MIT | Academy of Engineering (An Autonomous Institute Affiliated to Savitribai Phule Pune University)	R & D Incentive Scheme Monthly Research Award			
	ACADEMIC YEAR	2025-26	DATE	01/07/2025
Valid from: 01st July 2025 to 30th June 2026				

Preamble:

Research is an integral part of academics at MIT Academy of Engineering. Faculty members are actively involved in individual research work and in students' groups as a mentor for their projects and internships.

This Research & Development award scheme intends to appreciate the outperforming faculty members in research. This document covers the guidelines of incentives and awards to be given to faculty members/students for publication of faculty research papers in journals and publications of student research papers in journals. This is a complete document to incentivize the faculty members monthly based on their contributions in paper publications.

Objectives:

The objectives of this scheme are:

1. To motivate faculty members to publish research articles in reputed refereed international and national journals with good impact factors and motivate them with monthly research awards immediately at the end of the month of publication.
2. To provide guidelines to the faculty members to streamline their research work in the expected areas of research publications.
3. To provide the reference to the HR Department and Accounts Department for the provision of cash incentives to the faculty members.
4. To formulate the evaluation process of Research & Development monthly

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Scope:

The scope of the scheme envisages, in particular:

1. Providing guidelines of incentives to the faculty members/ students at the end of the month of the paper publications.
2. Providing the matrix for incentive distribution.
3. Providing the guidelines of assessment for incentive.

Guidelines of Incentive for Research Publications:

1. Faculty members are encouraged to publish papers only in reputed unpaid SCI/SCIE/Scopus indexed journals.
2. The published paper must have ***'MIT Academy of Engineering'*** as the affiliation.
3. On-line date is to be considered as the date of publication. Scopus/WoS indexing is mandatory on this date.
4. Authors outside the MIT Academy of Engineering fraternity are not entitled for this scheme.
5. Research Paper publication through the Conference will be treated as a paid publication and does not cover under this scheme.
6. Publication claim under this Scheme must be made within the assessment period.
7. Faculty member must submit the undertaking mentioning that the publication is unpaid.
8. If a research paper is published based on the work of faculty member and/or student group in hard copy or in electronic form in a refereed journal, then the faculty member or faculty member and the students will receive an incentive as indicated below in the form of cash/cheque/online transfer.

Indexing	Incentive(Rs)
SCI/SCIE/AHCI*/SSCI* (Unpaid)	10000
ESCI/Scopus(Unpaid)	5000

- '* ' is applicable only for Arts and Humanities faculties.

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If the paper is contributed by more than one author the incentive will be shared as follows:

Case	Author/Indexing	First author	Second author	Third author	Fourth author
Case 1	Authors	MITAOE	---	---	---
	SCIE/Scopus	10000/5000	--	---	---
Case 2	Authors	MITAOE	MITAOE	---	---
	SCIE/Scopus	6000/3000	4000/2000	---	---
Case 3	Authors	MITAOE	MITAOE	MITAOE	
	SCIE/Scopus	5000/2500	3000/1500	2000/1000	
Case 4	Authors	MITAOE	MITAOE	MITAOE	MITAOE
	SCIE/Scopus	5000/2000	2500/1500	1500/1000	1000/500
Case 6	Authors	MITAOE	Other Institute	Other Institute	Other Institute
	SCIE/Scopus	5000/2500	---	---	---
Case 7	Authors	MITAOE	MITAOE	Other Institute	Other Institute
	SCIE/Scopus	5000/2500	3000/1500	---	---
Case 8	Authors	Other	MITAOE	---	---
	SCIE/Scopus	---	5000/2500	---	---
Case 9	Authors	Other	MITAOE	Other Institute	Other Institute
	SCIE/Scopus	--	4000/2000	---	---
Case 10	Authors	Other Institute	Other Institute	MITAOE	Other
	SCIE/Scopus	---	---	3000/1000	---
Case 11	Authors	Other Institute	Other Institute	Other	MITAOE
	SCIE/Scopus	---	---	---	1000/500
Case 13	Authors	Other Institute	Other Institute	MITAOE	MITAOE
	SCIE/Scopus	---	---	1500/1000	1000/500
Case 14	Authors	MITAOE(S)	MITAOE(S)	MITAOE(S)	MITAOE(F)
	SCIE/Scopus	6000/3000 Distribution of the amount will be discretion of guides in consultation of students and approval from School Dean/ HoD's.			4000/2000

F-Faculty as author, S- Students as author: For case 14

1. **Application for Research and Development Incentive:**

The period of consideration shall be from 1st of each month to end of that month.

All such faculty eligible for R&D incentives shall submit the application with supporting documents (Copy of online paper, Scopus/ Web of Science (Clarivate) listing, DRC/RRC, Undertaking of non-paid publication etc) to the School Dean/HoD's, through the Research Coordinator of the School by 25th of that month. The scrutiny committee will assess and ensure that their recommendations reach the R&D cell, latest by 28th of each month.

2. **Mode of Execution:**

The R&D Incentive scheme shall follow a transparent, multi-tier process with the following authorities;

Evaluating Authority: School Dean/HoD

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Reviewing Authority: Institute R&D Coordinator, Deputy Director (A&R), External/ Internal Expert Members (as required)

Recommending Authority: Director

Approving Authority: Executive Director

Prepared by	Verified by	Approved by
Institute R&D Coordinator	Deputy Director (A&R)	Director

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