

Code of Conduct for Students of MITAOE

The Institute expects students to behave in an exemplary manner, both academically and socially, and has nurtured an excellent reputation in this regard. Students are encouraged to adopt a mature and professional approach towards their education and their general conduct in and around the Institute. The Institute will honor its professional commitments towards students by providing high-quality teaching and guiding/supporting learners in their studies and holistic development. In addition, the Institute will offer further educational and workplace opportunities to students to maximize their chances of success. In return, the Institute expects its students to abide by this Code of Conduct.

All of the expectations below apply equally whether you are on Institute premises or are carrying out activities related to your association with the Institute, for example on field trips, sports competitions or professional engagements.

YOU MUST:

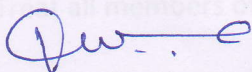
- Dress in a manner that is appropriate for an academic environment.
- Wear your Institute ID card at all times when on campus.
- Switch off mobile devices and keep them out of sight in class, unless permitted by the lecturer.
- Respect the facilities, books and resources provided to assist you in your studies.
- Comply with the Institute's Information Technology (IT) policy.
- Follow the health and safety policy and be mindful of your safety and of others.
- Treat all members of the Institute community with respect and courtesy.



YOU MUST NOT:

- Bring outsiders/non-students in the college campus. All visitors should check-in at the reception. If you are aware of any unauthorized visitors, you must report it immediately to the college authority or member of staff.
- Smoke or use e-cigarettes in any part of the campus.
- Bring alcohol onto the college premises or be under the influence of alcohol at any time during the day.
- Drive any motorized vehicles onto the college campus, unless by permission.
- Be in possession of any bladed articles, offensive weapons or firearms.
- Be in possession of illegal substances or bring such substances onto the college campus.
- Be under the influence of illegal drugs, legal highs or any other non-prescribed psychoactive substances.
- Engage in any violent or threatening behavior.
- Bully, harass or discriminate against any member of the Institute community.
- Use Institute facilities to send or view any obscene, offensive or illegal material.
- Behave in a manner, within or outside Institute that may bring the Institute into disrepute. This includes any criminal or antisocial behavior.
- Furnish false information to any Institute official, faculty member, or office.
- Forge, alter or misuse of any Institute document, record, or instrument of identification.

If you fail to observe any aspect of the Code of Conduct or associated policies, the Institute's disciplinary procedures will be strictly implemented.



Dean Student Affairs



Director

22.10.19.