

**Documents Required for CAP - I Reporting**

<b>S. no</b>	<b>Name of the document</b>	<b>Issuing Authority / Validity</b>
1	MHT-CET Registration Form	CET CELL
2	JEE / MH-CET Score Card	2024 Examination passed
3	S.S.C Mark sheet	Examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board
4	H.S.C Mark sheet	
5	Leaving / Transfer Certificate	Certificate issued by School / College
6	Nationality / Domicile Certificate	Certificate issued by Concerned authority
7	Migration Certificate	Applicable to students Other than Maharashtra board
8	Caste Certificate SC, ST, OBC, SBC & VJNT category	Certificate issued by Concerned authority
9	Caste Validity Certificate	Issued before Cutoff Date as per CET admission notification
10	Non-Creamy Layer OBC, SBC & VJNT Category	Validity up to 31st March 2025
11	Income Certificate (EWS, TFWS, SC, ST, OBC, SBC & VJNT category)	2023-24 Financial Year Issued by Tahsildar
12	GAP Certificate (If Applicable)	Notarized on Rs.100 stamp paper
13	Aadhaar Card	Photocopy
14	Student Bank Passbook	Photocopy
15	Student Photograph	Latest Passport size

- Documents should be attached in the same sequence mentioned above.

- Please bring **two sets of Xerox** before visiting the office.

**Submission Deadline:**

- Documents can be submitted to the Admissions department 16<sup>th</sup> August to 18<sup>th</sup> August 2024 (Before 3 Pm).

**Submission Method:**

- Please visit the Admission Office at MITAOE Design Building, Ground Floor between working hours 8:30 Am to 5:50 Pm to submit your documents.

**Important Notes:**

- Ensure that all documents are original. Copies will not be accepted for the final verification.
- Please retain a copy of each document for your records before submission and get the acknowledgement copy from the Admission Department.
- Your admission will only be confirmed once the documents have been verified by our office.
- Please bring two sets of Xerox before visiting the office.

If you have any questions or need further assistance, please do not hesitate to contact us at +91 9071123436.

We look forward to meeting you.

**Best regards,**

**Admissions Office**

**MIT Academy of Engineering, Alandi, Pune**