the examination center by a student at the College examination to any of the persons concerned with examination.	As mentioned in Sr. No.1
13	Minor	Student found referring to book(s), notes, any written material, copying material, electronic gadget kept outside examination hall during examination hours.	As mentioned in Sr. No.1
14	Major	All other malpractices not covered in the aforesaid categories.	As mentioned in Sr. No.1
15	Major	If on previous two occasions a disciplinary action was taken against a student for malpractice used at examination/and he/ she is caught again for malpractices used at the examinations.	For the students who are caught in the unfair means third time, he/she may be rusticated from the college.

16	Major	Impersonation for a student or impersonation by a student in Institute examinations	Rustication from the Institute
17	Minor	If the student is blocked from the system in AI proctoring platform.	As mentioned in Sr. No.1
18	Major	Tampering with Institute documents / data / records.	Rustication from the Institute

NOTE:

- The Act of Minor Unfair Means (UMA) punishment includes social work for one week. In case of major act of unfair means, the tenure will be 2 to 4 weeks as per the discretion of the committee. The internship duration shall be 4 hours per day or 20 hours per week. The serving place can be inside or outside Institute premises. Student shall obtain a service completion certificate.
- Obtain an undertaking from the student and parent.
- Keep student and parent informed from time to time.
- Maintain the record of unfair act in ERP for ready reference and future responses.
- Finalize and lock the internal assessment marks during the completion of punishments, if permitted by the committee.
- The result declaration only after approval of course chairman.
- Use of UFM (Unfair Means) abbreviation in Gazette.
- If Student found with copying material in any form or violating the instructions during examinations in the examination hall, the invigilator should immediately report the case to Senior Supervisor at the exam control room along with the student answer sheet and coping material.
- Written statement with the signature of student shall be obtained for breach of examination policy.
- Material received (If any) shall be confiscated by the examination office.

Understanding of the terms

Ongoing Examination Session (Term End Examination and/or Internal exams) = Regular and/or Backlog Examinations (Nov./Dec., May/June)

	Current Examination / Case of Particular course		Other courses (All courses of that semester)	
	Internal	External	Internal	External
Minor	Performance to be considered	Performance Null and Void	Permitted to appear for exam	Permitted to appear for exam
Major	Performance to be carried forwarded	Performance Null and Void	Performance to be carried forwarded	Performance Null and Void

Note: The Term "Cancellation of Performance in full" includes performance of the student in the summative as well as formative assessments.



Controller of Examinations