

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For every department, budget is allocated for repairs and maintenance. In case of IT infrastructure related equipment, we have in house technical team which gets the call for any technical problem. In every Laboratory Lab Assistants are also got trained for initial fault finding. Lab assistant is capable of testing and resolving basic faults. If the problem does not get resolved at their level it is reported to the System Department. Systems Department's technical team solves the problem. System department keeps a few regular components/devices in stock for the emergency replacements. In case the fault is related to Mother Board – Component level or any functional board needs to be replaced, the equipment is sent for repairs to outside experts. IT - Network Infrastructure is maintained by the Systems Department itself. We have Dell NSA 4600 Sonic firewall, and Cisco Based Switches and Cisco-based Access points - WIFI Controllers in the Network.